



Leigh-on-Sea Town Council

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Chairman: Cllr. Carole Mulroney
Vice Chairman: Cllr. Caroline Parker
Town Clerk: Paul Beckerson



MINUTES OF AN EXTRAORDINARY MEETING OF THE ALLOTMENTS COMMITTEE HELD ON WEDNESDAY 19th DECEMBER 2012 AT THE LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Paul Lawrence (Chairman), Jerry Holden, Pat Holden, Carole Mulroney, Caroline Parker (until Min 62) and Patsy Ryan

Allotment representatives: Alan Ashdown, Ashley Hitchcock, Ron Bates, David Hammond, Anne Scobie

In attendance: Cllrs Donald Fraser, Richard Herbert, Paul Beckerson (Town Clerk), Tony and Carol Wilson and Keith McLaren.

The meeting opened at 8.00pm

57. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members to the meeting.

58. ELECTION OF VICE CHAIRMAN

Cllr Pat Holden was elected Vice Chairman, Proposed Cllr Paul Lawrence, and Seconded Cllr Caroline Parker

59. APOLOGIES FOR ABSENCE

Cllrs Mark Bromfield and Geoff Crawford and Andrew Lewin (LA)

60. DECLARATION OF MEMBERS' INTERESTS

Cllrs Mark Bromfield, Jerry Holden, Pat Holden and Paul Lawrence each declared a non-pecuniary interest as plot holders on the Manchester Drive site.

61. MINUTES OF THE PREVIOUS MEETINGS

Minutes of the meeting of 21st November 2012 were agreed as a correct record and signed by the Chairman.

62. BUDGET MOTION FROM CLLR RICHARD HERBERT

The Committee were advised that the motion was now seconded by Cllr Carole Mulroney. Cllr Richard Herbert spoke to the motion contained in Appendix 1 to the agenda. The basis of the motion was directed at limiting the subsidy amount to a finite figure and that the societies should take responsibility, via self-help, in keeping costs down.

Members raised queries about specific amounts in the budget sheet in Appendix 1 and whether these amounts were sustainable. Cllr Jerry Holden asked if his original report could be considered, this was not possible as it was not on the agenda and the required notice was not given.

After further discussion a motion to put the Motion to the vote, each paragraph being voted on separately was proposed by Cllr Patsy Ryan and agreed by the Committee.

Cllr Caroline Parker left the meeting.

1. **That hedge-cutting and grass cutting be contracted out to a suitable contractor.**

The motion was **lost**

2. **That the allotment holders be encouraged to carry out residual tasks via self-help and engage in the active management of the site.**

The motion was **agreed**

3. **That Leigh-on-Sea Town Council provides active support and supervision using the IWF.**

The motion was **lost**

4. **That the attached budget spread sheet be adopted as the 2013/2014 allotment budget.**

The motion was **lost**

5. **That future rents are adjusted to fully reflect any under or overspend on the allotment budget.**

The motion was **lost**.

The mover of the motion gave notice he would ask for it to be reconsidered at the Council meeting.

63. BUDGET 2013/14 (Appendix 2 to the agenda)

Members considered the budget attached as Appendix 2 to the agenda and amended it as follows in the light of previous discussions.

Reduce Plot Clearance from £500 to £200

Reduce Equipment from £500 to £200

Reduce Staff Costs from £6,446 to £6,331

Reduce Training from £1,000 to £400

Reduce Vehicle from £2,600 to £1,000

Reduce Grass Cutting from £1,300 to £750

New Budget Marshall Close Plot Letting £100

The Committee **RESOLVED** to recommend the revised budget (Appendix 1) to F&GPC for adoption.

The meeting closed at 9.12pm

Sheet 4

3rd draft of allotments budget 2013/14 20-12-12

Heading	B/F 2012/13	Income	Expenditure			
Rents						
Manchester Drive		8,340				
Leigh		4,180				
Marshall Close		440				
MDAS Commission			690			
Plot clearance			200			
Rubbish clearance			650			
Equipment			200			
Water Rates			4,300			
Staff Costs*			6,331	TC	2,197.42	3.50%
Maintenance			1,000	SA	2050.99	10%
Miscellaneous			375	IWF	2082.48	200hrs
Training			400		6,330.89	
Vehicle			1,000			
Hedge Cutting			950			
Capital improvements			2,500			
Grass Cutting			750			
Keys			0			
Plot Letting MC			100			
Plot Letting LA			200			
Totals		£12,960	£19,646			
Nett cost (exp - inc)		£6,686				