



# Leigh-on-Sea Town Council

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Chairman: Cllr Pat Holden  
Vice Chairman: Cllr Carole Mulroney  
Town Clerk: Paul Beckerson



## MINUTES OF THE MEETING OF THE PERSONNEL SUB-COMMITTEE HELD ON TUESDAY 17<sup>th</sup> JUNE 2010 AT 67, ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Hilary Davison, Margaret Cotgrove and Donald Fraser.

In attendance: Paul Beckerson, Town Clerk

### ***The meeting opened at 2.00pm***

#### 1. ELECTION OF CHAIRMAN

Cllr Hilary Davison was elected chairman.

#### 2. APOLOGIES

Cllr Mrs. Rowsell

#### 3. DECLARATION OF MEMBERS INTERESTS

None

#### 4. MINUTES OF PREVIOUS MEETINGS

The minutes of the meeting of 23<sup>rd</sup> June 2009 were agreed and signed by the Chairman

#### 5. APPROVAL OF TOWN CLERK'S CONTRACT

It was **RESOLVED**: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to leave.

It was **RECOMMENDED**: that the terms and conditions, together with SLCC Conference attendance and Qualifications as set out in Report 1759/PB be **APPROVED**.

#### 6. STAFF REVIEW

The Sub-Committee **AGREED** to arrange a further meeting at 12.30pm on the 6<sup>th</sup> July to discuss this item.

### ***The meeting closed at 2.30pm***