



Leigh-on-Sea Town Council

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QUALITY
TOWN
COUNCIL

Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson

MINUTES OF THE MEETING OF THE LEISURE, FORESHORE & ENVIRONMENT COMMITTEE
HELD AT 8.00PM ON THURSDAY 17th NOVEMBER 2011 AT THE COUNCIL OFFICE, 67 ELM
ROAD, LEIGH-ON-SEA

Present Cllrs: Carole Mulroney (Chairman), Mark Bromfield (until Min 43), Geoff Crawford, Donald Fraser, Pat Holden, Paul Lawrence and Patsy Ryan (from Min 41(h))

In attendance: Cllr Mike Dolby and Paul Beckerson (Town Clerk)

The meeting opened at 8.00pm

37. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members to the meeting and drew attention to the forthcoming events Farmers' Market 19/11/11, Leigh Lights 25/11/11 with a briefing at 3pm for all stewards and helpers and Carols on Strand Wharf on the 10/12/11.

38. APOLOGIES FOR ABSENCE

Cllrs Alex Coulson, Richard Herbert, David Stanley and Patsy Ryan (for late arrival), Jan Andrews and Chris Page (Belfairs School)

39. DECLARATIONS OF MEMBERS' INTEREST

None

40. MINUTES OF THE MEETING HELD ON 20th October 2011

The minutes of 20th October 2011 were agreed and signed by the Chairman

41. ITEMS FOR DISCUSSION

- a) Leigh Lights SAG Meeting – 20th October 2011 – Report 1959/LLWP (Appendix 1 to the agenda)

It was **agreed** that a letter should be sent to SBC thanking them (especially Lisa Ferne and Adrian Watling), for their assistance in the planning of the event.

- b) Farmers' Market Working Party – 20th October 2011 – Report 1962/FMWP (Appendix 2 to the agenda)

Members welcomed the fact that the remainder of the year dates until the end of 2012 had been agreed by SBC.

- c) Jubilee WP – 25th October 2011 – Report 1960/JWP (Appendix 3 to the agenda).

The report was **noted**.

- d) Good for Leigh Working Party – 27th October 2011 – Report 1961/GFLWP (Appendix 4 to the agenda)

Cllr Pat Holden reported on the Leigh in Front Awards which had attracted 17 – 18 entries with a good attendance at the event held at Leigh Road Baptist Church Hall on the 5th November. The Leigh Horticultural Society were also pleased with the event and were happy to undertake the judging again next year.

- e) Youth Facility - Update
One estimate had been received by local contractors and Flow Skate Parks were coming to site on the 18th November.

- f) Jubilee Event – Reconsideration of the scale of the event

Due to the financial constraints and the workload the event would require it was **RESOLVED** to restrict the event to the Beacon as previously agreed, subject to Church agreement.

- g) Nominations for GFL Awards 2011/12

Councillors were reminded that they should think about appropriate people within the community who could be nominated to receive the awards presented at the Annual Town Meeting. All nominations to be sent to the Chairman Cllr Carole Mulroney.

- h) Leigh Art Trail application for Grant Aid funding £500 (Appendix 5 to the agenda)

It was agreed to defer this item and request a set of audited accounts.

- i) Mayflower – Response to letter Min 34(b) (Appendix 6 to the agenda)

The Committee would pass the response to the Old Town Community Group for discussion at its meeting on the 1st December. The Committee **RESOLVED** to write to the Sailing Club and the Fisherman's Co-Op and invite them to the meeting.

- j) Hanging Baskets

Councillors were presented with costings for the supply of new cup and saucer baskets at £2082.50 plus plants and watering. A revised quotation was still awaited from SBC. It was agreed to get further quotations and report back to the next meeting.

42. BUDGETS 2011/12 – Report 1968/LFE (Appendix 7 to the agenda)

The report was **noted**.

43. BUDGET – LF&E for 2012/13 (Appendix 8 to the agenda)

Members discussed in some depth how to achieve savings while at the same time not jeopardising the most prominent public event of the calendar namely, Leigh Lights.

The following amendments to the LFEC budget were proposed:

Amend	Leigh Lights budget as follows	
	Entertainment Budget	£0
	Switch On Security	£3000
	Income from stalls and collections	£0
	Donations	£0

Amend the **GFL/Jubilee budget to** £800

With these amendments the Committee **RECOMMEND** the budget to F&GPC (Appendix 1).

The meeting closed at 9.35pm

Sheet 5

LFE Budget 3rd Draft - 17-11-11

Heading	Income	Expenditure
Community Transport*	6124	11506
Skate Park*	0	5785
Flower baskets	0	5000
First Aid Provision	0	1000
Farmers Market*	1800	2326
Strand Wharf	0	0
Leigh Lights*	3500	11611
Paddling Pool	0	0
Grants to outside organisations	0	1750
Fishing Festival	800	3000
May Day	0	500
Carols on Strand Wharf	0	500
Easter Event		800
Good for Leigh/Jubilee Event		800
Playground Equipment		200
Staff costs		8485
Totals	12224	56763
Nett cost		44539

* see separate budgets below

Community Transport	Income	Expenditure
Staff costs		4557
Ticket sales	6124	
Trip costs		4752
Minibus hire		1265
CRB checks		70
Petrol		144
Refreshments		422
CTA membership		150
Midas Training		146
Totals	6124	11506
Nett cost		5382

Farmers Market	Income	Expenditure
Stall hire	1800	
Hall Hire		1368
Leaflet		550
Banners		200
Staff Cost		208
Totals	1800	2326
Nett cost		526

Skate Park	Income	Expenditure	
Rent		50	
Cleaning		800	
Electricity		760	
Miscellaneous		190	
Skate Park Pay		2985	
Skate Park Maintenance Prog		1000	New
Totals		5785	

Leigh Lights	Income	Expenditure	
Column testing		800	
Installation and removal		4924	10%
Replacement bulbs		1035	
Traders contributions	3500		
Switch-on security		3000	
Entertainers		0	
Road closures, licences etc.		3000	Increased Charge
Donations		0	
Capital Light Replacements		1000	
Charges to stalls, fairs	0		
Support columns - erect and remove		1352	5%
Totals	3500	15111	
Nett cost		11611	