



# Leigh-on-Sea Town Council

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Chairman: Cllr Carole Mulroney  
Vice Chairman: Cllr Caroline Parker  
Town Clerk: Paul Beckerson

## MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE HELD ON TUESDAY 3<sup>rd</sup> JULY 2012 AT THE COUNCIL OFFICES, 67 ELM ROAD, LEIGH-ON-SEA

Present Cllrs: Jerry Holden (Chairman), Mark Bromfield (until Min 35), Syrie Cox, Donald Fraser, Richard Herbert, Pat Holden, Paul Lawrence and Carole Mulroney  
In Attendance: Paul Beckerson (Town Clerk)

### ***The meeting opened at 7.30pm***

#### 29. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members to the meeting and commented on the small agenda and that the business may be briskly dealt with.

#### 30. APOLOGIES FOR ABSENCE

Cllrs Alex Coulson, Caroline Parker and Patsy Ryan

#### 31. DECLARATION OF MEMBERS' INTERESTS

There were none

#### 32. APPROVAL OF THE MINUTES OF THE MEETING OF 6<sup>th</sup> June 2012

The minutes of the meeting of the 6<sup>th</sup> June 2012 were agreed as a correct record and signed by the Chairman.

### **GENERAL PURPOSES**

#### 33. PERSONNEL SUB-COMMITTEE 14<sup>th</sup> JUNE 2012 (Appendix 1 to the agenda)

The minutes were noted.

#### 34. TO ADOPT CODE OF CONDUCT AS SET OUT IN THE RELEVANT AUTHORITIES (Disclosable Pecuniary Interests) REGULATIONS 2012 – Effective from 1<sup>st</sup> July 2012 (Appendix 2 to the agenda)

The Code was **RECOMMENDED** for adoption by Council. The following paragraphs were amended as follows:

4.2 replace 'my' with 'your'

4.4 replace 'myself' with 'yourself' and 'me' with 'you'

#### 35. COMMUNITY CENTRE FINANCIAL AND OTHER ISSUES THAT NEED CONSIDERATION

Cllr Richard Herbert introduced his proposal to refurbish the Lower Hall at a cost of £4,300 by vireing funds from other budget heads. Members discussed the need to ensure that the Lower Hall was marketable; others considered that as this was a community based venture that it should

grow organically.

A motion was put to proceed with the refurbishment of the Lower Hall at a cost of £4,300; on being put to the vote the motion was **lost**.

36. APPOINTMENT OF COUNCILLOR REPRESENTATIVES TO LCC COMMUNITY ADVISORY BOARD

There were 4 nominations: Cllrs Syrie Cox, Richard Herbert, Carole Mulroney and Caroline Parker

On being put to the vote Cllrs Syrie Cox and Carole Mulroney were **RECOMMENDED** to Council as the representatives.

37. GENERAL PURPOSES BUDGET

General Purposes Budget Report 2072/GP 26<sup>th</sup> June 2012 (Appendix 3 to the agenda)

**Noted** (The LCC Cash Flow Report identifies sums of money to be vired from F&GP Budget Heads, this will be reflected in the next report and confirmed at the next meeting).

Community Affairs	£2,000
Publicity Budget	£2,000
Strategy Sub-Committee	£3,000
Renewals Fund (Premises)	£1,500

**FINANCE**

38. REFERENCES FROM OTHER COMMITTEES

There were none.

39. OFFICE AND COMMITTEE BUDGETS

- Office Budget Report 2073/FGP 26<sup>th</sup> June 2012 (Appendix 4 to the agenda)

**Noted**

- Committee Income and Expenditure Report 2071/FGP 26<sup>th</sup> June 2012 (Appendix 5 to the agenda)

**Noted**

40. INCOME AND EXPENDITURE SINCE THE LAST MEETING

See report 2074/I&E (Appendix 6 to the agenda)

The report was **noted**

41. BANK ACCOUNT BALANCES as at 26<sup>th</sup> June 2012

HSBC BMM A/c	£ 146,072.93
HSBC Current A/c	£ 81,198.27
HSBC Payroll A/c	£ 10,088.98
HSBC Imprest A/c	£ 409.91

The balances were **noted**

***The meeting closed at 9.13pm***