



Leigh-on-Sea Town Council

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Chairman: Cllr Caroline Parker
Vice Chairman: Cllr Paul Lawrence
Town Clerk: Paul Beckerson



MINUTES OF A MEETING OF THE LEIGH COMMUNITY CENTRE COMMITTEE HELD AT 7.30PM
ON WEDNESDAY 5th FEBRUARY 2014 AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD,
LEIGH-ON-SEA

Present Cllrs: David Stanley (Vice Chairman), Syrie Cox, Geoff Crawford, Richard Herbert, Jerry Holden, Pat Holden, Paul Lawrence, Carole Mulroney and Caroline Parker.

In attendance: Paul Beckerson (Town Clerk)

The meeting opened at 7.30pm

92. VICE CHAIRMAN'S OPENING REMARKS

The Vice Chairman welcomed members to the meeting. The Committee were informed of Cllr Mark Bromfield's resignation as Chairman and as a member of the Committee.

93. APOLOGIES FOR ABSENCE

Cllr Cliff Passmore

94. MINUTES OF MEETING HELD ON 2nd JANUARY 2014

The Vice Chairman of this meeting does not believe that the minutes of the meeting of the Leigh Community Centre Committee held on 2nd January 2014 in respect of the Cafeteria and Attic were a correct record but his view was not upheld by the majority of the Leigh Community Centre Committee and the minutes were confirmed as an accurate record of the proceedings with an amendment to minute 82; delete all between "6" and "in" and replace with "replace "Contingency" with "Setup".

95. DECLARATION OF MEMBERS' INTERESTS

There were none.

96. RESIGNATION OF LCC MANAGER

The Committee noted the resignation of the LCC Manager and that in the interim the Town Clerk with Administrative assistance would take on the role of Acting LCC Manager.

As a point of clarification the Committee **RESOLVED** that in the event of the LCC Manager being absent or the post being vacant that all delegated powers invested in LCC Manager are exercised by the Town Clerk.

The Committee further **RESOLVED** that the Chairman of Council would write to the former LCC Manager expressing the Council's gratitude and thanks for all the work she has carried out during her tenure.

97. ARTIST'S USE OF ATTIC SPACE – Report 2314/VM (Appendix 1 to the agenda)

The Committee **noted** the results of the report with the addition of the installation of a Smoke Detector in the Attic space. The works identified (Emergency Lights, Electric Meter and Smoke Detector) would amount to approximately £500 and would be taken from the Setup Budget.

The Committee **RESOLVED** that the Licence now be signed subject to the production of PL Insurance.

Proposed Cllr Carole Mulrone; Seconded Cllr Caroline Parker.

98. QUOTATION FOR ADDITIONAL CCTV CAMERAS (Appendix 2 to the Agenda)

The Committee **RESOLVED** to accept the quotation in the sum of £693.50 and to vire £500 from the Contingency Budget to the Security Budget.

Proposed Cllr Syrie Cox; Seconded Cllr Paul Lawrence.

99. COMMUNITY CENTRE MANAGER'S REPORT

Members **noted** that there would be no LCC Manager's Report pending the appointment of a replacement. It was urged that the Website be published as soon as possible and that the Presentation WP be asked to comment on any improvements or additions.

100. ELSIE'S PLACE FINANCIAL REPORT (Appendix 4 to the agenda)

Members **noted** the report and that the income levels were on target.

101. BUDGET REPORT – Report 2321/LCC – (Appendix 5 to the agenda)

The reports were **noted**. The Chairman of Council wished to thank all staff for their contribution and additional efforts occasioned by the staff shortages.

The meeting closed at 8.27pm