



Leigh-on-Sea Town Council

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Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson



MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT 8.00 PM ON TUESDAY 3rd APRIL 2012 AT THE COUNCIL OFFICES, 67 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs Jerry Holden (Chairman), Syrie Cox, Donald Fraser, Richard Herbert, Pat Holden, Paul Lawrence, Carole Mulroney and Patsy Ryan

Also in attendance: Paul Beckerson (Town Clerk)

The meeting opened at 8.00pm

158. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members to the meeting.

159. APOLOGIES FOR ABSENCE

None

160. DECLARATION OF MEMBERS' INTERESTS

None

161. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the meeting of 6th March 2012 were approved and signed as a correct record.

GENERAL PURPOSES

162. PERSONNEL SUB-COMMITTEE 21st March 2012 (Appendix 1 to the agenda)

The minutes were **noted**

163. STRATEGY & TOWN PLAN SUB-COMMITTEE 28th March 2012 (Appendix 2 to the agenda)

Deferred until the end of the meeting (Confidential Business)

164. GENERAL PURPOSES BUDGET – General Purposes Budget Report 2027/GP 28th March 2012 (Appendix 3 to the agenda)

It was noted that the invoice for the by-election had yet to be paid (approx. £5000)

The report was **noted**.

FINANCE

165. REFERENCES FROM OTHER COMMITTEES

There were **none**.

166. OFFICE AND COMMITTEE BUDGETS

- Office Budget Report 2028/FGP 28th March 2012 (Appendix 4 to the agenda)

Cllr Donald Fraser questioned a difference of £138 compared to last month, it was explained that it was probably a miss posting corrected, this would be checked and reported back.

The report was **noted**.

- Committee Income and Expenditure Report 2029/FGP 28th March 2012 (Appendix 5 to the agenda)

Members **noted** the report

167. INCOME AND EXPENDITURE – Report 2026/I&E (Appendix 6 to the agenda)

The Committee **noted** the report.

168. BANK ACCOUNT BALANCES as at 28th February 2012

HSBC BMM A/c	£ 154,045.58
HSBC Current A/c	£ 10,161.41
HSBC Payroll A/c	£ 7,832.49
HSBC Imprest A/c	£ 500.00

Noted

169. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

RESOLVED: That in view of the confidential nature of the business to be transacted the public and press be temporarily excluded and they were instructed to withdraw (SO.1(c)) - (contractual)

Start of Confidential Business

170. STRATEGY & TOWN PLAN SUB-COMMITTEE 28th March 2012 Minutes 38 & 39

It was **RECOMMENDED** to Council that the Heads of Terms be approved. The latest draft would be circulated to all members for comment.

It was **RESOLVED** that minute 39 be referred back to the Sub-Committee pending further information.

End of Confidential Business

The meeting closed at 8.47pm