



# Leigh-on-Sea Town Council

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Chairman: Cllr Pat Holden  
Vice Chairman: Cllr Carole Mulrone  
Town Clerk: Paul Beckerson



## MINUTES OF A MEETING OF THE COMMUNITY TRANSPORT SUB-COMMITTEE HELD AT 10.30 AM ON TUESDAY 3<sup>rd</sup> JULY 2012 AT THE COUNCIL OFFICES 67, ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Donald Fraser, Margaret Cotgrove, Pat Holden and Paul Lawrence.

Also in attendance, Mrs Ruby Frost, Mr Brian Houssart MBE and Vivien Choppen (Community Transport Officer).

### **Meeting started 10.30am**

#### **1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

Cllr Donald Fraser was elected Chairman and Cllr Margaret was elected Vice Chairman

#### **2. CO-OPTION OF MEMBERS TO THE SUB-COMMITTEE**

Mrs Ruby Frost, Mrs Reta Cocks and Mr Brian Houssart MBE were co-opted to the sub-Committee

#### **3. APOLOGIES FOR ABSENCE**

Cllr Carole Mulrone and Mrs Reta Cocks

#### **4. DECLARATION OF MEMBERS' INTERESTS**

None

#### **5. MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting on 8<sup>th</sup> May 2012 were agreed by the sub-Committee and signed by the Chairman.

#### **6. MEMBERSHIP UPDATE**

The membership of the Community Transport Scheme currently stands at 164 members.

#### **7. REPORT ON TRIP TAKEN SINCE LAST MEETING:**

- a. **Aida** at the Palace Theatre on Friday 11<sup>th</sup> May. Leigh Operatic and Dramatic Society put on a brilliant production. The show was thoroughly enjoyed by all and the transport arrangements worked well. 21 members and 4 helpers attended.

#### **8. PROGRESS ON ARRANGEMENTS MADE FOR FUTURE EVENTS:**

- a. **Wat Tyler Park** A full day visit is being organised for Thursday 19<sup>th</sup> July. This includes a presentation by the Essex Field Club on the natural history of the area in the morning followed by a guided tour of the Tudor Cottages in the afternoon. Members will make their own lunch arrangements. Transport and helpers have yet to be arranged.
- b. **Tropical Wings.** A full day visit to Tropical Wings is being organised for Thursday 2<sup>nd</sup> August. Members will make their own lunch arrangements. Transport and helpers have yet to be arranged.

#### **9. THE SALVATION ARMY – ANNUAL VERIFICATION OF DRIVING LICENCES**

The sub-Committee noted that to comply with the rules for our use of their minibuses, the Salvation Army has introduced an annual scheme of DVLA driver licence verification at an annual cost of £7.50 per driver.

#### **10. FUTURE EVENTS**

- a. Brian Houssart undertook to consult with Keith Threadgold, former member of the Sub-Committee, with a view to resurrecting the Mystery Tour for next year.
- b. The Community Transport Officer was asked to liaise with Cllr David Stanley on the group attending this year's Mencap Christmas Concert.
- c. The Community Transport Officer was asked to consider the viability of the group going to the Palace Theatre 30's Film Show on Thursday 13<sup>th</sup> September. This was subject to commitments arising from move to the Community Centre.

***Meeting ended 11.20am***

Vivien Choppen  
Community Transport Officer  
11<sup>th</sup> July 2012

Next meeting 18<sup>th</sup> September 2012 at 10.30am