



Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.essexinfo.net/leigh-on-sea

Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson



MINUTES OF A MEETING OF THE COMMUNITY TRANSPORT SUB-COMMITTEE HELD AT 10.30 AM ON TUESDAY 5th JULY 2011 AT THE COUNCIL OFFICES 67, ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Donald Fraser, Margaret Cotgrove, Pat Holden and Paul Lawrence. Also in attendance Mrs Reta Cocks, Mrs Ruby Frost and Cllr Alex Coulson.

1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN
Cllr Donald Fraser was appointed Chairman and Cllr Margaret Cotgrove was appointed Vice Chairman. Mrs Ruby Frost accepted the position as member representative on the sub-Committee.
2. APOLOGIES FOR ABSENCE
None
3. DECLARATION OF MEMBERS' INTERESTS
None
4. MINUTES OF PREVIOUS MEETING
The minutes of the previous meeting on 12th April 2011 were agreed by the Sub-Committee and signed by the Chairman.
5. MEMBERSHIP UPDATE
Membership of the Community Transport Scheme now stands at 161 members.
6. Report on Trips taken since last Meeting:
 - a. **Visit to Hyde Hall** on Thursday 23rd June. Some 41 members attended and 4 minibuses with drivers and escorts were used. Despite some trouble finding the new entrance and dodging the heavy showers, our members enjoyed the trip. However the Committee considered:
 - the buffet lunch was not as varied as in previous years and the cost at £10.00 (incl Vat) per head was expensive
 - the new layout of the site together with the restriction on the movement of our minibuses and the buggy transport provided for visitors was not suitable for our elderly members. The Committee asked the Community Transport Officer to raise this matter in writing with Hyde Hall management.
7. Progress on Arrangements made for Future Events:
 - a. **Visit to Hylands House** on Monday 18th July. 1hr 30 mins guided tour of the house is booked for 1.30 pm and afternoon cream tea in the house is booked for 3.00 pm. As the group is due to arrive at Hylands House at about 11.20pm members have been asked to bring a picnic lunch or purchase a snack in the Hutton's Court Yard Cafe. 36 members have booked. Minibuses, drivers and escorts are being organised.

- b. **Tropical Wings.** Provisionally booked for Thursday 8th September. The arrangement is on a transport basis only with members making their own arrangements for lunch either at the Macawber's Cafe or taking a picnic lunch. Transport, drivers and escorts are to be arranged. The trip has not yet been circulated to members.

8. Financial Assistance with cost of medical expenses associated with D1 extension to Driving Licence for Volunteer Drivers over 70 years

Following the decision in minute 14(f) (i) of Leisure, Foreshore & Environment Committee meeting of 16th June 2011, the Community Transport officer was asked to notify the relevant voluntary driver that the cost of his medical certificate for the D1 extension to his driving licence would be met by the Council. This matter would be reviewed annually and was not to be seen as a precedent.

9. Community Transport Committee minutes of 12th April - minute 6

The sub-Committee withdrew its decision to impose a cut-off of 70 years for drivers participating in the Community Transport Scheme following the reference back as per minute 65 of Leisure, Foreshore & Environment Committee meeting 21st April 2011.

10. Request for a donation to a New West Leigh Baptist Church Minibus

The sub-Committee did not feel confident to make a recommendation following this request and referred the matter to the next Leisure, Foreshore and Environment Committee.

11. Letters of Thanks

The Community Transport Officer was asked to send letters of thanks to Brenda Cartwright, Keith and Vivien Threadgold and Brian Houssart MBE for service to the Community Transport scheme.

12. Proposals for Future Events

The Community Transport Officer was asked:

- a. to arrange a trip to the Palace Theatre to see the Secret Garden, by Leigh Operatic and Dramatic Society, on Wednesday 19th October.
- b. to enquire in the next letter, to be sent to members, whether they would be interested in November to go either to a Leigh Orpheus Male Voice Choir Concert or a Digby Fairweather and Tony Compton (jazz) Concert.
- c. to make enquiries about the Mencap Christmas Concert to be held on Friday 16th December at Highlands Church.
- d. to note the suggestion of a ride down the pier and a visit to Southchurch Hall for future trips.

Next meeting to be held on Tuesday 13th September 2011 at 10.30am.