



Leigh-on-Sea Town Council

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Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson



QUALITY
TOWN
COUNCIL

MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT 8.00 PM ON TUESDAY 1st MAY 2012 AT THE COUNCIL OFFICES, 67 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs Jerry Holden (Chairman), Syrie Cox, Donald Fraser, Richard Herbert, Pat Holden, Paul Lawrence, Carole Mulroney, Caroline Parker and Patsy Ryan

Also in attendance: Paul Beckerson (Town Clerk)

The meeting opened at 8.02pm

171. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members to the meeting and as this was the last before the end of the civic year, that members are thanked for their dedication and deliberations over the year.

172. APOLOGIES FOR ABSENCE

Cllr Alex Coulson

173. DECLARATION OF MEMBERS' INTERESTS

None

174. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the meeting of 3rd April 2012 were approved and signed as a correct record.

GENERAL PURPOSES

175. LICENSING SUB-COMMITTEE 3rd April 2012 (Appendix 1 to the agenda)

The minutes were **noted**

176. STRATEGY & TOWN PLAN SUB-COMMITTEE 1st May 2012 (Appendix 1)

Deferred until the end of the meeting (Confidential Business)

177. ANNUAL TOWN MEETING WORKING PARTY 15th March 2012 Report 2025/ATMWP (Appendix 2 to the agenda)

The minutes were **noted**.

178. TOWN COUNCIL GAZEBOS – DEPOSIT

Members discussed the principle and particularly the amount in great detail, with suggestions ranging from £50 to £250.

The Committee **RESOLVED** that a deposit of £100 be charged for the external hire of each gazebo.

179. LEIGH CRIME PREVENTION PANEL – FUNDING FOR NIGHT GOGGLES (Appendix 3 to the agenda)

The Committee **RESOLVED** to fund one pair of night goggles in the sum of £350 to be taken from the Community Affairs Budget.

180. GENERAL PURPOSES BUDGET – General Purposes Budget Report 2039/GP 31st March 2012 (Appendix 4 to the agenda)

It was noted that the invoice for the by-election had now been paid.

The report was **noted**.

FINANCE

181. REFERENCES FROM OTHER COMMITTEES

No requests had been made to earmark any 2011/12 underspends.

182. OFFICE AND COMMITTEE BUDGETS

- Office Budget Report 2040/FGP 31st March 2012 (Appendix 5 to the agenda)

The report was **noted**.

- Committee Income and Expenditure Report 2041/FGP 31st March 2012 (Appendix 6 to the agenda)

Members **noted** the report and that the outturn was in line with projections

183. INCOME AND EXPENDITURE – Report 2042/I&E (Appendix 7 to the agenda)

The Committee **noted** the report.

184. BANK ACCOUNT BALANCES as at 18th April 2012

HSBC BMM A/c	£ 146,072.93
HSBC Current A/c	£ 13,581.48
HSBC Payroll A/c	£ 1,149.21
HSBC Imprest A/c	£ 500.00

Noted

185. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

RESOLVED: That in view of the confidential nature of the business to be transacted the public and press be temporarily excluded and they were instructed to withdraw (SO.1(c)) - (contractual)

Start of Confidential Business

186. STRATEGY & TOWN PLAN SUB-COMMITTEE 1st May 2012 Minute 46

It was **RECOMMENDED** to Council that:

The Council should use its own resources to set up a Community Centre Fund from:

- a) Underspends on committee budgets from 2011-2012, and
- b) Virements from committees' 2012-2013 budgets.

As set out in the LCC Cash Flow Forecast (Community Centre Working Party 17th April 2012, Confidential Appendix 2)

All Committees were also asked to examine their budgets to identify other budget heads that could be vired.

End of Confidential Business

Cllr Donald Fraser asked that a vote of thanks be recorded to the Chairmen of Finance and General Purposes and Strategy and Town Plan Sub-Committee as well as the Town Clerk for all the work undertaken on the project so far.

The meeting closed at 9.05pm