



LEIGH-ON-SEA TOWN COUNCIL

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Chairman: Cllr Pat Holden

Vice Chairman: Cllr Carole Mulroney

Town Clerk: Paul Beckerson



MINUTES OF A MEETING OF THE COMMUNITY TRANSPORT SUB-COMMITTEE HELD AT 10.30 AM ON TUESDAY 7TH DECEMBER 2010 AT THE COUNCIL OFFICES 67, ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Donald Fraser, Reta Cocks, Pat Holden and Peter Dolby, plus Mr Keith Threadgold

Also in attendance: Vivien Choppen

1. APOLOGIES FOR ABSENCE

Miss Brenda Cartwright and Mr Brian Houssart MBE

2. DECLARATION OF MEMBERS' INTERESTS

None.

3. MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting on 21st September were agreed by the Sub-Committee and signed by the Chairman.

4. MEMBERSHIP UPDATE

The membership is under review. 84 members have confirmed continuing interest in the Community Transport Scheme. 7 members have asked to come off the list. 168 members have yet to respond. We will seek confirmation again from members, who have yet to respond, in our letter to be issued later this month.

5. Report on Trips taken since last Meeting:

a. **Barleylands** – 32 members booked the visit to Barleylands Craft Village on Thursday 23rd September. We used 3 minibuses and three driver/helper teams. The very wet and cold weather had a significant impact on what members could do at the venue and the length of time they wished to stay. As a result two minibuses departed earlier than planned. Generally feedback indicated that members thought it was a good place to visit and were happy with the transport only arrangement; leaving them to visit the cafe, when and if they wished. If location is visited again, it was suggested that it should be combined with a visit to the Barleylands Farm Shop, located nearby.

b. **The Music Man** – This proved a very popular choice and 42 members booked to see this show at the Palace Theatre on Thursday 14th October, performed by the Leigh Operatic & Dramatic Society. 4 Minibuses and 4 driver/helper teams were arranged. The production was first class and thoroughly enjoyable. Difficulties with the brakes of Westleigh Baptist Church minibus were reported to the Church. We have since been informed that these have received attention.

- c. **Seven Brides for Seven Brothers** – 32 members went to the Cliffs Pavilion on 17th November to see the production by Southend Operatic and Dramatic Society. The show received mixed reactions. A minor incident with the Westleigh Baptist Church minibus was reported to the Church and this is being progressed.
6. Progress on Arrangements made for Future Events:
 - a. **Peter Pan** - 32 members have booked to see this year's panto starring Bradley Walsh at the Cliffs Pavilion on Wednesday 15th December. 3 minibuses, each with driver and helper are arranged. Originally a provisional booking of 50 tickets was made. This was subsequently reduced owing to less interest being shown in this year's panto.
 - b. Trip to the Plaza Centre to see **Chris Grist (Cello) and David Wright (Harpichord)** on Friday 14th January. Booking and transport arrangements have yet to be made.
 7. Greater Liaison between Driver/Escort Teams
In future to avoid any disquiet between driver/escort teams it was agreed that in the circumstances where a flexible departure time applies and/or there is inclement weather, drivers/escorts consult with their passengers and the time for departure is determined by the majority decision for that minibus. Drivers must ensure that they inform all other drivers of their planned departure time.
 8. Review of Escort Volunteers
Whilst it was recognised that the suggested letter did not fully address the sensitive issue of escorting duties proving to be a little too demanding for some individuals, it was agreed that it should be sent to all, with the minor amendment that the words 'jumping in and out' in the third paragraph be replaced with the words 'getting on and off'. In particular Cllr Fraser was praised by all for the wonderful volunteer work he had done in the past.
 9. Proposals for Future Events
 - a) Community Transport Officer to arrange a trip to the Palace Theatre to see The Haunting, a play based on the Ghost Stories of Charles Dickens, on Wednesday 23rd February.

Next meeting to be held on Tuesday 1st February 2011 at 10.30am.