



# Leigh-on-Sea Town Council

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Chairman: Cllr. Pat Holden  
Vice Chairman: Cllr. Carole Mulroney  
Town Clerk: Paul Beckerson



## MINUTES OF THE MEETING OF THE ALLOTMENTS COMMITTEE HELD ON WEDNESDAY 26<sup>th</sup> JANUARY 2011 AT THE COUNCIL OFFICES, 67 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Jean Rowswell (Chairman), Jerry Holden, Pat Holden, Patsy Ryan, John Wren, plus David Hammond, Anne Scobie, Martin Scott and John Longhurst.

In attendance: Paul Beckerson, (Town Clerk)  
Paul Lawrence, Sheila Brazier, Alan and Barbara Ashdown

### ***The meeting opened at 8.03pm***

#### 66. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members and the public to the meeting and explained that the last meeting had been cancelled due to its close proximity to Christmas.

#### 67. APOLOGIES FOR ABSENCE

Cllrs Mrs Elaine Crystall and Carole Mulroney.

#### 68. DECLARATION OF MEMBERS' INTERESTS

Cllrs Jerry and Pat Holden declared a personal interest as plot holders on the Manchester Drive site.

#### 69. MINUTES OF THE PREVIOUS MEETINGS

Minutes of the meeting of 24<sup>th</sup> November 2011 were agreed and signed by the Chairman.

#### 70. PURCHASE OF CHAINSAW AND EXTENSION ARM APPROX £250

Members debated the use of chainsaws generally and the H & S requirements for a second person to be present when it was being used. They deferred a decision on the item pending more information on the particular piece of equipment and local training course requirements and costs.

#### 71. CLEARANCE OF RUBBISH AND ASBESTOS MDA

It was reported that the rubbish collected from across the site had been removed by a grab lorry costing £360 and that a list of plots was being compiled that contained asbestos. When the list has been finalised it would be removed. The committee **noted** the expenditure from the clearance budget.

#### 72. SITE STORAGE (Update)

The contractors Kieran Lucas have been contacted to ascertain a start date, this is being chased. The Town Clerk will be meeting with Martin Scott to discuss use of the Anglian Water Building in the next few days.

73. REQUEST BY ALLOTMENTS MAINTENANCE MAN FOR MOBILE PHONE £102 per annum contract.

Members discussed the request and **RESOLVED** to continue the present arrangement of the £75 allowance.

74. REPORTS FROM SITE REPRESENTATIVES ON ITEMS NOT COVERED ABOVE

a) Marshall Close

- The tree was still present and Rick Milsom had been contacted accordingly. There were some asbestos sheets on the house side of the Brook bank, SBC would be contacted to see how this should be dealt with.

b) Leigh

- John Longhurst reported that the signs still needed to be made for the gate. The Town Clerk to liaise with John to agree wording and the office to produce. There had been an issue with the gate scrapping the ground due to the post becoming loose. The Town Clerk and Paul Lawrence had visited site and the post had been wedged, the post has since dropped again and it would need to be re-concreted. It was suggested that the complainant could temporarily use the MDA gate until effective repairs had been undertaken. A potato sale is being organised by the South East Essex Organic Gardeners on the 19<sup>th</sup> February and they wish to use the two LTC gazebos. Provisional planning permission had been granted for the Club House.

c) Manchester Drive

- Martin Scott reported that MDAS were having a seed and potato swap day in mid March. There was additional rubbish in the bramble areas along the northern boundaries, this would be best removed when the fencing is installed, and in the meantime these areas would not be let.
- Martin Scott wanted an update on the provision of the new fencing. The position had not changed in that it is dependant on a loan which would only happen when the Strand Wharf project was imminent. There was a provision within next years budget to provide fencing along the Randolph Close boundary if MDAS were to contribute the £2000 shortfall. Planning permission would be obtained within the next couple of months.

d) Orchard

- David Hammond said there was nothing to report.

75. BUDGET

The budget report 1837/Allot was noted. (Appendix 1) Attention was drawn to the overspend in the equipment budget some of which would be recovered from the insurance company. The Hedge Trimmer and the Brushcutter are insured for £304 each with a policy excess of £100.

76. CORRESPONDENCE

The Police were holding a meeting for plot holders at the Leigh community Centre on the 18<sup>th</sup> February between 7.30pm and 9.00pm for all plot holders.

***The meeting closed at 8.45pm***

Heading	2009/10 B/F	Income	Income to Date	Expenditure	Spend to Date	Balance	% Spent
Rents							
Manchester Drive		5600	5317.25			282.75	94.95
Leigh		2350	2820.00			-470	120.00
Marshall Close		320	255.50			64.5	79.84
Affiliations				0	55.00	-55.00	
Plot clearance				500		500.00	0.00
Rubbish clearance				650		650.00	0.00
Equipment				500	**1,881.16	-1,381.16	376.23
Water Rates				3100	3,073.66	26.34	99.15
Staff Costs				9118	6,636.49	2,481.51	72.78
Maintenance				250	428.29	-178.29	171.32
Miscellaneous				300	495.96	-195.96	165.32
Training				100		100.00	0.00
Vehicle				750	656.63	93.37	87.55
Open Day Acc Fund	1306		514.70	0	1,256.16	564.54	96.18
Capital improvements*				2000		2,000.00	0.00
Keys			140.00	0	113.63	-113.63	
<b>Totals</b>		<b>8270</b>	<b>8532.75</b>	<b>17268</b>	<b>14596.98</b>		<b>84.53</b>
Nett cost (exp - inc)		8998			6064.23		

Revenue

4,808.07

Capital\*

Insurance claim included\*\*