



Leigh-on-Sea Town Council

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Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson

MINUTES OF THE MEETING OF THE LEISURE, FORESHORE & ENVIRONMENT COMMITTEE HELD AT 8.00PM ON THURSDAY 20th OCTOBER 2011 AT THE COUNCIL OFFICE, 67 ELM ROAD, LEIGH-ON-SEA

Present Cllrs: Carole Mulroney (Chairman), Alex Coulson, Donald Fraser (from min 33), Richard Herbert, Pat Holden, Paul Lawrence, Patsy Ryan (until min 35) and David Stanley

In attendance: Paul Beckerson (Town Clerk), Jan Andrews and Chris Page (Belfairs School)

The meeting opened at 8.00pm

28. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members to the meeting and remarked how successful the Leigh Regatta had been and that a letter should be sent congratulating the organisers. Attention was also drawn to the forthcoming Leigh Lights event and she urged members to assist on the night.

29. APOLOGIES FOR ABSENCE

Cllrs Mark Bromfield and Geoff Crawford

30. DECLARATIONS OF INTEREST

None

31. MINUTES OF THE MEETING HELD ON 15th September 2011

The minutes of 15th September 2011 were agreed and signed by the Chairman

32. MINUTES OF THE COMMUNITY TRANSPORT SUB-COMMITTEE – 20th September 2011 (Appendix 1 to the agenda)

Members who had attended the performance of 'Secret Garden' the previous night commented on how good the performance was and that the attendees had enjoyed it. The minutes were **noted**.

33. MOTION TABLED UNDER STANDING ORDER 4(a)

"That to assist Leigh Town Council to examine the possibility of the provision of a community hall and civic hub this Committee now nominates members to serve on a working party for this purpose (all members of the Council are eligible to sit on such working party) and that external members may also be co-opted to the working party as, and if, required."

Proposer Cllr Richard Herbert, Seconder Cllr David Stanley

The Committee discussed the merits of having a separate working party to discuss these issues bearing in mind that Council had already approved the setting up of a Town Plan and Strategy Sub-Committee to take related issues forward. It was suggested that if a working group was formed it may be more effective if it reported to the new Sub-Committee and not to this Committee as it could be seen as duplication of effort. There were no amendments so the motion was put to the vote.

The motion was **LOST**.

34. ITEMS FOR DISCUSSION

- a) Jubilee WP – 21st September 2011 – Report 1946/JEWP (Appendix 2 to the agenda).

Two letters had been prepared one for food traders and one for non food outlets for distribution advising them of the proposed format of the event and seeking their participation. All members of the Working Party were dealing with allocated tasks. . The report was **noted**.

- b) Old Town Community Group – 6th October 2011 – Report 1949/OTCG (Appendix 3 to the agenda)

In relation to the Foundry Car Park the closures for the Fishing Festival had been for the day itself and the day before. The Car Park was actually used on the day but it was probably unnecessary to close it the day before – this was noted for next year.

There was a Recommendation in minute 16 of the report:

RESOLVED to accept the recommendations as follows:

That a Spring and Autumn clean up on Belton Way should take place. Subject to liaison with SBC over the timing of their grass cut, which exposes the rubbish, the week commencing the 8th April 2012 be potentially earmarked for the first of these, with the Community PayBack Team being involved, if this was possible.

That Southend Borough Council be requested to trim the grassed area on Strand Wharf prior to the Carols Event on 10th December.

- c) Town Guide WP – 12th October 2011 – Report 1950/TGWP (Appendix 4 to the agenda)
The report was **noted**.

RESOLVED: That the Town Guide be sent to the publishers for galley proofs

- d) Youth Facility

It was hoped that the additional estimates would be received shortly.

- e) Refurbishment of Play Equipment in Library Gardens and the general condition of Bonchurch Park

There were no immediate concerns but it was suggested that provision for future maintenance should be provided in the budget. A gap in the hedge to the play area at Bonchurch Park was considered a health and safety issue because it could allow dogs to gain entrance to the play area.

RESOLVED: That a letter be sent to Southend Borough Council requesting action on the gap in the hedge and painting of the Library Gardens entrance gates and railings.

- f) 'Leigh in Front Trophy'

RESOLVED to pay £27.70 for the cost of engraving and the medals and to donate £10 towards costs of photographs and a letter of thanks being sent to the photographer

- g) Leigh Lights Working Party Meeting – 8th September 2011 – Report 1937/LLWP (Appendix 5 to the agenda)

The Convenor updated members on the Safety Advisory Group meeting held earlier in the day. The meeting **noted** the reports.

35. BUDGETS 2011/12 – Report 1947/LFE (Attached as Appendix 6 to the agenda)

RESOLVED;

That an estimate and plan of the hanging baskets be brought to the next meeting.

36. BUDGET – LF&E for 2012/13 (Appendix 7 to the agenda)

The following amendments were made:

First Aid Provision reduce to £1000
Leigh Lights Road Closures increase to £3000
Jubilee/Good for Leigh increase to £1250
Playground Equipment Maintenance £200

With these amendments the Committee **RECOMMEND** the budget to F&GPC (Appendix 1).

The meeting closed at 9.47pm

Sheet 5

LFE Budget 2nd Draft - 20-10-11

Heading	Income	Expenditure
Community Transport*	6124	11506
Skate Park*	0	5785
Flower baskets	0	5000
First Aid Provision	0	1000
Farmers Market*	1800	2326
Strand Wharf	0	0
Leigh Lights*	4300	18511
Paddling Pool	0	0
Grants to outside organisations	0	1750
Fishing Festival	800	3000
May Day	0	500
Carols on Strand Wharf	0	500
Easter Event		800
Good for Leigh/Jubilee Event		1250
Playground Equipment		200
Staff costs		8485
Totals	13024	60613
Nett cost		47589

* see separate budgets below

Community Transport	Income	Expenditure
Staff costs		4557
Ticket sales	6124	
Trip costs		4752
Minibus hire		1265
CRB checks		70
Petrol		144
Refreshments		422
CTA membership		150
Midas Training		146
Totals	6124	11506
Nett cost		5382

Farmers Market	Income	Expenditure
Stall hire	1800	
Hall Hire		1368
Leaflet		550
Banners		200
Staff Cost		208
Totals	1800	2326
Nett cost		526

Skate Park	Income	Expenditure	
Rent		50	
Cleaning		800	
Electricity		760	
Miscellaneous		190	
Skate Park Pay		2985	
Skate Park Maintenance Prog		1000	New
Totals		5785	

Leigh Lights	Income	Expenditure	
Column testing		800	
Installation and removal		4924	10%
Replacement bulbs		1035	
Traders contributions	3500		
Switch-on security		3300	10%
Entertainers		2600	
Road closures, licences etc.		3000	Increased Charge
Donations		500	
Capital Light Replacements		1000	
Charges to stalls, fairs	800		
Support columns - erect and remove		1352	5%
Totals	4300	18511	
Nett cost		14211	