



# Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[council@leighonseatowncouncil.gov.uk](mailto:council@leighonseatowncouncil.gov.uk) [www.essexinfo.net/leigh-on-sea](http://www.essexinfo.net/leigh-on-sea)

Chairman: Cllr Pat Holden  
Vice Chairman: Cllr Carole Mulroney  
Town Clerk: Paul Beckerson



## MINUTES OF THE MEETING OF THE LEISURE, FORESHORE & ENVIRONMENT COMMITTEE HELD ON THURSDAY 17<sup>th</sup> MARCH 2011 AT THE COUNCIL OFFICE, 67 ELM ROAD, LEIGH-ON-SEA

Present Cllrs: Hilary Davison (Chairman), Mrs Elaine Crystall, Peter Dolby, Donald Fraser, Pat Holden, Carole Mulroney, and Patsy Ryan (from min. 60b)

Also in attendance: Cllr Paul Lawrence, Paul Beckerson (Town Clerk), Jan Andrews (Belfair's High School) and Chris Page (Belfair's High School)

### *The meeting opened at 8.03pm*

#### 55. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed those present to the meeting. The Chairman drew members' attention to the Farmers' Market to be held on Saturday morning.

#### 56. DECLARATIONS OF INTEREST

There were none at this point.

#### 57. APOLOGIES FOR ABSENCE

None

58. TO APPROVE THE MINUTES OF THE MEETING OF THE 17<sup>th</sup> FEBRUARY 2011. Minutes of the meeting of the 17<sup>th</sup> February 2011 were agreed and signed by the Chairman. It was noted that the date of the Fishing Festival in Appendix 1 should be 31<sup>st</sup> July 2011.

#### 59. MINUTES OF THE COMMUNITY TRANSPORT SUB-COMMITTEE of the 1<sup>st</sup> February 2011

The Chairman, Cllr Donald Fraser, reported the minutes and highlighted how much everybody enjoyed the Brass Band at Belfairs Methodist Hall. The minutes were **noted**.

#### 60. ITEMS FOR DISCUSSION

- a) Good for Leigh Working Party Meeting of 20<sup>th</sup> January 2011 – Report 1839/GFLWP (Appendix 1)

The Committee noted that the beach clean would not now be taking place. The Chairman pointed out that, to launch the GFL Spring Clean Week a photo shoot of as many Councillors as possible, together with any volunteers, would be taking place. They will be meeting at 9.00am on Saturday 9<sup>th</sup> April, at the top of Belton Way East prior to clearing litter from Belton Hills.

- b) Easter Event Working Party Meeting 28<sup>th</sup> February 2011 – Report 1856/EEWP (Appendix 2)

Most of the guests had now replied with most being able to attend. The Lions will run their Bar-B-Q stall as in previous years. 500 Easter eggs had been donated to support the event. The banner had been completed. Chris Page said he was prepared to don the "bunny outfit" for the occasion.

- c) May Day Event WP Meeting 3<sup>rd</sup> March – Verbal Report

Cllr Pat Holden reported on progress so far. All four of the main activities had been arranged; The Vanda Morgan Dance School (May Pole Dancing); Cockle Shell Clog Dancers; Slow

Loris and the Human Punch & Judy. Members were advised to let Andy Exley know who was available to assist.

d) Two Tree Island Byelaws – Request from Police.

Members discussed the request by the police to see if an area could be set aside for motoring activities. Members were against this and **RESOLVED to contact SBC re. the provision of signage indicating such activities were not permitted.**

e) Leigh in Front Campaign - Progress

Posters had been **given out to** shops, businesses and public places. A number of £5 vouchers have been donated by businesses in the LTC area dealing in gardening items of any kind. These will be shared out between the prize winners. There was a reminder that it was possible for people to nominate themselves for entry into the competition.

f) GFL Spring Clean Week – Progress

The banners would go up in the coming weekend on Belton Bridge, Leigh Road Baptist Church, the Library Gardens and West Leigh Schools.

60. BUDGETS 2010/11

The Report 1861/LFE was noted. (Appendix 3) It was **RECOMMENDED to F&GPC that £1400 of the unspent Leigh Lights budget be made an earmarked reserve.**

***The meeting closed at 8.30pm***



# Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[leighcouncil@btconnect.com](mailto:leighcouncil@btconnect.com)      [www.essexinfo.net/leigh-on-sea](http://www.essexinfo.net/leigh-on-sea)

Chairman: Cllr Pat Holden  
Vice Chairman: Cllr Carole Mulroney  
Town Clerk: Paul Beckerson



## MINUTES OF A MEETING OF THE COMMUNITY TRANSPORT SUB-COMMITTEE HELD AT 10.30 AM ON TUESDAY 1<sup>st</sup> FEBRUARY 2011 AT THE COUNCIL OFFICES 67, ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Donald Fraser, Reta Cocks, Pat Holden plus Mr Keith Threadgold.  
Also in attendance: Vivien Choppen

1. APOLOGIES FOR ABSENCE  
Cllr Peter Dolby, Miss Brenda Cartwright and Mr Brian Houssart MBE
2. DECLARATION OF MEMBERS' INTERESTS  
None.
3. MINUTES OF PREVIOUS MEETING  
The minutes of the previous meeting on 7<sup>th</sup> December 2010 were agreed by the Sub-Committee and signed by the Chairman.
4. MEMBERSHIP UPDATE  
  
Following the recent review, membership of the Community Transport Scheme now stands at 170 members.
5. Report on Trips taken since last Meeting:
  - a. **Peter Pan** - 32 members went to this year's panto starring Bradley Walsh at the Cliffs Pavilion on Wednesday 15<sup>th</sup> December. We used 3 minibuses and voluntary help from 3 drivers and 3 escorts. The panto was excellent and really enjoyed by everyone.
  - b. **Chris Grist (Cello) and David Wright (Harpsichord) at the Plaza Centre.** Using one minibus only, 9 members went to this concert on 14<sup>th</sup> January. Although a less popular trip the classical enthusiasts within our membership found the music programme interesting, the venue very welcoming and the concert most enjoyable.
6. Progress on Arrangements made for Future Events:
  - a. **The Haunting by Charles Dickens at the Palace Theatre on Wednesday 23<sup>rd</sup> February.** 24 members have booked tickets and there are 3 names on the reserve list. Arrangements for minibuses, drivers and helpers are in hand.
7. Proposals for Future Events  
The Community Transport Officer was asked:
  - a. to arrange a trip to the Cliffs Pavilion to see Joe Brown in Concert on Thursday 14<sup>th</sup> April;
  - b. to liaise with Eastwood and Belfairs High Schools about their programme of concerts and to find out whether it would provide something suitable for our group in March and make arrangements accordingly; and
  - c. to make preliminary enquiries of the Butterfly Centre, Hyde Hall and Hylands House for trips in the summer months.

Next meeting to be held on Tuesday 12<sup>th</sup> April 2011 at 10.30am.



# Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[leighcouncil@btconnect.com](mailto:leighcouncil@btconnect.com) [www.essexinfo.net/leigh-on-sea](http://www.essexinfo.net/leigh-on-sea)

Chairman: Cllr Pat Holden  
Vice Chairman: Cllr Carole Mulroney  
Town Clerk: Paul Beckerson



Report 1852/GFLWP

## **Good for Leigh Working Party Minutes** Thursday 17<sup>th</sup> February 2011

**Present:** Cllrs: Hilary Davison, Carole Mulroney, Donald Fraser, and Patsy Ryan

**In attendance:** Andy Exley (Events and Planning Officer), and Nick James

**Apologies:** Julia Tetley (The Leigh Horticultural Society)

***The meeting commenced at 7.00pm***

### **Good for Leigh Spring Clean Week**

The draft wording as regards the Good for Leigh press release was confirmed, posters should be additional circulated to the library and heritage centre. Flyers are being distributed to all the businesses in LTC area by WP members & David Elcock

Leigh-on-Sea Town Council, and Southend Borough Council's websites to be updated with Leigh in Front and Good For Leigh. All publicity to be actioned by 12<sup>th</sup> March 2011, although Leigh Times should be notified by 24<sup>th</sup> February 2011 to meet their deadline.

The banners advertising the event are to be placed at the following locations; Belton Bridge, Leigh-on-Sea Town Council, the Leigh Road Baptist Church, and Westleigh School.

On 9<sup>th</sup> April the Leigh Councillor's launch will start at the corner of Belton Way East & Marine Parade at 9am to litter-pick the Belton Hills. Nick James, who is organising the Foreshore clean up, will also be working with his group at the same time. The Echo & Leigh Times are to be contacted to take photographs and publicise the event.

Risk Assessment for both cleaning teams to include "sharps" and for foreshore clean to include Weil's Disease. All "sharps" to be reported to Cory Environment for safe removal. Cory Environmental have agreed to collect and dispose of all the sacks of rubbish collected by both organised litter-picks and are supplying gloves and litter-pickers. Antiseptic hand wash to be purchased for all individuals involved in the spring clean.

### **Leigh in Front**

The logo for Leigh in Front was agreed and circulated. The entry nomination form, posters and press release was discussed and agreed. Nomination forms to be distributed on 1<sup>st</sup> March 2011 to public places, GFL shops and supporting businesses in the area that sell gardening items .

The Horticultural Society's judging criteria were agreed.

Items "g" and "h" from the agenda to be discussed in the next working party.

**Good for Leigh Awards** were confirmed, and winners to be notified.

***The meeting closed at 7.50pm***



# Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[leighcouncil@btconnect.com](mailto:leighcouncil@btconnect.com) [www.essexinfo.net/leigh-on-sea](http://www.essexinfo.net/leigh-on-sea)

Chairman: Cllr Pat Holden  
Vice Chairman: Cllr Carole Mulroney  
Town Clerk: Paul Beckerson



Report 1856/EEWP

## Easter Event WP 28<sup>th</sup> February 2011

PRESENT: Cllrs: Caroline Parker, John Wren, Paul Lawrence, and Donald Fraser

IN ATTENDANCE: Andy Exley (Events and Planning Officer), David Elcock, Cllr Carole Mulroney, and Cllr Pat Holden

### *The meeting opened at 4.00pm*

#### 1. EASTER EGG DONATIONS

David Elcock has received confirmation from Cadbury, that they will donate 250 cream eggs. Andy Exley is to contact Tesco Head Office direct to request Easter Eggs, and Cllr Caroline Parker is to contact Juliet Fuller at the CO-OP.

#### 2. BANNER

Cllr Paul Lawrence stated that the banner will be completed week commencing 7<sup>th</sup> March 2011, there will be no charge for the banner.

#### 3. INVITED GUESTS

The Mayor, David Amess (MP), Cllr Mrs Gwen Horrigan, Cllrs Wexham, Crystall and Godwin have all been formally invited in writing.

#### 4. CHRIS PAGE'S STALL

The working party agreed this stall should not be included in the Easter Event.

#### 5. RECYCLING STALL

A location was agreed for the recycling stall.

#### 6. LEIGH LIONS ADDITIONAL STALLS

Cllr Pat Holden is to investigate the requirements of the Leigh Lions.

Cllr Donald Fraser is to ask St Clement's Church if they could provide refreshments for the public in their social area during the event.

#### 7. CARS ON EVENT SITE

Four vehicles allowed on the site, as stated in the event application form. Cllr Paul Lawrence will provide a trolley and sack barrow if necessary for transportation of heavy items.

#### 8. BUNTING

Cllr Caroline Parker to review the availability of bunting stored at Leigh-on-Sea Town Council.

9. CRB CERTIFICATES

Holders of enhanced CRB certificates by Councillors and relatives involved in the event will be forwarded to Andy Exley.

10. RABBIT COSTUME

Andy Exley to investigate the cost of hiring a rabbit costume, or recruiting a volunteer to make a rabbits costume. Chris Page to be contacted as regards wearing the costume.

11. DOVE STALL

Cllr Caroline Parker to contact Dove. Leigh-on-Sea Town Council will pay for the cookies and icing, however Dove cannot charge for the cookies.

12. Next meeting to be held on 16<sup>th</sup> March 2011, at 7pm.

***The meeting closed at 5.12pm***

**LFE Budget 2010/11**

Heading	B/F 2009/10	Income	Inc. To Date	Expenditure	Spend to Date	Nett to Date	Balance	% Used
Community Transport*		6124	4,177.00	10624	10522.43	5533.93	-1033.93	122.98
Flower baskets		0		5000	5,000.00	5000.00	0	100.00
First Aid Provision		0		1200	1,208.87	1208.87	-8.87	100.74
Farmers Market*		1800	1,658.00	1840	1685.55	27.55	12.45	91.61
Strand Wharf	74,408	0		0	0.00	0.00	0	0.00
Leigh Lights*	1,300	4300	4,300.45	26420	24,150	19849.59	2270.41	96.14
Paddling Pool	1,798	0		0	0.00	0.00	0	0.00
Grants to outside organisations		0		1750	1,779.00	1779.00	-29	101.66
Fishing Festival		800	183.11	2800	2,092.18	1909.07	90.93	74.72
May Day**		0		400	362.02	362.02	37.98	90.51
Carols on Strand Wharf		0	10.00	500	486.29	476.29	23.71	97.26
Easter Event**		0	304.71	500	730.00	425.29	74.71	146.00
Good for Leigh			50.00	900	336.10	286.10	613.9	37.34
Community initiatives and recreational facilities				0		0.00	0	
Staff costs				6509	5,162.29	5162.29	1346.71	79.31
<b>Totals</b>		<b>13024</b>	<b>10683.27</b>	<b>58443</b>	<b>53514.77</b>	<b>42831.5</b>	<b>2587.5</b>	<b>91.57</b>
Nett cost				45419				

\* see separate budgets below

\*\* £400 moved to GFL Budget

Various

10400.06

**LFE Community Transport Budget  
2010/11**

Community Transport	B/F 2009/10	Income	Inc. To Date	Expenditure	Spend to Date	Nett to Date	Balance	% Used
Staff costs				3675	3,472.93		202.07	94.50
Ticket sales		6124	4,988.50		0.00		1,135.50	81.46
Trip costs				4752	4,891.31		-139.31	102.93
Minibus hire				1265	1,257.08		7.92	99.37
CRB checks				70	15.83		54.17	22.61
Petrol				144	21.28		122.72	14.78
Refreshments				422	539.00		-117.00	127.73
CTA membership				150	195.00		-45.00	130.00
Midas Training				146	130.00		16.00	89.04
Totals		6124	<b>4988.5</b>	10624	<b>10522.43</b>		101.57	
Nett cost				4500	Actual	<b>5533.93</b>		122.98

**LFE Farmers Market Budget 2010/11**

Farmers Market	B/F 2009/10	Income	Inc. To Date	Expenditure	Spend to Date	Nett to Date	Balance	% Used
Stall hire		1800	1,658.00		0.00		142.00	92.11
Hall Hire				1090	1,111.50		200.80	101.97
Leaflet				550	358.81		191.19	65.24
Farmers Market Pay				0	140.24		0.00	
Miscellaneous				0	0.00		0.00	
Banners				200	75.00		125.00	37.50
Totals		1800	<b>1658</b>	1840	<b>1685.55</b>	<b>27.55</b>		
Nett cost				40				



**LFE Leigh Lights Budget 2010/11**

<b>Leigh Lights **</b>	<b>B/F 2009/10</b>	<b>Income</b>	<b>Inc. To Date</b>	<b>Expenditure</b>	<b>Spend to Date</b>	<b>Nett to Date</b>	<b>Balance</b>	<b>% Used</b>
Column testing			0.00	785	750.00		35	95.54
Storage			0.00		1,690.00		-1,690	
Installation and removal			0.00	4838	4,902.90		-65	101.34
Replacement bulbs			0.00	1015	220.80		794	21.75
Traders contributions		3500	3,111.00		0.00		389	88.89
Switch-on security			0.00	2500	2,774.00		-274	110.96
Entertainers			0.00	2600	1,063.00		1,537	40.88
Road closures, licences etc.			0.00	1400	275.10		1,125	19.65
Donations			0.00	500	200.00		300	40.00
Charges to stalls, fairs, collections		800	1,189.45		279.68		-389	148.68
New lights 3 crossovers			0.00	4525	3,316.50		1,209	73.29
Installation of new lights			0.00	724	1,521.94		-798	210.21
New lights - 1 in Leigh Road			0.00	600	552.75		47	92.13
Installation of new lights			0.00	248	198.37		50	79.99
Support columns - purchase			0.00	5505	5,505.00		0	100.00
Support columns - erect and remove			0.00	530	250.00		280	47.17
Support columns - storage			0.00	650	650.00		0	
<b>Totals</b>	<b>1300</b>	<b>4300</b>	<b>4300.45</b>	<b>26420</b>	<b>24,150.04</b>	<b>19,850</b>		91.41
Nett cost				22120				

\*\* This includes adding set pieces for 2010, which the committee can include or exclude