



Leigh-on-Sea Town Council

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Chairman: Cllr. Pat Holden
Vice Chairman: Cllr. Carole Mulronee
Town Clerk: Paul Beckerson



MINUTES OF THE MEETING OF THE ALLOTMENTS COMMITTEE HELD ON WEDNESDAY 24th NOVEMBER 2010 AT THE COUNCIL OFFICES, 67 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Jean Rowswell (Chairman), Mrs Elaine Crystall, Jerry Holden, Pat Holden, Carole Mulronee, Patsy Ryan, John Wren, plus Ron Bates, Anne Scobie, Martin Scott and John Longhurst.

In attendance: Paul Beckerson, (Town Clerk)
Paul Lawrence, Sheila Brazier and Barbara Ashdown

The meeting opened at 8.04pm

56. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members and the public to the meeting.

57. APOLOGIES FOR ABSENCE

David Hammond

58. DECLARATION OF MEMBERS' INTERESTS

Cllrs Jerry and Pat Holden declared a personal interest as plot holders on the Manchester Drive site.

59. MINUTES OF THE PREVIOUS MEETINGS

Minutes of the meeting of 25th October 2010 were agreed and signed by the Chairman.

60. ALLOTMENT SITE VANDALISM

Cllr Jerry Holden raised the issue of what happened when a shed was vandalised or broken into and it was agreed that a formal procedure of reporting was needed as at the moment it was ambiguous. The following was **RESOLVED**:

- Whoever discovers it should report it to either to the Town Clerk in the case of the Leigh Site and Martin Scott for the Manchester Drive Site. In any event it should be reported within 24 hours.
- They should then contact the Tenant and tell them to report it to the Police.

61. ALLOTMENT OPEN DAY

Cllr Pat Holden gave a verbal report on the Allotment Open Day which had been discussed at the Working Party Meeting earlier that evening. The event was very successful with more people attending. Although there had been some problems

people had rallied around for which they were thanked. The event raised £514.70 and it needed to be decided what this would be used for.

62.REPORTS FROM SITE REPRESENTATIVES ON ITEMS NOT COVERED ABOVE

a) Marshall Close

- There had been some problems with the Brook and the dumping of rubbish. As the Environment Agency are no longer responsible it was decided to approach SBC to clarify the position of ownership? There was some doubt whether the tree which was supposed to be removed has actually been dealt with, the Town Clerk would check on site and speak with Rick Milson accordingly.

b) Leigh

- John Longhurst reported that the gates were not being shut by tenants and this was endangering site security. It was suggested as an initial move that a sign be put on the gate reminding people of their responsibility. Persistent offences would result in the loss of the tenancy.

c) Manchester Drive

- Martin Scott reported that MDAS had put up the notices re the closure of the tracks as agreed at the last meeting. There was some difficulty in policing its implementation and it was suggested that instead of closing them all winter that they should only be closed when the weather was at its worst. MDAS had won the 'Society Cup' for the best kept site in Southend.
- MDAS had arranged for a delivery of cockle shells to be spread on the bottom track. Paul Lawrence suggested it may be better to use hardcore this would be investigated.
- The committee discussed the closure issue at some length and **RESOLVED that the tracks should remain closed for the winter period.**
- The issue of disabled access was raised and it was **RESOLVED that the two people in question be allowed to use the tracks in the winter period, this would remain under review.**

d) Orchard

- David Hammond was on leave but Ron Bates said there was no change since the last meeting.

63.BUDGET

The budget report 1813/Allot was noted. (Appendix 1) Cllr Jerry Holden proposed that the £2000 capital sum be declared as an under spend and that it be put in an Ear Marked Reserve for use in 2011/12. This was **RESOLVED.**

64.BUDGET 2011/12

The Committee reconsidered the Draft Budget and **RESOLVED to reduce the Capital improvements budget from £24,000 to £2000 as per the previous year and to add the £2500 levy income to it making a total of £4500.** (Appendix 2)

65.CORRESPONDENCE

There was none.

The meeting closed at 9.21pm

Appendix 1 – Report 1813/Allot - Allotments Committee 24th November 2010

Heading	2009/10 B/F	Income	Income to Date	Expenditure	Spend to Date	Balance	% Spent
Rents							
Manchester Drive		5600	563.00			5037	10.05
Leigh		2350	2405.00			-55	102.34
Marshall Close		320	200.00			120	62.50
Affiliations				0	55.00	-55.00	
Plot clearance				500		500.00	0.00
Rubbish clearance				650		650.00	0.00
Equipment				500		500.00	0.00
Water Rates				3100	1,584.38	1,515.62	51.11
Staff Costs				9118	5,114.57	4,003.43	56.09
Maintenance				250	357.64	-107.64	143.06
Miscellaneous				300	490.05	-190.05	163.35
Training				100		100.00	0.00
Vehicle				750	627.64	122.36	83.69
Open Day Acc Fund	1306		514.70	0	1,256.16	564.54	96.18
Capital improvements*				2000		2,000.00	0.00
Keys			120.00	0	99.54	-99.54	
Totals		8270	3288.00	17268	9584.98		55.51
Nett cost (exp - inc)		8998			6296.98		

Hedging, fencing, roadways

Revenue
Capital*

5,040.82

Sheet 4

2nd draft of allotments budget 2011/12 24-11-10

Heading	B/F 2010/11	Income	Expenditure
Rents			
Manchester Drive		10572	
Leigh		4500	
Marshall Close		440	
MDAS Commission			810
Plot clearance			500
Rubbish clearance			650
Equipment			500
Water Rates			3860
Staff Costs			9300
Maintenance			250
Miscellaneous			300
Training			100
Vehicle			750
Capital improvements*	2000		4500
Keys			0
Totals		15512	21520
Nett cost (exp - inc)		6008	

Northern Perimeter Fence
*

Revenue

Capital*

There is an increase of £7242 income partly due to the levy

Fence Fund would stand at £6500

Plus year on year the capital investment would decrease by approx £2500 extra income