



Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
leighcouncil@btconnect.com www.essexinfo.net/leigh-on-sea

Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson



MINUTES OF THE MEETING OF THE LEIGH-ON-SEA TOWN COUNCIL HELD AT 7.30PM ON WEDNESDAY 9th FEBRUARY 2011 AT THE COUNCIL OFFICES, 67 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Pat Holden (Chairman), Margaret Cotgrove, Hilary Davison, Mike Dolby, Donald Fraser, Jerry Holden, Paul Lawrence (from Min 71), Carole Mulroney, Caroline Parker, and John Wren.

Also in attendance: Paul Beckerson (Town Clerk).

The meeting opened at 7.30pm

Prayers were read by the Chaplain, Major John Carmichael.

66. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed those present and commented on how useful the Protocol Meeting with Southend BC had been.

67. DECLARATION OF MEMBERS INTERESTS

There were none.

68. APOLOGIES FOR ABSENCE

Cllrs: Bill Abbott, Rita Cocks, Peter Dolby, Jean Rowswell and Patsy Ryan.

69. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the 12th January 2011 were agreed and signed by the Chairman.

70. ORDER OF BUSINESS

With the agreement of the meeting item 7 on the agenda Co-Option of Paul Lawrence was brought forward.

71. CO-OPTION OF PAUL LAWRENCE

Members voted to co-opt Paul Lawrence to the Council for the remainder of this administration. It was **RESOLVED** that Cllr Lawrence would fill the vacancy on Planning left by the resignation of David Vaughan and that he would become a member of the Allotments Committee by increasing its membership to six.

72. COMMITTEES

- a) Planning Committee – The minutes of the meetings held on the 21st January 2011 were noted.
- b) Transport and Highways Committee – The minutes of the meeting of the 19th January 2011 were noted with the following **RECOMMENDATIONS**.

Minute 45(b) was **RESOLVED - that SBC are written to request a review of the signage and to raise this at the forthcoming Protocol Meeting.**

Minute 45(c) was **RESOLVED - that SBC be asked to consider the Committee's concerns and that the issue is raised at the meeting with Cllr Flewitt.**

Minute 45(d) was **RESOLVED - that the matter be put to the Bus Company to ascertain their opinion and to reconsider it once a response had been received.**

- c) Leisure, Foreshore & Environment Committee – The minutes of the meeting held on the 20th January 2011 were noted with the exception of one **RECOMMENDATION**.

Minute 46(e) – It was noted that this recommendation had been referred back to LFE by F&GP. It was therefore **RESOLVED that Leisure, Foreshore and Environment be given authority within its budget to vire any unspent amounts within its budget heads to cover the additional costs incurred by the renovation of the Shelter and the banners needed for this years campaign.**

- d) Allotments Committee – The minutes of the meeting held on the 26th January 2011 were noted. Member's attention was drawn to minute 76, the meeting for plot holders being organised by the Police at the Leigh Community Centre on the 18th February between 7.30pm and 9.00pm.

- e) Finance & General Purposes Committee – The minutes of the meeting held on the 1st February 2011 were noted with the following **RECOMMENDATIONS**:

Minute 136: It was **RESOLVED that an Imprest Bank Account be set up for use by the Town Clerk to enable payments to be made on the internet by debit card.**

Minute 138: It was **RESOLVED that the estimate for the additional lighting at the Skate Park is accepted subject to clarification on energy efficiency options and revisions to costs. The Council would return any unspent monies of the grant to Connexions.**

Minute 141: It was **RESOLVED that a grant of £100 be awarded to the Prittle Brook Community Group.**

73. To RECEIVE THE MINUTES OF THE OLD TOWN COMMUNITY GROUP MEETING OF THE 2nd February 2011 – Report 1846/OTCG (Appendix 1)

Members discussed the proposals for the Heritage Lottery Fund's Landscape Partnership Programme set out in minute 2(a) and 2(b). There was a discussion on the merits of submitting "2(b) Lighting on Church Hill" as part of the bid due to the absence of match funding.

It was **RESOLVED that 2(b) be omitted from the proposals.**

It was **RESOLVED that the proposals set out in 2(a) of the report are the basis for the bid due to the stated aspirations of the Council and the fact that match funding was in place.** It was noted that the Leigh Society were supportive of the proposals and would assist with historical information as required.

74. FINANCIAL REPORT

It was **RESOLVED: that the Income & Expenditure Report 1840/I&E be approved, (Appendix 2).**

The meeting closed at 8.20pm



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Report 1846/OTCG

Old Town Community Group meeting – 2nd February 2011

Present: Councillors Carole Mulroney, Donald Fraser and Hilary Davison. Margaret Buckey (Leigh Society), Julia McCartney (Resident), Nick James (The Customs House), PCSO Linda Werrett and PCSO Angela Westall.

Also Present: Paul Beckerson (Town Clerk)

APOLOGIES FOR ABSENCE: Cllr Peter Dolby and Lynne Jones (SBC Pier and Foreshore Office)

The meeting opened at 7.30pm

1. The Chairman welcomed all present to the meeting.
2. Heritage Lottery Fund's Landscape Partnership Programme – see Appendix 1.

At the last meeting it was agreed to bring ideas to this meeting for approval by the Council and onward transmission to Steve Plumb, of Thames Gateway Essex, who was collating the bid proposals on behalf of the South Essex Marshes Landscape Partnership.

There are four main outcomes that projects need to address:

- A) Conserving or restoring the built and natural features that create the historic landscape character
- B) Increasing community participation in local heritage
- C) Increasing access to and learning about the landscape
- D) Increasing training opportunities in local heritage skills

The bid can be for between £250,000 and £2million. The application is a two stage process, the first round of which (the initial submissions) closes at the end of February. If successful there is then a development stage and a second round application. At this stage therefore projects do not need to be fully worked up; this can form part of the development stage.

The Group considered several excellent ideas submitted by Cllr Peter Dolby which fell broadly into two areas:

Around the Old Town through to the Railway Station and Belton Hills

The Group were supportive of a maritime museum concept as suggested by Councillor Dolby.

The overwhelming view of the Group, however, was that the bid should be centred on the refurbishment of Strand Wharf which could incorporate the museum suggestion.

a) Strand Wharf

For many years it has been an aspiration of the Town Council, the Leigh Society and many other groups and individuals connected with the Old Town that Strand Wharf should be refurbished for use as a public wharf featuring historic information and the ability to display artefacts and items of interest connected with the fishing industry and Leigh's maritime heritage, which is vast.

To this end the Town Council has been reserving money for this purpose for many years. We have around £74,000 set aside for the project and the Borough Council who own the wharf are ready to grant us a lease subject to the resolution of some legal issues.

With the Heritage Centre and the Customs House the refurbishment of the wharf will make a focal point in the Old Town for the public and the information to be provided will form a strong educational theme to compliment the museum and heritage centre and the educational programme it provides. The wharf could also form the starting point for a heritage trail.

The Leigh Society has already restored one of the old fisherman's cottages on the wharf which is now part of the museum. There is a second cottage which is currently let.

Councillor Dolby's aspiration for a maritime museum to be housed in the Old Town fits completely with this proposal.

It was felt that the refurbishment of Strand Wharf would meet all of criteria a)-d) above and, indeed, had the advantage of being able to provide match funding from the allocated reserves, whereas other suggestions would have to start from scratch with prior fund raising to meet that criteria.

b) Lighting on Church Hill

The Hill is the main tourist and local link between the Old Town and the town centre. It is an historic steep, cobbled hill and is very heavily used especially in the summer.

The Borough Council is responsible for it as a public highway but there is a problem with street lighting which is very important given the nature of the Hill. The lights which are currently there are old and dilapidated and we have asked for replacements, however any replacement needs to be in keeping with the historic character of the Hill and the Conservation Area in which it lies. The Borough Council have indicated that it can only provide the normal street lighting or a patch up of the current lighting, both of which are inappropriate. The Borough Council has carried out some remedial works to the lights but funds for specialist heritage lighting are not available and the columns also need replacing in an appropriate style.

As a highway the Council will of course always have the responsibility for the lighting but the Group felt that the provision of more appropriate historic lamp columns and lights should be submitted as an additional bid for Lottery funding.

The Group, therefore, agreed to **recommend** to Council (the sequence of Committee and Council meetings not being available before the deadline) the submission of these proposals to the South Essex Marshes Landscape Partnership

3. Strand Wharf flag mast

The Town Clerk would investigate the 'hand-over' of the mast from the Sea Scouts to ensure all the appropriate documentation as to ownership was in place.

The meeting closed at 8.25pm



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Income and Expenditure 24th December 2010 to 26th January 2011

Report 1840 /I&E

Cheque	Expenditure	Payee	Purpose	Statute
100315	£2,625	SBC	Rent – Elm Road (used previously prepared cheque.)	LGA 1972 s111
100430	£100.00	Taxi Drivers Charity Fund	Community Transport – Use of Minibus	Transport Act 1985 s19
100431	£50.00	St John Ambulance	Community Transport – Use of Minibus	Transport Act 1985 s19
100432	£80.00	West Leigh Baptist Church	Community Transport – Use of Minibus	Transport Act 1985 s19
100433	£49.36	Mark 1 Hire	Carols – Hire of Equipment	LGA 1972 s144
100434	£82.84	Fulton Paper	Stationery/paper	LGA 1972 s111
100435	£96.78	Mayfield Cleaning	Bus Shelters	Local Govt Misc Provs Act 1973
100436	£1,849.88	SBC	Hanging Baskets – Watering Costs	LGA 1972 s144
100437	£79.49	Bob Allan-Smith	Padlock & Chain - £64.51	Small Holdings & Allotments Act 1908 s26
100438	£1,139.62	McDonald Highways Services	Bolt Cutters & Tape - £14.98	LGA 1972 s144
100439	£24.00	Salvation Army	Xmas lights - Supply & Install columns & cabling & storage	Transport Act 1985 s19
100440	£19.00	Mrs Mason	Community Transport – refund donated to Salvation Army	Transport Act 1985 s19
100441	£15.50	Mrs Chaplin	Community Transport – refund	Transport Act 1985 s19
100442	£60.00	St John Ambulance	Replacement for lost cheque - Community Transport - hire of Minibus	Transport Act 1985 s19
100443	£91.35	St John Ambulance	Replacement for lost cheque - 2009 Xmas Collection	LGA 1972 s144
100444	£526.40	Southend Theatres Ltd	Community Transport –Purchase of Tickets	Transport Act 1985 s19
100445	£405.38	McDonald Highways Services	Skate Park – Flood Lighting	LGA 1972 s144
100446	£196.72	Corys Environmental	Skate Park - weekly empty of Litter Bin	Public Health Act 1875
100447	£287.88	McDonald Highways Services	Skate Park – Flood Lighting	LGA 1972 s144
100448	£77.00	SBC	Community Transport –Purchase of Tickets	Transport Act 1985 s19
100449	£969.95	HM Revenue and Customs	NI and Tax - Dec	LGA 1972 s111
100450	£22.79	Acumen Wages Service	Wages processing – Nov 10	LGA 1972 s111
100451	£25.97	EOA	Photocopying	LGA 1972 s111
100452	£1,649.00	Essex Pension Fund	Pension Contributions Dec	LGA 1972 s111
100453	£200.00	Neopost	Franking Machine	LGA 1972 s111
100454	£279.91	BT	Telephone & Internet	LGA 1972 s111
100455	£172.29	E-on	Electricity Elm Road	LGA 1972 s111

Appendix 2 - Council Minutes 9th February 2011

100456	£300.00	Belfairs High Schools	Annual Town Meeting – Hire of Hall	LGA 1972 s111
100457	£285.00	SBC	Rates – Jan 11	LGA 1972 s111
100458	£25.03	Acumen Wages Service	Wages processing – Dec 10	LGA 1972 s111
100459	£43.00	Paul Beckerson	Mileage expenses	LGA 1972 s111
100460	£34.92	Vivien Choppen	Mileage expenses	LGA 1972 s111
100461	£222.30	Southend Adult Community College	Farmers' Market – Hire of Hall for Feb 11 & March 11	Food Act 1984 pt3
100462	£432.00	Sharp Skips	Grab Loader	Small Holdings & Allotments Act 1908 s26
100463 to 468	£5,941.59	Salaries	Pay – Jan 11	LGA 1972 s111
100469	£25.56	Acumen Wages Service	Wages processing – Jan 11	LGA 1972 s111
100470	£100.00	Nigel Blackaby	Famous Potatoes – Xmas Lights Entertainment	LGA 1972 s144
100471	£9,688.04	Cable Test Ltd	Christmas Lights – Fix, install, remove & store lights	LGA 1972 s144

Income

£651.50	Community Transport Members	Theatre Bookings
£40.00	Traders	Xmas Lights - Contributions including Bodies Opticians monthly contribution
£60.00	Plot Holders	Allotments - Rents
£460.00	Vernan Manfield	Hire of Room
£132.00	Manchester Unity	Use of Room