



Leigh-on-Sea Town Council

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Chairman: Cllr. Pat Holden
Vice Chairman: Cllr. Carole Mulronee
Town Clerk: Paul Beckerson



MINUTES OF THE MEETING OF THE ALLOTMENTS COMMITTEE HELD ON WEDNESDAY 27th OCTOBER 2010 AT THE COUNCIL OFFICES, 67 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Jean Rowswell (Chairman), Mrs Elaine Crystall, Jerry Holden, Pat Holden, Carole Mulronee, Patsy Ryan, John Wren, plus David Hammond, Martin Scott and John Longhurst.

In attendance: Paul Beckerson, (Town Clerk)
Paul Lawrence and Sheila Brazier

The meeting opened at 8.05pm

45. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members and the public to the meeting.

46. APOLOGIES FOR ABSENCE

None

47. DECLARATION OF MEMBERS' INTERESTS

Cllrs Jerry and Pat Holden declared a personal interest as plot holders on the Manchester Drive site.

48. MINUTES OF THE PREVIOUS MEETINGS

Minutes of the meeting of 22nd September 2010 were agreed and signed by the Chairman.

49. CLOSURE OF ROADS FOR WINTER

It has been normal practice to close the roads in the winter period due to damage caused by vehicles in the wetter weather. The Town Clerk requested guidance as to when the committee wished this to be implemented. It was **AGREED** that this should be done when weather conditions deteriorated, Martin Scott would put notices up on the MDAS site to warn tenants.

50. BREAKIN ALLOTMENT STORAGE UNIT – Update

Members were advised that Zurich had agreed the quote from Kieran Lucas Contractors to repair the storage building, with the work being carried out in November. The company had also said that their liability was restricted to the replacement of the hedge trimmer and brush cutter both at a maximum of £304 each. The other stolen tools were not covered by the policy. The policy excess for both items was £100. The Town Clerk would check the policy and advise the Committee of the findings.

51. GAZEBO STORAGE – Agreement concluded with MDAS

Members had been circulated with a copy of the agreement and this was **NOTED** and that the agreement is now implemented.

52. REPORTS FROM SITE REPRESENTATIVES ON ITEMS NOT COVERED ABOVE

a) Leigh

- John Longhurst reported that there was concern over the unauthorised access onto the site on the corner of plot 1. There was a person with a dog who was assisting on plot 97w, it was **AGREED** that the tenant be approached to ascertain what status this person had.
- LOSALGA stated that their members wished to keep the entrance onto the site from Manchester Drive. Members noted that there was no proposal to close it.

b) Manchester Drive

- Martin Scott reported that the police profile had been raised over the recent weeks. The Police were holding a walk-in surgery every Saturday in the run up to Christmas.
- There was concern at the condition of the lower track and he asked if the Council could acquire some cockleshells to spread on it over the winter to prevent it becoming muddy.
- The Society were starting an ecology group for members. It was to be launched on 19th December to coincide with the Christmas Social. Ron Bates would be the organiser.

c) Orchard

- David Hammond stated that the annual grass cutting had been completed. There had been some theft of fruit over the last couple of weeks. They would soon be planting some new varieties of trees.

53. BUDGET

The budget report 1804/Allot was noted. (Appendix 1)

54. BUDGET 2011/12

The Committee considered the Draft Budget and **AGREED to Recommend this to Finance and General Purposes**. It was requested and **AGREED** that the Fence Income should be separately accounted. (Appendix 2)

55. CORRESPONDENCE

The correspondence about the gazebo was **NOTED** as this had been dealt with earlier on the Agenda.

The meeting closed at 8.32pm

Appendix 1 – Report 1804/Allot - Allotments Committee 27th October 2010

Heading	2009/10 B/F	Income	Income to Date	Expenditure	Spend to Date	Balance	% Spent
Rents							
Manchester Drive		5600	521.00			5079	9.30
Leigh		2350	1432.00			918	60.94
Marshall Close		320	152.00			168	47.50
Affiliations				0		0.00	
Plot clearance				500		500.00	0.00
Rubbish clearance				650		650.00	0.00
Equipment				500		500.00	0.00
Water Rates				3100	1,584.38	1,515.62	51.11
Staff Costs				9118	4,554.24	4,563.76	49.95
Maintenance				250	357.64	-107.64	143.06
Miscellaneous				300	481.85	-181.85	160.62
Training				100		100.00	0.00
Vehicle				750	627.64	122.36	83.69
Open Day Acc Fund	1306		514.70	0	1,256.16	564.54	96.18
Capital improvements*				2000		2,000.00	0.00
Keys			90.00	0	55.33	-55.33	
Totals		8270	2195.00	17268	8917.24		51.64
Nett cost (exp - inc)		8998			6722.24		

Hedging, fencing,
Roadways etc.

Revenue
Capital*

5,466.08

Sheet 4

1st draft of allotments budget 2011/12 27-10-10

Heading	B/F 2010/11	Income	Expenditure
Rents			
Manchester Drive		11502	
Leigh		4500	
Marshall Close		440	
Plot clearance			500
Rubbish clearance			650
Equipment			500
Water Rates			3860
Staff Costs			9300
Maintenance			250
Miscellaneous			300
Training			100
Vehicle			750
Capital improvements*	2000		24000
Keys			0
Totals		16442	40210
Nett cost (exp - inc)		23768	

Northern Perimeter Fence
*

Revenue

Capital*

There is an increase of £8172 income partly due to the levy

Northern Fence Cost of £26000 would be reduced by any grant funding.

Plus year on year the capital investment would decrease by approx £2500 extra income