



Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk



QUALITY
TOWN
COUNCIL

Chairman: Cllr Carole Mulroney
Vice Chairman: Cllr Caroline Parker
Town Clerk: Paul Beckerson

MINUTES OF THE MEETING OF THE PERSONNEL SUB-COMMITTEE HELD ON WEDNESDAY 1ST AUGUST 2012 AT 67, ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Carole Mulroney, Syrie Cox, Donald Fraser, Jerry Holden, Pat Holden, Paul Lawrence and Caroline Parker (from Min 29)

In attendance: Cllr Richard Herbert, Paul Beckerson (Town Clerk)

The meeting opened at 6.30pm

25. APOLOGIES FOR ABSENCE

There were none

26. DECLARATION OF MEMBERS' INTERESTS

None

27. MINUTES OF PREVIOUS MEETINGS

The minutes of the meeting of 12th July 2012 were agreed as a correct record and signed by the Chairman

28. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

RESOLVED; That in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw (SO.1(c)) - (staffing)

Start of confidential business

29. RESULTS OF STAFF CONSULTATION MEETINGS

The Chairman and Cllr Syrie Cox reported on the consultation meetings with the Allotments Officer (details in confidential Appendix 1). Members discussed the merits of a flexible or fixed rota pattern and the number of Janitors that would be needed to cover opening hours at the Community Centre.

It was **RESOLVED** that there would be three Janitors employed in the centre and that the Town Clerk would prepare a draft rota covering the 60 hours of manual operations (52 hours in the Community Centre) for further consultation, and to include Saturday/Sunday and call out duties.

End of confidential business

The meeting closed at 7.55pm