



Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
leighcouncil@btconnect.com www.essexinfo.net/leigh-on-sea

Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson



MINUTES OF THE MEETING OF THE LEIGH-ON-SEA TOWN COUNCIL HELD AT 7.30PM ON WEDNESDAY 10th NOVEMBER 2010 AT THE COUNCIL OFFICES, 67 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Pat Holden (Chairman), Bill Abbot, Reta Cocks, Margaret Cotgrove, Hilary Davison, Mike Dolby, Peter Dolby, Donald Fraser, Jerry Holden, Carole Mulroney, Caroline Parker (from Min 47), Patsy Ryan and Jean Rowswell.

Also in attendance: Paul Beckerson (Town Clerk), Paul Lawrence

The meeting opened at 7.30pm

Prayers were read by the Chaplain, Major John Carmichael.

47. CHAIRMAN'S OPENING REMARKS

The Chairman said how pleased she was that Paul Siggins as part of the Art Trail Legacy had created a mosaic that is now on the end wall of the toilets to the south of Rectory Grove; this was unveiled two weeks ago.

Members were also reminded of the two Remembrance Services taking place this Sunday; one at 2.00pm in Eastwood where Cllr Reta Cocks would be laying a wreath on the Council's behalf and the Royal British Legion service that would be taking place in St. Clements at 3.00pm where the Chairman would lay the wreath.

An appeal was made to members to help at the Leigh Lights switch-on on the 26th November especially with the Stewarding arrangements. Leigh Library had a display of charity Christmas cards. The Community Centre was staging a made in Essex Christmas show. The Salvation Army was holding a Toy and Gifts Service on the 28th November.

The Chairman announced she had received a letter of resignation from Cllr David Vaughan and she thanked him for his service to the Town Council over the last three and a half years and joined with fellow members for wishing him well for the future.

48. DECLARATION OF MEMBERS INTERESTS

There were none.

49. APOLOGIES FOR ABSENCE

Cllrs: Elaine Crystall and John Wren.

50. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the 13th October 2010 were agreed and signed by the Chairman.

51. COMMITTEES

- a) Planning Committee – The minutes of the meetings held on the 12th and 26th October 2010 were noted.
- b) Transport & Highways Committee – The minutes of the meeting held on the 20th October 2010.

A member asked whether we had heard anything from SBC reference the Bus Shelter Replacement programme, to date there had been no reply.

A query was raised over minute 29(a) where reference to a Car Parking Strategy was made, a member said it was various discussions that had taken place between LTC and SBC, it was further suggested that the minutes should have contained further amplification on the matter.

The minutes were noted. With the following **RECOMMENDATIONS:**

- a. Minute 28(a) Rectory Grove Parking
It was **RESOLVED: that the item be referred to the Car Parking WP to formulate proposals.**
- b. Minute 28(b) Bus Shelters
It was **RESOLVED: to write to SBC giving the preferred order of replacement.**
- c) Leisure, Foreshore & Environment Committee – The minutes of the meeting held on the 21st October 2010 were noted. With the following **RECOMMENDATIONS:**
 - a. Minute 25(d) Good for Leigh WP
It was **RESOLVED: that the ‘Good for Leigh’, spring clean should take place from the 11th to the 17th April.**
 - b. Minute 25(d) Good for Leigh WP
It was **RESOLVED: that the campaign should be called the ‘Leigh In Front Campaign.**
 - c. Minute 25(e) Farmers Market WP
It was **RESOLVED: that the stall charges should remain the same.**

It was **RESOLVED: that next years leaflet should be a bright green.**

It was **RESOLVED: that two new banners be purchased at a cost of £50 each.**
 - d. Minute 25(i) Gypsy Bridge Shelter
It was **RESOLVED: that the Perspex sheets are renewed at a cost not exceeding £300.**
 - e. Minute 26 Budgets 2010/11
It was **RESOLVED: that the additional expenditure of £55.32 for blinds and bins is approved.**

It was **RESOLVED: that the additional expenditure of £15.00 for a Kitchen Unit is approved.**

- d) Allotments Committee – The minutes of the meeting held on the 27th October 2010 were noted. The reference to Walk-in Surgeries in Minute 52(b) should be Walking Surgeries.
- e) Finance & General Purposes Committee – The minutes of the meeting held on the 2nd November 2010 were noted. With the following **RECOMMENDATIONS:**

Minute 87(d) Matters of Urgency

It was **RESOLVED that the renewal of the Saniflo unit in the toilet for the Disabled costing £455 be approved.**

Minute 88 EXTERNAL AUDITORS REPORT

It was **RESOLVED that Report 1809/FGP be noted and that a Review of Standing Orders be undertaken prior to January 2011.**

Minute 95 PENSION FUND DEFICIENCIES

It was **RESOLVED that the Council fund the £465.14 shortfall.**

52. FINANCIAL REPORT

It was **RESOLVED: that the Income & Expenditure Report 1805/I&E be approved, (Appendix 1).**

The meeting closed at 8.29pm



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Report 1805/I&E

Income and Expenditure 1st October to 27th October 2010

Cheque	Expenditure	Payee	Purpose	Statute
100310	£59.62	Miss J Watson	First Aid Post – various small items	(In all cases, LGA means Local Government Act and s is for section) Public Health Act 1936 s234
100311	£70.50	Cory Environmental	Recycling Sacks (commercial)	LGA 1972 s111
100312	£1,028.12	St John Ambulance	First Aid Cover	
100313	£10.00	Cory Environmental	Mattress removal from skate park	Public Health Act 1875
100314	£26.40	Cllr Cotgrove	Travel Expenses	LGA 1972 s111
100315		Cheque prepared in error	Cheque not issued	-
100316	£374.00	SBC	Rates for October	LGA 1972 s111
100317	£60.00	Miss B Wratishaw	Pay	LGA 1972 s111
100318	£1,912.31	HMRC	Tax & NI - Sept	LGA 1972 s111
100319	£1,681.03	Essex Pension Fund	Pension Contributions - Sept	LGA 1972 s111
100320	£200.00	Cash	Petty Cash	LGA 1972 s111
100321	£173.62	S&A Supplies	Materials for painting shelter on cinderpath	Parish Councils Act 1987 s1 s5 & s6
100322	£50.00	British Legion	Poppy Wreath	
100323	£192.62	Cory Environmental	Skate Park – bin collection	Public Health Act 1875
100324	£39.99		Norton Internet security renewal	LGA 1972 s111
100325		Cheque Cancelled		-
100326	£38.87	SBC	Use of minibus	Transport Act 1985 s19
100327	£29.52	Electronic Office Automation	Photocopying	LGA 1972 s111
100328	£58.00	RCH Heating & Plumbing	Central Heating Boiler - Repair	LGA 1972 s111
100329	£180.62	BT	Telephone	Telecommunications Act 1984
100330	£260.00	Curtain Concerns	Blinds for First Aid Post	Public Health Act 1936 s234
100331	£45.00	Shoe Care	Keys for Allotments	Small holdings and Allotments Act 1908 s26
100332	£62.72	BT	Line Rental	Telecommunications Act 1984
100333	£457.55	Paul Beckerson	SLCC National Conference	LGA 1972 s111
100334-	£5,065.12	Staff	Salaries - Oct	LGA 1972 s111

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100339	£26.23	British Gas	Gas	LGA 1972 s111
100340	£293.75	Leigh Times Series Ltd	Full Page News Sheet	LGA 1972 s111
100341	£22.79	Acumen Wages Ltd	Payroll Processing	LGA 1972 s111
100342	£111.15	Southend Adult Community College	Hall Hire – Farmers Market	LGA 1972 s144
100343	£23.50	Swan Gallagher	Good For Leigh Domain Renewal	LGA 1972 s111
100344	£151.84	E.on	Electricity	LGA 1972 s111
100345	£99.99	Callidus Computer Centre	Toner for printer	LGA 1972 s111
100346	£500.84	Southend Theatres	Tickets	Transport Act 1985 s19

Income

£15.00	Community Transport Members	Bookings
£3.00	FHCCP	Use of Room
£1663.00	Traders	Xmas Lights Contribution
£2040.00	Plot Holders	Allotment Rents
£42.00	MDAS Plot Holder	Allotment Rent
£10.00	Allotments Holders	Keys