



Leigh-on-Sea Town Council

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Chairman: Cllr Caroline Parker
Vice Chairman: Cllr Paul Lawrence
Town Clerk: Paul Beckerson



QUALITY
TOWN
COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY TRANSPORT SUB-COMMITTEE HELD AT 10.30 AM ON TUESDAY 30th JULY 2013 AT THE LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Donald Fraser, Margaret Cotgrove and Paul Lawrence.

Also in attendance, Mrs Ruby Frost, Mr Brian Houssart MBE and Vivien Choppen (CTO).

Meeting started 10.23am

11. APOLOGIES FOR ABSENCE

Cllr Pat Holden

12. DECLARATION OF MEMBERS' INTERESTS

None

13. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting on 11th June 2013 were agreed by the sub-Committee and signed by the Chairman.

14. MEMBERSHIP UPDATE

The membership of the Community Transport Scheme currently stands at 158 members.

15. REPORT ON TRIPS TAKEN SINCE LAST MEETING:

- a. **Bedside Manners** on Thursday 13th June at the Dixon Studio. The play was less well supported than usual with only 14 tickets sold. The studio's tiered seating arrangement, with no hand rail, was not suitable for some members. However staff allowed our group to have priority seating in the first two rows. Whilst the farce was well acted, it received mixed reactions from members.
- b. **The Mystery Tour** on Thursday 25th July 2013. Following seven cancellations, 35 members went on the trip and three minibuses were used. The staff of the Jack Centre, Latchingdon and the Church Group of Bradwell Village Hall looked after our members very well, providing morning coffee and an excellent lunch respectively.

Feedback on the trip has been very positive, with only one minor issue being raised, notably that members prefer to have quiet times on the minibus, rather than have the radio on throughout the journey. The Community Transport Officer undertook to raise this point with drivers.

The need for minibuses to keep in convoy on longer journeys was raised. Whilst the benefit in the case of an emergency or breakdown was recognised, it was agreed not to make this proposal mandatory as there were also times when it was necessary to respond to the wishes of passengers. As minibuses were rarely far from each other, mobile contact between crews was considered adequate contingency planning.

16. PROGRESS ON ARRANGEMENTS FOR FUTURE EVENTS:

- a. A provisional booking for an afternoon visit to the Priory Museum, with refreshments at Morley's Garden Centre, has been made for Thursday 29th August.

17. FUTURE PROGRAMME OF EVENTS

The Community Transport Officer was tasked with organising:

- a. an afternoon trip to Tiptree for a cream tea on Thursday 19th September.
- b. a visit to the Plaza Centre to see the Chamber Ensemble of London on Friday 18th October.

Meeting ended 11.10 am

Vivien Choppen
Community Transport Officer
7th August 2013

Next meeting Tuesday 8th October 2013 at 10.30 am