



# Leigh-on-Sea Town Council



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Chairman: Cllr Valerie Morgan

Vice Chairman: Cllr Jill Healey

Town Clerk: Helen Symmons

Members are requested to attend a meeting of the  
**LCC Sub-Committee** of Leigh-on-Sea Town Council on **Tuesday 7<sup>th</sup> August 2017** at Leigh Community  
Centre, 71-73 Elm Road, Leigh-on-Sea commencing at 7.00 pm

## **Committee Membership**

Cllrs: *Jill Healey, Valerie Morgan, Carole Mulrone, Declan Mulrone, Ron Owen and Vivien Rosier*

## AGENDA

1. CHAIRMAN'S OPENING REMARKS AND HOUSEKEEPING ANNOUNCEMENTS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS
4. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING [13<sup>TH</sup> JUNE 2018](#)
5. MOTION TO EXCLUDE PUBLIC – THE PUBLIC BODIES (Admission to Meetings) ACT 1960

That in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw – SO 3(d) - contractual

6. PHASE 1 REPAIR PROGRAMME – REPLACEMENT OF COMMUNITY CENTRE LIFT  
(Confidential Appendix 1) **DECISION ITEM**

It is **RECOMMENDED** that the Committee consider the quotations received with a **recommendation** to CFC following this meeting for a replacement lift.

7. PHASE 1 REPAIR PROGRAMME – ROOF REPAIRS AND LANTERN LIGHT RESTORATION  
**DECISION ITEM**

The Town Clerk will provide a report from Johnson Gillies at the meeting and it is **RECOMMENDED** that the Committee consider the tenders received with a **recommendation** to CFC following this meeting to repair the roof and restore the lantern light.

*Helen Symmons*

Helen Symmons  
Town Clerk  
2<sup>nd</sup> August 2018

**Any member who is unable to attend the meeting should send their apologies before the meeting.**