



# Leigh-on-Sea Town Council

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Chairman: Cllr Caroline Parker  
Vice Chairman: Cllr Paul Lawrence  
Town Clerk: Paul Beckerson



## MINUTES OF A MEETING OF THE LEIGH-ON-SEA TOWN COUNCIL HELD AT 7.30PM ON WEDNESDAY 12<sup>th</sup> FEBRUARY 2014 AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Caroline Parker (Chairman), Margaret Cotgrove, Syrie Cox, Geoff Crawford, Donald Fraser, Richard Herbert, Jerry Holden, Pat Holden, Paul Lawrence, Carole Mulroney and Cliff Passmore

Also in attendance: Paul Beckerson (Town Clerk)

Prior to the meeting prayers were led by Cllr Margaret Cotgrove.

### ***The meeting opened at 7.30pm***

#### 105. FORMER LEIGH TOWN COUNCILLOR AND CHAIRMAN JEAN ROWSWELL

A minute's silence was observed in memory of Jean Rowswell who passed away recently.

#### 106. CHAIRMAN'S OPENING REMARKS

The Chairman referred to Jean Rowswell's time on the Council and how she related to others always being straight and honest. Events that the Chairman had attended included the Business Briefing at the Cliffs Pavilion drawing member's attention the report she had written on the meeting. Unfortunately the Chairman was unable to attend the inauguration of Father Clive at St. Clements but understood it went well. The Chairman was present when the Prince of Wales and Camilla visited the Palace Theatre.

Cllr Cliff Passmore was thanked for the donation of a flat screen television that was going to be installed in Room 6.

Future events included the Quiz evening at the LCC on Saturday 8<sup>th</sup> March in aid of the Chairman's Charity as well as the Farmers' Market on Friday of this week. She had sent a letter to the former LCC Manager thanking her for her service to the Council.

#### 107. DECLARATION OF MEMBERS' INTERESTS

There were none.

#### 108. APOLOGIES FOR ABSENCE

Cllrs Mark Bromfield, Alex Coulson, Patsy Ryan, David Stanley and John Wren

#### 109. PUBLIC QUESTIONS

There were none.

#### 110. QUESTIONS FROM COUNCILLORS

There were none.

#### 111. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of 21<sup>st</sup> January 2014 were agreed as a correct record and signed by the Chairman.

#### 112. VACANCIES ON ALLOTMENTS AND LCC Committees

Cllr Donald Fraser filled the vacancy on the LCC Committee; the Allotment's vacancy was not filled.

#### 113. COMMITTEES

- a. Planning and Licensing Committee – The minutes of the meetings of 8<sup>th</sup> and 28<sup>th</sup> January 2014 were **noted**.
- b. Allotments Committee – The minutes of the meeting 22<sup>nd</sup> January 2014 were **noted** with thanks to the Chairman for liaising with contractors regarding the dangerous trees.
- c. Leisure, Foreshore and Environment Committee – The minutes of the meeting 16<sup>th</sup> January 2014 were **noted**.
- d. Finance and General Purposes Committee – The minutes of the meeting 4<sup>th</sup> February 2014 were **noted** with a comment on Min. 132 that it was disappointing that SBC had not been able to respond regarding advertising the vacancy to their staff; (Subsequently the SBC Town Clerk confirmed that the relevant people had been made aware) and with the exception of minutes 133, 138 and 142 containing recommendations.

- i. Minute 133 – It was recommended that for the remainder of the Civic Year that Cllr David Stanley be co-opted to the Committee.

An amendment was put; add at end 'until such time as a new LCCC Chairman is elected'

Proposed Cllr Jerry Holden; seconded Cllr Carole Mulroney.

Council **RESOLVED** to agree the amendment.

It was recommended that for the remainder of the Civic Year that Cllr David Stanley be co-opted to the Committee until such time as a new Chairman is elected.

Council **RESOLVED** to agree the amended recommendation.

- ii. Minute 138 – It was recommended that the Capital Projects Fund be used for Council initiatives, Third Party Projects subject to agreed criteria and saving match funding towards a major project.

Council **REFERRED** the recommendation back.

- iii. Minute 142 – It was recommended that pending an insurance claim that the Allotment fence be repaired at a cost of £1,300 to be taken from reserves.

Council **RESOLVED** to agree the recommendation.

- e. Leigh Community Centre Committee – The minutes of the meeting 5<sup>th</sup> February 2014 were noted with the addition of Cllr Geoff Crawford to the attendees list and thanks to the Town Clerk and other staff covering for absent staff.

#### 114. FINANCIAL REPORT

Council **RESOLVED** to agree the expenditure and note the income.

***The meeting closed at 8.45pm***