



# Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[council@leighonseatowncouncil.gov.uk](mailto:council@leighonseatowncouncil.gov.uk) [www.essexinfo.net/leigh-on-sea](http://www.essexinfo.net/leigh-on-sea)

Chairman: Cllr. Pat Holden  
Vice Chairman: Cllr. Carole Mulroney  
Town Clerk: Paul Beckerson



## MINUTES OF THE MEETING OF THE ALLOTMENTS COMMITTEE HELD ON WEDNESDAY 23<sup>rd</sup> MARCH 2011 AT THE COUNCIL OFFICES, 67 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Jerry Holden (Vice-Chairman), Elaine Crystall, Pat Holden, Paul Lawrence, Carole Mulroney, Patsy Ryan, John Wren, plus Ron Bates and David Hammond.

In attendance: Paul Beckerson, (Town Clerk) and Bob Allen-Smith (Allotments Maintenance Officer)  
Gerald & Sheila Brazier

### ***The meeting opened at 8.00pm***

#### 89. VICE-CHAIRMAN'S OPENING REMARKS

In the absence of the Chairman the Vice-Chairman welcomed members and the public to the meeting. He thanked MDAS for organising the cockle shells that have been distributed on the tracks and for providing the labour to lay them. He also drew attention to a number of initiatives that MDAS were leading such as, Shed Alarms, applying anti-vandal paint, extra security lighting and DNA marking of tools.

#### 90. APOLOGIES FOR ABSENCE

Cllr Jean Rowswell, John Longhurst and Martin Scott

#### 91. DECLARATION OF MEMBERS' INTERESTS

Cllrs Jerry and Pat Holden and Paul Lawrence declared a personal interest as plot holders on the Manchester Drive site.

#### 92. MINUTES OF THE PREVIOUS MEETINGS

Minutes of the meeting of 23<sup>rd</sup> February 2011 were agreed and signed by the Vice-Chairman. Two amendments were agreed, adding Ron Bates to members present and in min. 86d amend to one tree of the new Essex variety.

#### 93. SITE MEETING AT MDA – Report 1869/TC (Appendix 1)

Members discussed the report and **RESOLVED** to pursue the options recommended in the report.

#### 94. WRITTEN REPORTS FROM SITE REPRESENTATIVES

The Town Clerk had not received any written reports. It was **RESOLVED that representatives be written to to remind them of last meetings decision.**

#### 95. BUDGET

The budget report 1862/Allot was noted. (Appendix 2)

#### 96. CORRESPONDENCE

- a) Request from tenant to remove tyres from her plot MDA 69B. The Allotments Officer and Martin Scott would assess the amount and advise LTC accordingly. Rubbish left by previous tenants was an issue and it was agreed to put this on the next agenda.
- b) There had been a request from a tenant to keep bees on the site (MDA). There was provision for this providing the tenant had sufficient training in maintaining beehives and that a copy of appropriate insurance is produced to the Council annually.
- c) A letter had been received from a resident in Vardon Drive reference a licence that had been granted to a neighbour for the use of a piece of land on the Marshall Close Site. It was agreed to put this on next month's agenda and obtain advice.

Allotments Committee 23<sup>rd</sup> March 2011

- d) There was a ladder against the fence of 35 Vardon Drive, it was agreed that it be removed.

***The meeting closed at 8.43pm***



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Report 1869/TC

## STORAGE AT MANCHESTER DRIVE ALLOTMENTS 21<sup>st</sup> March 2011

Present: Cllrs Jean Rowswell and Jerry Holden, Paul Beckerson (Town Clerk), Bob Allen-Smith (Allotments Maintenance Officer)

MDAS: Martin Scott, Gerald Brazier and Keith McLaren

There was a long debate on how and where the Allotment Maintenance Man's equipment should be stored. In the end it was **AGREED** to obtain costings on three options.

1. Provide additional security to the storage by the Randolph Close Gate. This could be the provision of an inner shell consisting of concrete block work or steel reinforcing sheets.
2. To provide an additional Portacabin suitably modified either adjacent to the main buildings (electricity and water) or by the existing lock up at Randolph Close.
3. To price the work required to divide the existing Anglian Water building to provide secure storage for both MDAS and LTC.

Heading	2009/10 B/F	Income	Income to Date	Expenditure	Spend to Date	Balance	% Spent	
Rents								
Manchester Drive		5600	5317.25			282.75	94.95	
Leigh		2350	2911.00			-561	123.87	
Marshall Close		320	255.50			64.5	79.84	
Affiliations				0	55.00	-55.00		
Plot clearance				500		500.00	0.00	
Rubbish clearance				650	360.00	290.00	55.38	
Equipment				500	1,881.16	1,381.16	376.23	Insurance Claim
Water Rates				3100	2,961.37	138.63	95.53	
Staff Costs				9118	8,741.76	376.24	95.87	
Maintenance				250	431.61	-181.61	172.64	
Miscellaneous				300	499.94	-199.94	166.65	
Training				100		100.00	0.00	
Vehicle				750	735.05	14.95	98.01	
Open Day Acc Fund	1306		514.70	0	1,256.16	564.54	96.18	
Capital improvements*				2000		2,000.00	0.00	Hedging, fencing, roadways etc.
Keys			175.00	0	143.84	-143.84		
<b>Totals</b>		<b>8270</b>	<b>8658.75</b>	<b>17268</b>	<b>17065.89</b>		<b>98.83</b>	
Nett cost (exp - inc)		8998			8407.14			

Revenue

7,150.98

Capital\*