



Leigh-on-Sea Town Council

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Chairman: Cllr Caroline Parker
Vice Chairman: Cllr Paul Lawrence
Town Clerk: Paul Beckerson



MINUTES OF A MEETING OF THE LEIGH-ON-SEA TOWN COUNCIL HELD AT 7.30PM ON WEDNESDAY 12th JUNE 2013 AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Mark Bromfield, Carole Mulroney, Margaret Cotgrove, Syrie Cox, Geoff Crawford, Donald Fraser, Richard Herbert, Jerry Holden, Pat Holden, Paul Lawrence, Caroline Parker, Cliff Passmore, Patsy Ryan, David Stanley and John Wren.

Also in attendance: Paul Beckerson (Town Clerk) and four members of the public.

Prayers were read by Rev Julia Monaghan (Wesley Methodists).

The meeting opened at 7.33pm

22. OPENING REMARKS

The Chairman urged members not to put to heavier demand upon staff and to give time for things to settle down after the previous months of hectic activity. She had attended the inauguration of the Mayor at Southend BC, had been given a tour of Little Havens Hospice with other Chairmen and Mayors from across Essex and had attended the 30th Anniversary Celebration of David Amess MP in the Houses of Parliament.

23. DECLARATION OF MEMBERS' INTERESTS

There were none.

24. APOLOGIES FOR ABSENCE

Cllr Alex Coulson - It was **agreed** that the Chairman would send a card wishing him well.

25. PUBLIC QUESTIONS

There were none.

26. QUESTIONS FROM COUNCILLORS

There were none.

27. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of 8th May 2013 were agreed as a correct record and signed by the Chairman.

28. TO FILL VACANCIES ON COMMITTEES

Planning – 3 vacancies – Left vacant
Transport & Highways – 1 vacancy – Left vacant
Finance & General Purposes – 1 vacancy – Cllr Clifford Passmore was elected. (Proposed Cllr Richard Herbert, Seconded Cllr Carole Mulroney).

29. COMMITTEES

- a) Planning Committee – The minutes of the meetings held on the 14th and 28th May 2013 were **noted**.

Minute 6(a) 14th May 2013, the Council **RESOLVED** to withdraw their objection as additional conditions had now been agreed with applicant which satisfied the Council's concerns.

- b) Leisure, Foreshore & Environment Committee – The minutes of the meeting held on the 16th May 2013 were noted.

- c) Finance & General Purposes Committee – The minutes of the meeting held on the 4th June 2013 were noted with the exception of the following recommendations and Minute 13(b):

Minute 13(b) Councillor's Expenses – Members discussed the withdrawn motion at some length.

Council requested F&GPC to reconsider the item at its next meeting. Proposed Cllr Jerry Holden, seconded Cllr David Stanley.

Minute 11 Confirmation of appointment of Internal Auditor

Council **RESOLVED** to appoint Auditing Solutions as its Internal Auditor for 2013/14.

Minute 15 References from other Committees

Leisure, Foreshore and Environment committee meeting of the 16th May 2013,

Minute 9a:

It was **RECOMMENDED** to Council that a budget of £300 (from reserves) be created for miscellaneous items for all events and that this should be combined with the Events Equipment Budget of £200.

An amendment was moved, proposed Cllr Jerry Holden, seconded Cllr David Stanley.

Replace the words (from reserves) with (a virement from other budget heads). The amendment was **agreed**.

Therefore the Council **RESOLVED** that a budget of £300 (a virement from other budget heads) be created for miscellaneous items for all events and that this should be combined with the Events Equipment Budget of £200.

Minute 9d:

Grant to Leigh Regatta

The Council **RESOLVED** that an additional £230.40 from reserves be added to the LFE Grants Budget.

Minute 20 – SLCC Summer Symposium 2013, Attendance by Town Clerk

The Council **RESOLVED** that the Town Clerk attend the Symposium at a cost of £280 from the staff training budget.

- d) Leigh Community Centre Committee – The minutes of the meeting of 5th June 2013.

Members discussed Minutes 8 and 9 at some length, as to whether it was appropriate to put this in the public domain being the subject of a HSE report. It was reported by the Town Clerk that as the incident had been the subject of incorrect reporting in the press, this was the best course of action.

Cllr Donald Fraser proposed a vote of thanks to all the staff involvement in the event.

The Council **RESOLVED** the vote of thanks.

Minute 11 – Budget Report

A member was not in favour of altering predictive figures.

Cllr Donald Fraser proposed a reference back, seconded Cllr Richard Herbert.

After a discussion as to what this was referring to it was **agreed** that the income budget figure would be subject to review along with all other budget figures in the autumn. The Business Plan predictions would not be changed. The minute did not reflect what was agreed and would be altered prior to agreement at the LCC Committee.

With this explanation the reference back was withdrawn.

The minutes were **noted**.

30. ACCOUNTS 2012/13

Council **RESOLVED** to approve the accounts for the year 2012/13 (Appendix 1 to the agenda).

31. ANNUAL RETURN AND GOVERNANCE STATEMENT 2012/13.

Council **RESOLVED** to approve the Annual Return and Governance Statement for 2012/13 (Appendix 2 to the agenda).

32. FINANCIAL REPORT

It was **RESOLVED**: that the Income & Expenditure Report 2216/I&E be approved, (Appendix 3 to the agenda).

The meeting closed at 8.58pm