



# Leigh-on-Sea Town Council

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Chairman: Cllr Jane Ward  
Vice-Chairman: Cllr Valerie Morgan  
Town Clerk: Helen Symmons

Notice is hereby given that the next meeting of the **Planning, Highways & Licensing Committee** will take place **Tuesday 28<sup>th</sup> November 2017** at the **Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea at 7.30pm** when it is hoped to transact the following business:

## AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATION OF MEMBERS' INTERESTS
3. APPROVE MINUTES OF THE PREVIOUS MEETING
4. LICENSING APPLICATIONS
5. PLANNING APPLICATIONS – Application plans can be viewed at the Southend Borough Council planning portal, by clicking on the application address.
  - a) LOS/17/0271                      SOS/17/01925/PA3COU                      **(ELMS WARD)**  
**[159 SOUTHSEA AVENUE, LEIGH ON SEA, ESSEX SS9 2BH](#)**  
Change of use of existing buildings from office (class B1 (A)) and light industrial (Class B1 (C) to four self-contained flats (Class C3) (Prior Approval)
  - b) LOS/17/0272                      SOS/17/01854/AMDT                      **(ELMS WARD)**  
**[BELLINI 1008 – 1012 LONDON ROAD, LEIGH ON SEA, ESSEX SS9 3NE](#)**  
Application to vary condition 02 (Approved Plans) amendment to cladding and other alterations to elevations (Minor Material Amendment to Planning Permission 16/00718/FUL dated 19<sup>th</sup> July 2016 and 16/02081/AMDT dated 20<sup>th</sup> January 2017)
  - c) LOS/17/0273                      SOS/17/01993/TPO                      **(HERSCHELL WARD)**  
**[ST. MICHAEL'S PREPARATORY SCHOOL, 198 HADLEIGH ROAD, LEIGH ON SEA, ESSEX SS9 2LP](#)**  
Reduce by 25% and shape 3 x oak trees (T1, T2 AND T3) (Application for works to a tree covered by a tree preservation order)
  - d) LOS/17/0274                      SOS/17/01857/FULH                      **(ST. CLEMENT'S WARD)**  
**[34 OAKLEIGH PARK DRIVE, LEIGH ON SEA, ESSEX SS9 1RP](#)**  
Erect dormer to rear to form habitable accommodation in roof with roof-lights to front
  - e) LOS/17/0275                      SOS/17/01764/FUL                      **(ST. CLEMENT'S WARD)**  
**[VANILLA 52A BROADWAY, LEIGH ON SEA, ESSEX SS9 1AG](#)**  
Erect first floor extension to form beauty salon and sunbed shop (Sui Generis) ancillary to existing hairdressers at ground floor
  - f) LOS/170276                      SOS/17/01940/TCA                      **(ST. CLEMENT'S WARD)**  
**[39 HADLEIGH ROAD, LEIGH ON SEA, ESSEX SS9 2DY](#)**  
Fell ivy covered Prunus spp. And hawthorn (G34) alongside of north boundary, fell small group of self-sowing Prunus spp. (G1) and trim back overhang to neighbouring conifers (H39) to south boundary/rear of Laurel Close, crown reduction by up to 1M to group of figs , Yew and Crab-apple (T41), crown lift 1 oak tree (T38) (Removal of lower branches) by up to 2M and prune figs(T15) back

from Sequoia to give clearance of 2M, land at 39 Hadleigh Road (Application for works to trees in a Conservation area)

- g) LOS/17/0277                      SOS/17/01977/TPO                      **(ST CLEMENTS' WARD)**  
**39 HADLEIGH ROAD, LEIGH ON SEA, ESSEX SS9 2DY**  
Fell small group of Sycamores (G1) to south boundary /rear of Laurel Close, land at 39 Hadleigh Road (Works to tree covered by Tree Preservation Order)
- h) LOS/17/0278                      SOS/17/01757/FUL                      **(ELMS WARD)**  
**REAR OF 1164 LONDON ROAD, LEIGH ON SEA, ESSEX SS9 2AH**  
Change of use of existing ground floor office (Class B1A) to skin therapy clinic (Class D1) with existing parking to front
- i) LOS/17/0279                      SOS/17/01900/FULH                      **(THAMES WARD)**  
**25 THAMES DRIVE, LEIGH ON SEA, ESSEX SS9 2XQ**  
Erect two storey rear extension with Juliette balcony and install window to first floor side elevation
- j) LOS/17/0280                      SOS/17/01818/FUL                      **(HERSCHELL WARD)**  
**44 MARINE PARADE, LEIGH ON SEA, ESSEX SS9 2NB**  
Install vehicular access on to Marine Parade
- k) LOS/17/0281                      SOS/17/01819/FUL                      **(HERSCHELL WARD)**  
**44 MARINE PARADE, LEIGH ON SEA, ESSEX SS9 2NB**  
Demolish existing garage to side, erect car port to side and erect boundary wall to front and side
- l) LOS/17/0282                      SOS/17/01850/FUL                      **(ELMS WARD)**  
**NEWSBOX, 1092 LONDON ROAD, LEIGH ON SEA, ESSEX SS9 3NA**  
Install roller shutters to shop front
- m) LOS/17/0283                      SOS/17/01703/FUL                      **(BONCHURCH WARD)**  
**1333 LONDON ROAD, LEIGH ON SEA, ESSEX SS9 2AD**  
Erect three storey rear extension, form third floor to form five self-contained flats, alter elevations, layout parking and bin store and form vehicular access on to Tankerville Drive (Amended Proposal)
- n) LOS/17/0284                      SOS/17/01853/FULH                      **(LEIGH ROAD WARD)**  
**10 LORD ROBERTS AVENUE, LEIGH ON SEA, ESSEX SS9 1NE**  
Erect two storey side extension and single storey rear extension
- o) LOS/17/0285                      SOS/17/01931/FULH                      **(LEIGH ROAD WARD)**  
**904 LONDON ROAD, LEIGH ON SEA, ESSEX SS9 3NG**  
Erect dormer to side elevation
- p) LOS/17/0286                      SOS/17/01992/FULH                      **(HERSCHELL WARD)**  
**111 SALISBURY ROAD, LEIGH ON SEA, ESSEX SS9 2JN**  
Erect two storey side extension, part single /part two storey rear extension, convert loft into habitable accommodation and alter elevations (Amended Proposal)
- q) LOS/17/0287                      SOS/17/01890/FULH                      **(THAMES WARD)**  
**11 CANVEY ROAD, LEIGH ON SEA, ESSEX SS9 2NN**  
Alter rear elevation and install roof-lights to existing single storey rear extension
- r) LOS/17/0288                      SOS/17/01996/PA3COU                      **(ELMS WARD)**  
**159 SOUTHSEA AVENUE, LEIGH ON SEA, ESSEX SS9 2BH**  
Change of use of existing buildings from light industrial (Class B (C)) to four self-contained flats (Class C3) (Prior Approval)
- s) LOS/17/0289                      SOS/17/01844/ PA3COU                      **(ST. CLEMENT'S WARD)**  
**UNIT 1 QUARTER DECK 11-13 LEIGH HILL, LEIGH ON SEA, ESSEX SS9 2GD**  
Change of use from Class A1/A2 to Class A3 (Prior Approval)

- t) LOS/17/0290                      SOS/17/01984/FUL                      **(LEIGH ROAD WARD)**  
**60 HIGH CLIFF DRIVE, LEIGH ON SEA, ESSEX SS9 1DG**  
Erect single storey side extension to ground floor flat
- u) LOS/17/0291                      SOS/17/02000/FUL                      **(ELMS WARD)**  
**FORMER 92 GLENDALE GARDENS, LEIGH ON SEA, ESSEX SS9 2AY**  
Demolish existing storage barn and erect two storey dwellinghouse with associated parking and amenity space (Land to rear of 92 Glendale Gardens)(Amended Proposal).
- v) LOS/17/0292                      SOS/17/02039/FULH                      **(HIGHLANDS WARD)**  
**113 VARDON DRIVE, LEIGH ON SEA, ESSEX SS9 3SH**  
Erect single storey rear extension with raised patio area
- w) LOS/17/0293                      SOS/17/01948/FULH                      **(LEIGH ROAD WARD)**  
**51 DUNDONALD DRIVE, LEIGH ON SEA, ESSEX SS9 1NA**  
Erect part single/part two storey side and rear extension with roof terrace, balcony with 1.8m privacy screen to rear, extend and raise height of roof to form habitable accommodation in roof with flat roof dormer to rear and Juliette balcony, dormer to front and alter elevations (Amended Proposal).
6.      **LAWFUL DEVELOPMENT CERTIFICATES – FOR INFORMATION**
- a)      SOS/17/01841/CLP                      **(HIGHLANDS WARD)**  
**19 EDINBURGH AVENUE, LEIGH ON SEA, ESSEX SS9 3SF**  
Hip to gable roof extension to form habitable accommodation in roof, dormer to rear with Juliette balcony and roof-light to front (Lawful Development Certificate – Proposed)
- b)      SOS/17/01868/CLP                      **(THAMES WARD)**  
**7 BERKELEY GARDENS, LEIGH ON SEA, ESSEX SS9 2TD**  
Outbuilding to rear (Lawful Development Certificate – Proposed)
- c)      SOS/17/01797/CLP                      **(HERSCHELL WARD)**  
**77 SALISBURY ROAD, LEIGH ON SEA, ESSEX SS9 2JY**  
Hip to gable roof extension to form habitable accommodation in roof with dormer to rear (Lawful Development Certificate – Proposed)
- d)      SOS/17/01892/CLP                      **(HERSCHELL WARD)**  
**26 HERSCHELL ROAD, LEIGH ON SEA, ESSEX SS9 2NH**  
Dormer to rear to form habitable accommodation in roof with Juliette balcony to rear (Lawful Development Certificate – Proposed)
- e)      SOS/17/01894/CLP                      **(HIGHLANDS WARD)**  
**34 ABERDEEN GARDENS, LEIGH ON SEA, ESSEX SS9 3RH**  
Hip to gable roof extension to form habitable accommodation in roof with dormer to rear, single storey side extension and alter elevations (Lawful Development Certificate – Proposed)



Helen Symmons  
Town Clerk  
23<sup>rd</sup> November 2017

**Any member who is unable to attend the meeting should send their apologies before the meeting**