



Leigh-on-Sea Town Council

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Chairman: Cllr Carole Mulroney
Vice Chairman: Cllr Caroline Parker
Town Clerk: Paul Beckerson



MINUTES OF THE MEETING OF THE TRANSPORT AND HIGHWAYS COMMITTEE HELD AT 7.30PM ON WEDNESDAY 17TH APRIL 2013 AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs Caroline Parker (Chairman), Margaret Cotgrove, Syrie Cox, Jerry Holden, Carole Mulroney, Cliff Passmore and John Wren,

In Attendance: Paul Beckerson (Town Clerk) Cllrs Donald Fraser, Paul Lawrence, and Susan Marx (Office Administrator).

The meeting opened at 7.30pm

21. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members to the meeting and thanked Cllr Fraser for his continued and relentless input at the Transport & Highways Committee meetings over the past years. The Chairman gave her thoughts on Margaret Thatcher.

22. APOLOGIES FOR ABSENCE

Cllr Geoff Crawford

23. DECLARATION OF MEMBERS' INTERESTS - None

24. MINUTES OF THE MEETINGS HELD ON THE 19TH DECEMBER 2012

The minutes of 19TH December 2012 were approved and signed by the Chairman.

25. ITEMS FOR DISCUSSION

a) Public Transport Report – Report 2197/DF - Cllr Donald Fraser – Appendix 1

New ticket machines are to be installed on buses thus enabling more accurate information to be displayed on the data screens at bus stops. Cllr Fraser distributed 'Bus Service Revisions from Sunday 5th May 2013'. Cllr Lawrence advised a petition has been launched at the Allotments. Cllr Fraser will find out about the revised bus timetable (due to be released w/c 22nd April 2013) and Paul Beckerson will distribute it to Allotment Holders. Information on the internet is confusing and Cllr Mulroney suggested the revised bus services timetable be posted on Leigh Town Council's website.

b) Draft Response to DoT on North Thames Railway Franchise – Report 2196/DF – (Appendix 2 to the agenda)

No further comments were received and it was **RESOLVED** Cllr Fraser's response and original response will be forwarded to the Department of Transport.

c) Marked Parking Spaces in Broadway West and Rectory Grove – (Appendix 3 to the agenda)

Leigh-on-Sea Town Council are unable to enforce marked parking spaces. It was **RESOLVED** a response will be sent to Clare Brooks recommending her to write directly to Southend Borough Council.

d) Bollards – Paint and Replace where necessary throughout the town. Chairman to report.

It was **RESOLVED** to conduct out a survey of bollards in the town to establish their current condition. Bollards that belong to Leigh Town Council may be replaced if damaged depending on cost. Those provided by Southend Borough Council may be painted. In future Southend

Borough Council will be requested to provide one type of bollard to ensure uniformity within the town. Cllr Mulrone will contact Hilary Davison regarding Townscape Guide.

26. BUDGET REPORT 2012/13 – Report 2198/TH – 9th April 2013 – (Appendix 4 to the agenda)

It was **RESOLVED** to write to Southend Borough Council regarding the current position of funding for the school crossings patrol. The £2,500.00 bus shelter budget is to be accrued for the proposed new shelter in Grand Parade.

27. TO RECOMMEND TO F&GPC ANY UNDERSPENDS AS EARMARKED RESERVES

It was **RECOMMENDED to F&GPC** that the underspend of £2,500.00 be earmarked for Highways Infrastructure – recommendation to F&GP. Staff costs are within £500.00 of staff budget globally and will be allocated to actual spend in the final outturn statements. Staff costs are fixed and will be re-allocated in the light of actual spend next year.

The meeting closed at 8.40pm.