



# Leigh-on-Sea Town Council

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Chairman: Cllr Pat Holden  
Vice Chairman: Cllr Carole Mulroney  
Town Clerk: Paul Beckerson



## MINUTES OF A MEETING OF THE COMMUNITY TRANSPORT SUB-COMMITTEE HELD AT 10.30 AM ON TUESDAY 7<sup>th</sup> FEBRUARY 2012 AT THE COUNCIL OFFICES 67, ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Donald Fraser, Margaret Cotgrove, Pat Holden and Paul Lawrence. Also in attendance Vivien Choppen (Assistant to Town Clerk)

### **Start 10.30am**

1. APOLOGIES FOR ABSENCE  
Mrs Reta Cocks and Mrs Ruby Frost
2. DECLARATION OF MEMBERS' INTERESTS  
None
3. MINUTES OF PREVIOUS MEETING  
The minutes of the previous meeting on 29<sup>th</sup> November 2011 were agreed by the Sub-Committee and signed by the Chairman.
4. MEMBERSHIP UPDATE  
The membership of the Community Transport Scheme remains at 156 members.
5. Report on Trips taken since last Meeting:
  - a. **Southend Mencap Music School Christmas Concert** on Friday 16<sup>th</sup> December at Highlands Methodist Church. Some 30 members, drivers and helpers enjoyed this heart warming musical experience, which offered something extra special at Christmas.
  - b. **Aladdin** on 19<sup>th</sup> December at the Cliffs Pavilion. Glowing reports were received about this year's panto starring Shane Richie. Some 28 members, drivers and helpers attended.
  - c. **The Palace Theatre Centenary Variety Gala** on Saturday 28<sup>th</sup> January. Whilst some 34 members, drivers and helpers attended, this show did not meet expectations. A one-off performance arranged for various local groups, there were problems with lighting and sound and in parts the show was very amateurish. The sub-committee concluded that in future it would avoid booking one-off performances.
6. Progress on Arrangements made for Future Events:
  - a. **'As If by Magic' at the Dixon Studio** on Thursday 9<sup>th</sup> February. Take-up for this show has been very low, with only 6 members having booked and 7 tickets purchased. Magic has not proved to be a popular choice and to some extent bookings having been affected by the stair access to the studio. Owing to the bad weather conditions currently being experienced, this trip has been cancelled with a maximum loss of £56.00 for the Council, if the tickets cannot be sold on or a refund obtained.
  - b. **Agatha Christie's Murder on the Nile** on Thursday 23<sup>rd</sup> February at the Palace Theatre. Bookings have been received from 22 members. Minibuses, drivers and escorts have yet to be arranged.

- c. **Red Priest performing the Carnival of the Seasons** at the Plaza Centre on Friday 23<sup>rd</sup> March. 12 tickets have been provisionally booked for this classical concert. Minibuses, drivers and escorts have yet to be arranged.

7. Proposals for Future Events

The Community Transport Officer was asked:

- a. to arrange a trip to the Palace Theatre to see Bugle Boy (The Life Story of Glen Miller) on Thursday 29<sup>th</sup> March.
- b. to arrange a trip to the Palace Theatre to see the Tim Rice and Elton John's musical adaptation of Verdi's opera Aida on Thursday 10<sup>th</sup> May.

8. Membership of the Community Transport Association

The Sub-Committee were informed by the Assistant to the Town Clerk that the Community Transport Association (CTA) is the designated body, under the s19 Minibus (Designated Bodies) Order 1987 that issued Section 19 Permits which underpin the operation of the Council's Community Transport Scheme. The permits entitle the Council to provide transport for hire or reward but not for profit. The permits only remain valid whilst the Council remains a member of the CTA. Currently the annual membership charge is £295.00 including VAT. The CTA has been a source of advice to the Council on past issues.

***Finish 11.35am***

Vivien Choppen  
Community Transport Officer  
9<sup>th</sup> February 2012

Next meeting to be held on Tuesday 10<sup>th</sup> April 2012 at 10.30am.