



Leigh-on-Sea Town Council



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Chairman: Cllr Carole Mulroney
Vice Chairman: Cllr Caroline Parker
Town Clerk: Paul Beckerson

MINUTES OF THE MEETING OF THE LEISURE, FORESHORE & ENVIRONMENT COMMITTEE HELD AT 8.00PM ON THURSDAY 17th MAY 2012 AT THE COUNCIL OFFICE, 67 ELM ROAD, LEIGH-ON-SEA

Present Cllrs: Paul Lawrence (Vice Chairman), Mark Bromfield, Donald Fraser, Richard Herbert, Pat Holden, Caroline Parker and David Stanley (until Min 13)

In attendance: Cllr Geoff Crawford, Paul Beckerson (Town Clerk)

The meeting opened at 8.05pm

2. ELECTION OF VICE CHAIRMAN
Cllr Paul Lawrence was elected Vice Chairman
3. VICE CHAIRMAN'S OPENING REMARKS
The Vice Chairman welcomed those present to the meeting. The meeting agreed to take item 11 Community Centre Funding Issues prior to 10.
4. APOLOGIES FOR ABSENCE
Cllrs, Alex Coulson, Carole Mulroney and Patsy Ryan
5. DECLARATIONS OF MEMBERS' INTEREST
None
6. MINUTES OF THE MEETINGS HELD ON 19th April and 9th May 2012
The minutes of 19th April and 9th May 2012 were agreed as a correct record and signed by the Chairman
7. TO NOTE MEMBERSHIP OF COMMUNITY TRANSPORT SUB-COMMITTEE (Elected at Annual Council Meeting)

Community Transport Sub-Committee
Cllr Margaret Cotgrove, Cllr Donald Fraser, Cllr Pat Holden and Cllr Paul Lawrence
Co-opted: Mrs Reta Cocks and Mrs Ruby Frost

The membership was noted.

8. WORKING PARTIES

Membership of Working Parties elected with Convenors underlined:

Farmers' Market Working Party	Town Guide Working Party
Cllr Mark Bromfield	Cllr Caroline Parker
Cllr Donald Fraser	Cllr Donald Fraser
Cllr Pat Holden	<u>Cllr Carole Mulroney</u>
Co-opted:	Cllr Patsy Ryan
Mrs Elaine Crystall	Cllr David Stanley
<u>Mr David Hammond</u>	

Strand Wharf Working Party	Youth Facility Management Working Party
Cllr Pat Holden Cllr Richard Herbert Cllr Paul Lawrence <u>Cllr Carole Mulroney</u> Cllr Patsy Ryan Co-opted: Mr David Johnson	Cllr Mark Bromfield Cllr Alex Coulson <u>Cllr Pat Holden</u> Cllr Caroline Parker Cllr David Stanley
Leigh Lights Working Party	Carols on Strand Wharf Working Party
2 Vacancies Cllr Geoff Crawford <u>Cllr Pat Holden</u> Cllr Paul Lawrence Cllr Carole Mulroney Cllr Caroline Parker Co-opted: Mr David Elcock Mr Peter Monk	Cllr Margaret Cotgrove Cllr Donald Fraser <u>Cllr Pat Holden</u> Cllr Caroline Parker Cllr David Stanley
Fishing Festival Working Party	Easter Event Working Party
Cllr Geoff Crawford Cllr Richard Herbert Cllr Pat Holden <u>Cllr Paul Lawrence</u> Cllr Carole Mulroney Cllr Caroline Parker	Cllr Mark Bromfield Cllr Donald Fraser <u>Cllr Caroline Parker</u> Cllr David Stanley
May Day on Strand Wharf Working Party	Good for Leigh Working Party
Cllr Donald Fraser <u>Cllr Pat Holden</u> Cllr Paul Lawrence	Cllr Geoff Crawford Cllr Donald Fraser <u>Cllr Carole Mulroney</u> Cllr David Stanley
Old Town Community Group	
Cllr Donald Fraser Cllr Richard Herbert Cllr Pat Holden <u>Cllr Carole Mulroney</u> Cllr Paul Lawrence Co-opted: Nick James Ben Smith Margaret Buckey Ian Johnson Colin Sedgwick Paul Gilson	

8. TO NOTE ELECTION OF REPRESENTATIVES TO OUTSIDE BODIES (Annual Town Council Meeting)

Leigh Port Partnership – Cllr Richard Herbert

Thames Estuary Partnership – Cllrs Carole Mulroney and Paul Lawrence

Olympic Strategy Group – Cllr Caroline Parker

9. COMMUNITY TRANSPORT SUB-COMMITTEE MINUTES 8th May 2012 (Appendix 1 to the Agenda)

The minutes were **noted**.

9. COMMUNITY CENTRE FUNDING ISSUES

On 9 May Council resolved that:

The Council should use its own resources to set up a Community Centre Fund from:

- a) Underspends on committee budgets from 2011-2012, and**
- b) Virements from committees' 2012-2013 budgets.**

The Committee **noted** that the £4,387 underspend would become part of the Community Centre Fund.

The Committee **RECOMMENDED** to Finance and General Purposes that the following be vired to the Community Centre Fund

- £1,250 of the Grants to Outside Organisations
- £5,000 of the Flower Baskets Budget

10. ITEMS FOR DISCUSSION

- a. Old Town Community Group - 23rd April 2012 (Appendix 2 to the Agenda)

Minute 36(a) It was pointed out that the pulley on the Flag Pole was operational

- b. Grant Funding Request from Old Leigh Regatta (Appendix 3 to the Agenda)

It was agreed to give a grant of £500 subject to the supply of accounts

- c. Grant Funding Request from Leigh Folk Festival Association (Appendix 4 to the Agenda)

It was agreed that the Folk Festival organisers be advised of the decision to use this year's grant allocation towards the Community Centre fund but that next year the Council would be happy to discuss the use of part of the Leigh Community Centre in lieu of funding.

- d. Jubilee Event – Update

In the Chairman's absence Cllr Pat Holden reported on progress. Arrangements for the Beacon had been finalised, and Leigh Lions were providing entertainment, food and a bar. Southend Borough Council had provided a grant of £500 towards the event.

Cllr Mark Bromfield volunteered to do the 1 hour fire watch on the church after the Beacon was extinguished.

- e. May Day Event – There had been no meeting - comments to go to the Convenor.

11. BUDGETS 2011/12 – Report 2047/LFE 31st March 2012 (Appendix 5 to the agenda)

The report was **noted**

12. TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

That in view of the confidential nature of the business to be transacted the public and press be temporarily excluded from the business of the meeting (Contractual)

Start of Confidential Business

13. PROPERTIES IN A STATE OF BAD REPAIR

Advice had been received but it was not conclusive. A letter could be sent but as the properties were empty there was no guarantee that the owner would receive them unless the Land Registry Entry indicated another address. A Land Registry search would cost in the region of £12 per property. A letter would be prepared and delivered together with a visit by a Councillor to speak to neighbours to try to ascertain the position. Southend BC be contacted via the Cleaner Neighbourhoods Act to see if this was a way forward.

14. STRAND WHARF PAVING COSTS

One costing had been received, another was being chased.

End of Confidential Business

The meeting closed at 9.30pm