



Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
leighcouncil@btconnect.com www.essexinfo.net/leigh-on-sea

Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson



MINUTES OF THE MEETING OF THE LEIGH-ON-SEA TOWN COUNCIL HELD AT 7.30PM ON WEDNESDAY 12th JANUARY 2011 AT THE COUNCIL OFFICES, 67 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Pat Holden (Chairman), Bill Abbot, Margaret Cotgrove, Hilary Davison, Mike Dolby, Donald Fraser, Jerry Holden, Carole Mulroney, Caroline Parker, Patsy Ryan and John Wren.

Also in attendance: Paul Beckerson (Town Clerk), Andy Exley (Events & Planning Officer), Paul Lawrence and one member of the public.

The meeting opened at 7.40pm

There was a pre-meeting briefing by Shane Bartley SBC Assistant Census Liaison Manager to give an overview of the 2011 Census.

Prayers were read by the Chaplain, Major John Carmichael.

60. CHAIRMAN'S OPENING REMARKS

The Chairman was pleased to report the Town Council had been re-accredited as a Quality Council for a further four years and gave thanks to the Town Clerk for all the work undertaken.

She was pleased to announce that Toni Cordery the former Events Co-ordinator had given birth to a baby girl Ella Grace weighing 8lb 14oz on the 3rd January and that the Council had received a thank you card for the presents she had received.

The Chairman reported on the success of the Carols on Strand Wharf event and particularly the good weather.

61. DECLARATION OF MEMBERS INTERESTS

There were none.

62. APOLOGIES FOR ABSENCE

Cllrs: Rita Cocks and Peter Dolby.

63. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the 6th December 2010 were agreed and signed by the Chairman.

64. COMMITTEES

- a) Planning Committee – The minutes of the meetings held on the 14th December 2010 and 5th January 2011 were noted. Cllr Donald Fraser highlighted the fact that

77(d) had been determined by SBC the same day before the Committee had a chance to consider it. This issue would be raised at protocol meeting in January.

- b) Leisure, Foreshore & Environment Committee – The minutes of the meeting held on the 16th December 2010 were noted.

There was one **RECOMMENDATION** that next years Leigh Lights event be held on the 25th November 2011.

This was **AGREED**.

- c) Finance & General Purposes Committee – The minutes of the meeting held on the 4th January 2011 were noted.

There were the following **RECOMMENDATIONS**:

Minute 116: that Cllrs Pat Holden and Patsy Ryan represent the Council on the **SBC Events Working Party**.

This was **RESOLVED**.

Minute 121: that up to £300 is used for the purchase of tools as a payment in advance from the 2011/12 budget.

This was **RESOLVED**.

Minute 125: that the Council acquires a new photocopier as outlined in Report 1828/FGP.

This was **RESOLVED**.

Minute 127: that expressions of interest be sought and proposals and costs for Internal Audit be brought to a future meeting.

This was **RESOLVED**.

Minute 128: that the Town Clerk is appointed the primary internet account user.

This was **RESOLVED**.

65. FINANCIAL REPORT

It was **RESOLVED**: that the Income & Expenditure Report 1829/I&E be approved, (Appendix 1).

The meeting closed at 8.00pm



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Report 1829/I&E

Income and Expenditure 25th November to 23rd December 2010

Cheque	Expenditure	Payee	Purpose	Statute
100372	£608.00	Southend Theatres	Community Transport - Peter Pan Tickets	(In all cases, LGA means Local Government Act and s is for section) Transport Act 1985 s19
100373	£27.46	Viking Direct	Stationery - Clip Badges for Leigh Lights event	LGA 1972 s111
100374	£1,424.31	Essex & Suffolk Water	Manchester Drive and Randolph Close – water usage	Small Holdings & Allotments Act 1908 s26
100375	£10.13	Cllr Pat Holden	Lock for Notice Board	LGA 1972 s111
100376	£147.58	Mayfield Cleaning	Office Cleaning	LGA 1972 s111 and Local Govt Misc Provisions Act 1953 s4
100377	£111.15	Southend Adult Community College	Farmers' Market – Hire of Hall	Food Act 1984 pt3
100378	£41.80	Vivien Choppen	Shelter Refurbishment - materials	Parish Council Act 1957 sec1
100379	£22.03	Callidus	IT support	LGA 1972 s111
100380	£50.00	SBC	Skate Park - Annual Lease	LGA 1972 s111
100381	£2,608.50	Malcolm Lane and Son Ltd	"Welcome to Leigh" Sign	LGA 1972 s144
100382	£235.00	National Association of Local Councils	Quality Council Fee	LGA 1972 s111
100383	£200.00	MacMillan Cancer Support	Leigh Lights – Phil Jupitus Nominated Charity	LGA 1972 s144
100384	£100.00	John Dickinson	Border Dash Dancers – Leigh Lights Entertainment	LGA 1972 s144
100385	£250.00	Peter Monk	Entertainment – Leigh Lights	LGA 1972 s144
100386	£250.00	Mr R Pugh	Entertainment – Leigh Lights	LGA 1972 s144
100387	£120.00	Chris Gasper	Punch and Judy – Leigh Lights	LGA 1972 s144
100388	£135.00	Essex Marching Corps	Entertainment – Leigh Lights	LGA 1972 s144
100389	£1887.66	HM Revenue and Customs	NI and Tax - Nov	LGA 1972 s111
100390	£285.00	SBC	Rates for Elm Road	LGA 1972 s145
100391	£200.00	Neopost	Franking Machine	LGA 1972 s111
100392	£58.00	D Richardson	Face Painting – Leigh Lights	LGA 1972 s144
100393	£52.39	EOA	Photocopying	LGA 1972 s111
100394	£123.33	BT	Internet Service	LGA 1972 s111
100395	£4,037.00	SBC	School Crossing Patrol	LGA 1972 s144
100396	£101.83	Cable Test Ltd	Christmas Lights - Storage	LGA 1972 s144
100397	£154.50	Glowhouse Ltd	Glowsticks for Carols Service	LGA 1972 s144

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100398	£34.19	Essex & Suffolk Water	Water Rates for Elm Road	LGA 1972 s111
100399	£200.00	St Johns Ambulance	Leigh Lights	LGA 1972 s137
100400	£625.00	Rayleigh Mower Service	Purchase of replacement Hedgetrimmer and Strimmer	LGA 1972 s111
100401	£37.90	Robert Alan Smith	Diesel for Van - Allotments	Small Holdings & Allotments Act 1908 s26
100402	£75.00	Postercraft	Farmers Market - Banners	Food Act 1984 pt3
100403	£31.99	Cllr P Holden	Carol Service – mince pies & biscuits	LGA 1972 s144
100404	£556.37	Viking Direct	Stationery	LGA 1972 s111
100405	£64.01	Havens Hospice	Leigh Lights Collection/ Donation	LGA 1972 s144
100406	£71.34	Essex Air Ambulance	Leigh Lights Collection/ Donation	LGA 1972 s144
100407	£8.50	The Art Ministry	Leigh Lights Collection/ Donation	LGA 1972 s144
100408	£98.67	Southend Taxi Drivers Fund	Leigh Lights Collection/ Donation	LGA 1972 s144
100409	£183.30	Neopost	Franking Machine – Annual service plan charge	LGA 1972 s111
100410	£3,259.45	McKenzie Arnold	Security – Leigh Lights	LGA 1972 s144
100411	£82.12	Anglian Water	Sewage – 67 Elm Road	LGA 1972 s111
100412	£290.00	Salvation Army	Minibus Hire	Transport Act 1985 s19
100413	£96.78	Mayfield Cleaning	Bus Shelter Cleaning	Local Govt Misc Provs Act 1973
100414	£64.33	Ordnance Survey	Map Copying Licence	LGA 1972 s111
100415	£421.60	Swan	Farmers Market Leaflets	Food Act 1984 pt3
100416	£50.00	Cllr P Holden	Christmas Tree	LGA 1972 s144
100417	£64.97	Essex & Suffolk Water	Marshall Close - water usage	Small Holdings & Allotments Act 1908 s26
100418	£1,666.81	Essex Pension Fund	Pension - Nov	LGA 1972 s111
100419	£47.16	Thursday Club	Leigh Lights Collection/ Donation	LGA 1972 s144
100420	£195.00	Community Transport Association	Membership	LGA 1972 s111
100421	£22.03	Michael Dempsey	IT support	LGA 1972 s111
100422	£147.58	Mayfield Cleaning	Office Cleaning	LGA 1972 s111 and Local Govt Misc Provisions Act 1953 s4
100423	£120.00	West Leigh Baptist Church	Minibus Insurance	Transport Act 1985 s19
100424 - 29	£5,910.47	Salaries	Pay - Dec	LGA 1972 s111

Income

£38.00	Community Transport Members	Theatre Bookings
£655.00	Traders	Xmas Lights – Stall Rent
£450.00	Traders	Xmas Lights - Contributions
£294.45	Public	Xmas Lights – Street Collection

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£10.00	Public	Carols – Donation to Thursday Club
£4,754.25	Manchester Drive Allotment Society	Allotments - Rents
£42.00	Plot Holders	Allotments - Rents
£5.00	Plot Holders	Allotments - Key Refunds
£159.00	Stall Holders	Farmers' Market – Stall Rent
£3.00	Use of Room	Friends of Hadleigh Castle Country Park