



Leigh-on-Sea Town Council

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leighcouncil@btconnect.com www.essexinfo.net/leigh-on-sea

Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson



MINUTES OF THE MEETING OF THE LEIGH-ON-SEA TOWN COUNCIL HELD AT 7.30PM ON WEDNESDAY 9th JUNE 2010 AT THE COUNCIL OFFICES, 67 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Pat Holden (Chairman), Bill Abbot, Hilary Davison, Mike Dolby, Peter Dolby, Donald Fraser, Carole Mulroney, Caroline Parker, Jean Rowswell, Patsy Ryan, David Vaughan and John Wren

Also in attendance: Paul Lawrence, Toni Cordery and Town Clerk

Prayers were read by Cllr Hilary Davison on behalf of the council's new Chaplin, Major John Carmichael who was unavailable.

15. CHAIRMAN'S OPENING REMARKS

Chairman's opening remarks were noted.

16. DECLARATION OF MEMBERS INTERESTS

Cllr Donald Fraser declared an interest in Report 1751A/DF as he was involved in its preparation.

17. APOLOGIES FOR ABSENCE

Cllrs: Reta Cocks, Margaret Cotgrove, Elaine Crystall and Jerry Holden

18. MINUTES OF THE PREVIOUS MEETING

Agreed and signed by the Chairman with the following amendments noted:

Item 9, that it be noted that the previous year is in brackets.

Item 13, that Acumen Wage Services be changed to Acumen Wages Service.

19. COMMITTEES

- a) Planning Committee – The minutes of the meetings held on the 11th, 12, and 25th May 2010 were noted.
- b) Transport & Highways – The minutes of the meetings held on the 12th and 19th May 2010 were noted.

Bus Shelters owned by Leigh Town Council

It was **RESOLVED: that Southend Borough Council be requested to replace other Leigh Town Council shelters on a rolling programme of 3 or 4 per year.**

Item 8. c) i, was deferred back to the Transport & Highways Committee as the exact number of bollards to be erected on the west side of station road was not agreed.

- c) Leisure, Foreshore & Environment Committee – The minutes of the meetings held on the 12th May and report of the meeting 20th May 2010 was noted.

Leigh Lights 2010

It was **RESOLVED: that 7 white LED 1902 Star Mantling displays with 100m of catenary wire be purchased from Aylesford Electrical as per their quote of £3,869.25 dated 18th May 2010.**

It was **RESOLVED: that the quote of £6,655.00 from McDonald Highway Services dated 20th May 2010 be accepted.**

It was **RESOLVED: that the quote from Cable Test as per their e-mail confirmation dated 4th May 2010 be accepted.**

Leigh Folk Festival

It was **RESOLVED: to donate £750 to the Folk Festival.**

First Aid Post

It was **RESOLVED: that power be delegated to the Town Clerk in consultation with Cllr Mrs Reta Cocks to arrange the running of the First Aid Post in Old Leigh within budget.**

Hanging Baskets

It was **RESOLVED: that power be delegated to the Town Clerk in consultation with Cllr Mrs Reta Cocks to arrange Hanging Baskets within budget.**

It was noted that hanging baskets had been requested along London Road toward Thames Drive. This can happen subject to the columns being able to hold the hanging baskets.

Paddling Pool

It was **RESOLVED: that the constructor be contacted as soon as possible to repair the leak and that the cost be taken from the earmarked reserve.**

- d) Allotments Committee – The minutes of the meetings held on the 12th and 26th May 2010 were noted.
- e) Finance & General Purposes Committee – The minutes of the meeting held on the 1st June 2010 were noted.

Meeting with Borough Councillors

It was **RESOLVED: that the Chairman, Vice Chairman and Town Clerk arrange to have quarterly meetings with councillors from the four wards within the Leigh Town Council area (1 from each ward), with a view to keeping up to date on local matters of which the Council should be aware, and then report back to Council. It is suggested that such meetings be less formal than the protocol meetings.**

Support for a charity

It was **RESOLVED: that each year the Council Chairman should choose a local Leigh charity for the Council to support for that year at all Council events.**

The Chairman has chosen the Thursday Club as the local charity we will be supporting this year.

Councillors' training courses

An amendment to the recommendation was moved and seconded:

Insert after "training courses" in the first sentence "where there is a cost implication" this was AGREED

A second amendment to the recommendation was moved and seconded:

Insert after "moratorium" "for the current year" this was AGREED

The amended motion was then put to the vote.

It was **RECOMMENDED: that a moratorium for the current year be placed on attendance of councillors at training courses where there is a cost implication, with the exception of any new courses relevant to changes in legislation having a significant effect on Council procedure and those courses already booked and deemed to be necessary. In the event of any such courses being attended, the councillor(s) concerned will be required to either produce a written report or to make a presentation to Council.**

On request of a named vote, the above recommendation was defeated by the Chairman's casting vote and the recommendation referred back to the committee for reconsideration.

For: Cllrs Hilary Davison, Jean Rowsell, Bill Abbot, David Vaughan, Carole Mulronee and Pat Holden.

Against: Cllrs Donald Fraser, Caroline Parker, Mike Dolby, Patsy Ryan, Peter Dolby and John Wren.

Income and expenditure since the last meeting

It was **RECOMMENDED: that the Income & Expenditure Report 1751/DF be approved.**

Annual Accounts

It was **RESOLVED: that the Income & Expenditure Account, Balance sheet and Supporting notes to accounts be approved subject to the Responsible Financial Officer being asked to fully explain the Allotments Income & Expenditure.**

Annual Review

It was **RESOLVED: that Section 1 Accounting statements, together with the explanation of variation of 15% be approved.**

The Chairman will sign the Annual Return.

Annual Governance Statement

It was **RESOLVED: that Section 2 – Annual Governance Statement be approved.**

The Chairman will sign the Annual Return.

Responsible Financial Officer

It was **RESOLVED: that Mr Maurice Howard continues as Acting Responsible Financial Officer until 10th June 2010, after which Mr Paul Beckerson be appointed Responsible Financial Officer.**

Internal Audit Report

It was **RESOLVED: that all other recommendations of the Auditor be adopted.**

Exclusion of the public

It was **RESOLVED: that the public (including the press) be excluded from the meeting during consideration of the following item on the grounds that it involves confidential information.**

The Council RESOLVED: to accept the recommendation set out in REPORT 1750/DF and RESOLVED to pay the amount from reserves and precept for this amount over a period of three years to restore the reserves to the recommended level.

20. FINANCIAL REPORT

See report 1751A/DF.

It was **RESOLVED: that the Income & Expenditure Report 1751A/DF be approved.**

21. ACCOUNTS 2009/10

Dealt with under Finance & General Purposes Minutes

22. ANNUAL RETURN 2009/10

Dealt with under Finance & General Purposes Minutes

23. ANNUAL TOWN MEETING

The minutes of the Annual Town meeting held on 23rd April 2010 were noted.

24. SLCC SUMMER SEMINARS 8th AND 9th JULY

AGREED: that the Council contribute up to £250 towards the course fees, travel and accommodation.

Leigh-on-Sea Town Council Annual Accounts to 31st March 2010
Income Expenditure Account

Actual		Actual	Budget	
Year Ended		Year Ended	Year Ended	
31/03/2009		31/03/2010	31/03/2010	Explanations
£	EXPENDITURE	£	£	
	Cost of Services			
14,938.98	Allotments	17,177.30	21,813.00	
9,847.75	Community Transport	10,214.61	4,100.00	
25,085.81	Leisure Foreshore & Environment	40,811.29	93,341.00	Includes: Leigh Lights festival, Hanging baskets, Fishing Festival First Aid & Farmers Market
	Development Control	4,360.12	8,317.00	Consideration of Planning Applications includes cost of Southend Airport Development Meetings
7,083.08	Highways	1,518.59	12,500.00	Includes: Bus Shelters Cleaning & Red Telephone Box
1,452.77	Youth Facility	3,770.05	28,165.00	
132,391.00	Capital Expenditure	55,648.00		£10,874 new water & pipe work including ground work plus £35,775 new xmas lights plus £8,999 new IT Network
5,415.00	S. 137 Payments	7,677.12		For Details see Supporting Notes to the Accounts
£ 196,214.39	Total Cost of Services	£ 141,177.08	£ 168,236.00	
	Cost of Governance			
11,021.00	General Administration (including election costs)	16,309.08	12,080.00	Includes: Affiliations, bye election costs, Insurance, Specialist Advice to Council & Office Expenses
23,664.27	Premises	21,348.91	20,240.00	Includes: Equipment Mtce, Rent and Rates and office running expenses including Insurance
61,089.45	Administration Staff Costs, Travelling Expenses & Training	67,380.68	66,486.00	Includes: Salaries Costs, Training & Recruitment Advert
£ 95,774.72	Total Cost of Governance	£ 105,038.67	£ 98,806.00	
£ 291,989.11	EXPENDITURE TOTAL	£ 246,215.75	£ 267,042.00	

Leigh-on-Sea Town Council Annual Accounts to 31st March 2010

Income Expenditure Account

Actual Year Ended 31/03/2009 £	INCOME	Actual Year Ended 31/03/2010 £	Budget Year Ended 31/03/2010 £	Explanations
	Service Income			
10,958.40	Allotments	8,702.64		
5,783.30	Community Transport	5,680.50		
12,885.47	Leisure Foreshore & Environment	12,216.01		Includes: Leigh Lights, Farmers Market Fishing Festival & Donations
£ 29,627.17	Total Service Income	£ 26,599.15		
	Other Income			
41,000.00	Grants & Donations	11,000.00		Includes: £10,000 Allotment Grant & £1000 contribution to IT Upgrade
2,936.00	Premises & General Administration	2,851.00	2,800.00	£2,576 Use of Committee Room & £275 Misc
6,276.85	Interest on Investments	103.09	1,500.00	Reflects low interest rates but needs review
167,893.00	Precept	167,893.00	167,893.00	
£ 247,733.02	INCOME TOTAL	£ 208,446.24	£ 172,193.00	

Actual Year Ended 31/03/2009 £	RESERVES	Actual Year Ended 31/03/2010 £	Adjustments Year Ended 31/03/2010 £	Explanations
291,989.11	Total Expenditure	246,215.75		
247,733.02	Deduct Total Income	208,446.24		
- 44,256.09	Excess of Expenditure over Income	- 37,769.51		
55,690.50	Balance from Previous Year	86,327.41	- 36,525.51	Reduction in General Reserves
74,893.00	Transfer from/ to Earmarked Reserves	1,244.00	- 1,244.00	Reduction in Earmarked Reserves
£ 86,327.41	Balance as at 31st March	£ 49,801.90		

Consolidated Balance Sheet

30/03/2009 £		31/03/2010 £
Current assets		
2809.68	VAT Recoverable	7,462.56
170.47	Debtors	50.00
3332.88	Payment in Advance	4,183.04
<u>186925.77</u>	Cash in Hand & at Bank	<u>138,512.10</u>
193238.80	TOTAL CURRENT ASSETS	<u>150,207.70</u>
6398.89	Creditors	810.80
456.50	Receipts in Advance	783.00
<u>£ 6,855.39</u>	TOTAL CURRENT LIABILITIES	<u>1,593.80</u>
<u>£ 186,383.41</u>	NET CURRENT ASSETS	<u>£ 148,613.90</u>
Represented by		
86,327.41	General Fund	49,801.90
Earmarked Reserves		
1,250.00	First Aid	-
1,898.00	Paddling Pool	1,798.00
500.00	Projector	-
<u>2,000.00</u>	Allotments	1,306.00
5,648.00	Leigh Lights	<u>1,300.00</u> 4,404.00
Capital Reserves		
	Strand Wharf	74,408.00
	Youth Facility	<u>20,000.00</u> 94,408.00
94,408.00		
<u>£ 186,383.41</u>		<u>£ 148,613.90</u>

Section 1 – Accounting statements for

LEIGH-ON-SEA TOWN COUNCIL

Readers should note that throughout this annual return references to a 'local council' or 'council' also relate to a parish meeting.

	2009	2010	
1 Balances brought forward	230,639	186,383	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2 (+) Annual precept	167,893	167,893	Total amount of precept receivable or received in the year.
3 (+) Total other receipts	79,840	40,553	Total receipts or income as recorded in the cashbook less the precept received. Includes support, discretionary and revenue grants.
4 (-) Staff costs	71,674	86,985	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5 (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on borrowings (if any).
6 (-) Total other costs	220,315	159,230	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7 (=) Balances carried forward	186,383	148,614	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8 Total cash and short term investments	186,926	138,512	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – to agree with bank reconciliation.
9 Total fixed assets and long term assets	79,470	402,504	The recorded book value at 31 March of all fixed assets owned by the council and any other long term assets e.g. loans to third parties and any long term investments.
10 Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11 Trust funds (including charitable) disclosure note	No	No	The council acts as sole trustee for and is responsible for managing trust funds or assets. (Readers should note that the figures above do not include any trust transactions.)

I certify that the accounting statements in this annual return present fairly the financial position of the council and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2010.

Signed by Responsible Financial Officer

Date

I confirm that these accounting statements were approved by the council and recorded as minute reference

Date

Signed by Chair of the meeting at which these accounting statements were approved.

Date

Section 2 – Annual governance statement

We acknowledge as the members of our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2010, that:

1	We have approved the accounting statements which have been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices.	YES	prepared its accounting statements in the way prescribed by law.
2	We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	YES	made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3	We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice which could have a significant financial effect on the ability of the council to conduct its business or on its finances.	YES	has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.
4	We have provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	YES	during the year has given all persons interested the opportunity to inspect and ask questions about the council's accounts.
5	We have carried out an assessment of the risks facing the council and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	YES	considered the financial and other risks it faces and has dealt with them properly.
6	We have maintained throughout the year an adequate and effective system of internal audit of the council accounting records and control systems and carried out a review of its effectiveness.	YES	arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the council and reviewed the impact of this work.
7	We have taken appropriate action on all matters raised in reports from internal and external audit.	YES	responded to matters brought to its attention by internal and external audit.
8	We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the council and, where appropriate have included them in the accounting statements.	YES	disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.
9	Trust funds (including charitable) – in our capacity as the sole managing trustee we have discharged our responsibility in relation to the accountability for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	N/A	has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

This annual governance statement is approved by the local council and recorded as minute reference

_____ dated _____

Signed on behalf of _____

Signed by: Chair _____ Date _____

Signed by: Clerk _____ Date _____

***Note:** Please provide explanations to the external auditor on a separate sheet for each 'No' response that has been given; and describe what action is being taken to address the weaknesses identified.

Supporting Notes to Accounts 2009/10

1. Assets

During the year, the following assets were purchased at the following cost:

New Computers & Equipment	£ 8,999.00
New Xmas Lights	£ 35,775.00

In addition £10,874 was spent providing a new water supply to the allotments

During the year, the following asset was disposed of at an asset value of:

Old Computer	£ 584.00
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At 31st March 2010 the following assets were held:

Computers	£ 4,578.00*
Photocopier	£ 1,608.00*
Bus Shelters	£ 25,256.00*
Notice Boards	£ 6,078.00*
Chairman's Insignia (Donated by Mr. T. Hatton)	£ 1,653.00**
Christmas Lights	£ 37,189.00*
Buildings on allotments	£ 13,024.00*
Seats	£ 1,092.00*
Bollards	£ 9,414.00*
Franking Machine	£ 1,131.00*
Stairlift	£ 2,370.00*

Allotments -

Marshall Close	£ 1.00***
Manchester Drive	£ 1.00***
Leigh	£ 1.00***

Youth Facility £280,000.00**** |

*The basis of valuation of these assets is insurance value.

**Insignia at Insurance value. Original value per Mr. T. Hatton

***Nominal value, not purchased, transferred from Southend B.C.

**** Purchase Cost

Value of other assets not required to be individually identified £19,108

2. Leases

At year end there were no leases in operation.

3. Borrowings

At the close of business on 31st March 2010, the Council had no loans outstanding.

4. Debts Outstanding

At the year end, debts of £50.00 were outstanding and due to the Council.
The ages of these debts were:

	No	Value £
Less than 3 months old	1	50.00
Between 3 and 6 months old	-	-
between 6 and 12 months old	-	-
Over 12 months old	-	-
Total	1	50.00

5. Tenancies

During the year the following tenancies were held

Landlord	Property	Rent p.a. £	Repairing/ Non Repairing
Southend B.C.	Office at 67 Elm Rd	10,500.00	Repairing
Southend B.C	Skatepark on Leigh Marsh	50.00	Repairing

6. Section 137 payments

The limit for spending under s137 of the Local Government Act 1972 for this Council in the year of account was £ 103,707.00. The payments made were:

Payee	Nature of Work	£
Wesley Pre-School	Grant Fleeces / Jackets	200.00
West Leigh Infant School	Grant Environmental Area	500.00
West Leigh Junior School	Grant Swimming Pool	2,500.00
Leigh Junior School	Grant Playground Improvements	1,250.00
Belfairs High School	Prize award	50.00
Thursday Club	Grant	600.00
St John's Ambulance	Grants including Defibrillator	1,930.00
Thames Estuary Partnership	Subscription	250.00
Southend Darby & Joan Org.	Cost of CRB Check	30.00
Leigh Lions	Leigh Lights Collection	78.12
St John's Ambulance	Leigh Lights Collection	91.35
Essex Air Ambulance	Leigh Lights Collection	113.44
Taxi Drivers Charity Fund	Leigh Lights Collection	84.21
Total		£7,677.12

7. Agency Work

During the year, the Council undertook no agency work on behalf of other bodies.

8. Advertising and Publicity

The following costs for advertising and publicity were incurred during the year:

Publicity

Public Meeting re Airport Development – Leigh Times June 2009	£200.00
Public Meeting re Airport Development – Leigh Times Oct 2009	<u>£200.00</u>
Publicity Total	£400.00

Advertisements

Recruitment advert :Events Coordinator - Leigh Times Ltd	£75.00
Recruitment advert :Clerk to the Council – Echo Newspapers	<u>£719.10</u>
Advertising Total	£794.10

9. Pensions

For the year of account the council's contributions equal 14.10% of the employees' pensionable pay (this increases to 16.73% to take account of Actuarial deficiencies). For 2010/11, the contributions will need to continue to be 15.40% in future years so as to provide adequately for known liabilities (this increases to 17.52% to take account of Actuarial deficiencies).

Approved by: Mercer Human Resource Consulting.

10. Capital Reserve

At 31st March 2010, the Council had Capital Reserves of £94,408.00,
Strand Wharf - £74,408
Youth Facility - £20,000

Movements on the Capital Reserve

Opening Balance	£ 94,408.00
Capital Receipts	£ 0.00
Less	
Amount Used to Finance Capital Expenditure	<u>£ 0.00</u>
Balance at year end	£ 94,408.00

The Capital Reserve represents the amount of money available within the council's fund balance that can only be used to finance capital expenditure

11. Earmarked Reserves

Reserves of £100,056.00 have been earmarked for specific projects during the year.

Purpose of Reserve	Opening Balance	Movement in Year	Closing Balance
Strand Wharf (Capital)	74,408.00	0.00	74,408.00
Youth Facility (Capital)	20,000.00	0.00	20,000.00
Projector	500.00	-500.00	0.00
Defibrillator	1,250.00	-1,250.00	0.00
Allotments	2,000.00	-694.00	1,306.00
Paddling Pool	1898.00	-100.00	1,798.00
Leigh Lights	0.00	1,300.00	1,300.00
	£100,056.00	-£1,244.00	£98,812.00

12. Contingent Liabilities

There are no contingent liabilities which have not been included in the Council's accounts for 2009/10.

Further information – Audit 2009/10

1. Bank reconciliation

Bank statements and reconciliations attached

Summary:

Current Accounts	-£ 1,798.08	
Community Savings Accounts	£140,020.32	
Payroll Accounts	£ 175.37	
Petty Cash (print from computer)	<u>£ 114.49</u>	
Total	£138,512.10	Agrees with Box 8

2. Income and Expenditure variances

a) Box 3 TOTAL OTHER INCOME

Variation – decrease of £39,287 due to the following items

Allotment Income lower	(2,256)
Grant Income lower	(30,000)
(£41,000 less grant for Skate Park plus £10,000 grant allotment & IT)	
Community Transport Income lower	(102)
Leisure & Foreshore Income lower	(670)
Bank Interest lower	(6,174)
Premises Hire lower	(156)
Minor higher	71

b) Box 4 STAFF COSTS

Variation – increase of £15,311 due to the following items

Appointment of new Events Coordinator from 01/07/09 (New Post)	
Gross pay for above expenditure higher	11,242
Employers NI for above higher	612
Employers Pensions Contributions for above higher	1,585
Pay & Employer Pensions increases net of Clerk vacancy March	1,872

c) Box 6 Total other payments

Variation – decrease of £61,085 due to the following items

Allotment Expenditure higher	(2,238)
Skate Park/Youth facility acquisition lower	132,391
Paddling Pool lower	8,082
New Christmas Lights higher	(35,775)
Installation of new Christmas Lights higher	(17,001)
Allotment new water supply higher	(10,874)
New Computer Network higher	(8,999)
Bye Election Costs higher	(3,825)
Minor higher	(676)

d) Box 9 Total Fixed Assets

Variation – increase of £323,034 due to the following items

Addition of Youth Facility as per external auditors recommendation	280,000
Purchase of new Xmas Lights	35,775
Purchase of New Computers & Office Equipment	5,863
Write Off of old computer	(1,168)
Insurance inflation	2,564
	<u>£323,034</u>

3. Explanation of variance between Box 7 and Box 8

Box 7 = £148,614

Box 8 = £138,512

Starting point Box 7		£148,614
Add		
Creditors	£811	
Receipts in Advance	<u>£783</u>	
		<u>£ 1,594</u>
		£150,208
Deduct		
VAT Recoverable	£7,463	
Debtors	£ 50	
Payments in advance	<u>£4,183</u>	
		<u>£ 11,696</u>
Finishing point Box 8		<u>£138,512</u>



Leigh-on-Sea Town Council

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Chairman: Cllr. Pat Holden
Vice Chairman: Cllr. Carole Mulroney



Report 1751/DF

Income and Expenditure 28th April to 25th May 2010

Cheque	Expenditure	Payee	Purpose	Statute
100,138	£1475.99	Essex Famers Market Ltd	Gazebos	(In all cases, LGA means Local Government Act and s is for section) Small holdings and Allotments Act 1908 s 25 LGA 1972 s 111
100,139	£1048.46	HM Revenue & Customs	Income Tax & NIC	LGA 1972 s 111
100,140	£520.61	British Gas Business	Office heating	LGA 1972 s 111
100,141	£1050.00	M G Howard	Acting RFO	LGA 1972 s 111
100,142	£99.99	Cllr J Holden	Office telephones	LGA 1972 s 111
100,143	£100.00	Outloud Productions	May Day event 2010	LGA 1972 s 144
100,144	£100.00	Tim Bennett	May Day event 2010	LGA 1972 s 144
100,145	£25.10	Cllr P Holden	Premises items	LGA 1972 s 111
100,146	£111.15	Southend Adultry Community College	Famers Market	LGA 1972 s 111
100,147	£18.00	Wesley Methodist Church	Room Hire	LGA 1972 s 111
100,148	£21.00	Cllr P Holden	May Day event 2010	LGA 1972 s 144
100,149	£150.00	Caroline Ahmet	Replacement for cheque No. 100,114	LGA 1972 s 144
100,150	£881.25	Cortest Ltd	Youth Facility structural inspection	LGA 1972 s 144
100,151	£248.24	Mayfield Cleaning Ltd	Bus Shelters/Office cleaning	Local Govt Misc Provisions Act 1953 s 4
100,152	£380.00	SBC	Allotments tree reduction	Small holdings and Allotments Act 1908 s 26
100,153	£100.00	Borderdash	May Day event	LGA 1972 s 144
100,154	£100.00	Cash	Petty cash	LGA 1972 s 111
100,155	£200.00	Neopost	Postage	LGA 1972 s 111
100,156	£21.00	SBC	Fishing Festival 2010	LGA 1972 s 144
100,157	£150.00	TMS Ltd	Fishing Festival 2010	LGA 1972 s 144
100,158	£25.30	Electronic Office Automation UK Ltd	Photocopies	LGA 1972 s 111
100,159	£100.00	N R Hood	MiDAS training	Transport Act 1985 s 19
100,160	£374.00	SBC	Business rates	LGA 1972 s 111
100,161	£11.00	R Allan-Smith	Allotments item	Small holdings and Allotments Act 1908 s 26
100,162	£40.00	Pete Hamlyn	May Day event 2010	LGA 1972 s 144

Income

Details to be supplied for the next meeting.