



# Leigh-on-Sea Town Council

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Chairman: Cllr Caroline Parker  
Vice Chairman: Cllr Paul Lawrence  
Town Clerk: Paul Beckerson



MINUTES OF A MEETING OF THE LEIGH-ON-SEA TOWN COUNCIL HELD AT 7.30PM ON WEDNESDAY 11<sup>th</sup> SEPTEMBER 2013 AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Paul Lawrence (Vice Chairman), Carole Mulroney, Geoff Crawford, Donald Fraser, Jerry Holden, Pat Holden, Cliff Passmore, Patsy Ryan, David Stanley and John Wren.

Also in attendance: Paul Beckerson (Town Clerk)

Prayers were read by Rev Julia Monaghan (Wesley Methodists).

***The meeting opened at 7.30pm***

43. OPENING REMARKS

The Vice Chairman welcomed members to the meeting. Cllr Donald Fraser had requested that the November Council meeting be held on Thursday 14<sup>th</sup> November due to a Civic Service being held at St Clements to inaugurate the new Parish Priest to which all Town Councillors were invited.

Members **agreed** to the change of date.

44. DECLARATION OF MEMBERS' INTERESTS

There were none.

45. APOLOGIES FOR ABSENCE

Cllrs Mark Bromfield, Alex Coulson, Margaret Cotgrove, Syrie Cox and Caroline Parker

46. PUBLIC QUESTIONS

There were none.

47. QUESTIONS FROM COUNCILLORS

There were none.

48. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of 10<sup>th</sup> July 2013 were agreed as a correct record and signed by the Vice Chairman.

49. VACANCY ON PLANNING AND LICENSING COMMITTEE

Cllr Carole Mulroney was elected to fill one of the vacancies on the Committee.

50. CO-OPTION OF ADDITIONAL MEMBER ONTO THE COMMUNITY TRANSPORT SUB-COMMITTEE

Jan Andrews was co-opted onto the Sub-Committee.

51. APPOINTMENT OF DCK BEAVERS LTD (ACCOUNTANTS) TO CARRY OUT VAT PARTIAL EXEMPTION CALCULATIONS ON AN ANNUAL BASIS

The Council **RESOLVED** to agree the appointment for a fee of £185.

52. CHAIRMAN'S LIAISON PANEL – REPORT 2256 (Appendix 1 to the agenda)

It was proposed that if a Chairman of a Committee was unable or unwilling to attend the panel that the Vice Chairman of Committee should attend, Proposed Cllr Carole Mulroney seconded Cllr Pat Holden.

Council **RESOLVED** to agree the proposal.

53. COMMITTEES

a) Planning Committee – The minutes of the meetings held on the 9<sup>th</sup> and 23<sup>rd</sup> July, 13<sup>th</sup> and 27<sup>th</sup> August 2013 were **noted**.

b) Allotments Committee – The minutes of the meeting held on 17<sup>th</sup> July were **noted**.

c) Transport and Highways Committee – The minutes of the meeting held on the 5<sup>th</sup> September 2013 were **noted**.

d) Leisure, Foreshore & Environment Committee – The minutes of the meeting held on the 18<sup>th</sup> July 2013 were **noted**.

e) Finance & General Purposes Committee – The minutes of the meeting held on the 3<sup>rd</sup> September 2013 were **noted**.

f) Leigh Community Centre Committee – The minutes of the meeting held on 4<sup>th</sup> September 2013 were **noted**.

54. REPORT ON COMPLAINTS DEALT WITH UNDER THE COUNCIL'S COMPLAINTS PROCEDURE Report 2256/TC (Appendix 2 to the agenda)

Members agreed to defer this to the following meeting.

55. FINANCIAL REPORT

It was **RESOLVED**: that the Income & Expenditure Report 2245/I&E be approved, (Appendix 3 to the agenda).

***The meeting closed at 7.58pm***