



Leigh-on-Sea Town Council

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Chairman: Cllr Caroline Parker
Vice Chairman: Cllr Paul Lawrence
Town Clerk: Paul Beckerson



MINUTES OF A MEETING OF THE LEIGH COMMUNITY CENTRE COMMITTEE HELD AT 7.30PM ON WEDNESDAY 5th MARCH 2014 AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD. LEIGH-ON-SEA

Present Cllrs: Richard Herbert (Chairman), Syrie Cox (From Min 104), Donald Fraser, Geoff Crawford, Jerry Holden, Pat Holden, Paul Lawrence, Carole Mulroney and Caroline Parker and David Stanley

In attendance: Paul Beckerson (Town Clerk)

The meeting opened at 7.30pm

102. ELECTION OF CHAIRMAN

There were two nominations Cllr Richard Herbert (Proposed Cllr Carole Mulroney; Seconded Cllr Donald Fraser) and Cllr Paul Lawrence (Proposed Cllr Pat Holden; Seconded Cllr Jerry Holden).

A signed ballot was requested, Cllr Richard Herbert was elected as Chairman.

103. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members to the meeting and looked forward to working with the Committee to ensure the long term future of the Community Centre.

104. APOLOGIES FOR ABSENCE

There were none

Cllr Syrie Cox joined the meeting

105. MINUTES OF MEETING HELD ON 5th FEBRUARY 2014

The minutes of the meeting of 5th February 2014 were agreed as a correct record and signed by the Chairman.

106. DECLARATION OF MEMBERS' INTERESTS

There were none.

107. COMMUNITY CENTRE MANAGER'S REPORT

The Town Clerk advised members that a projector and screen had been installed in the Lower Hall mainly for U3A use but can also be used for the Annual Town Meeting. Modifications had been made to the rear gate to widen it for vehicular access at a cost of £333 which will come from the External Maintenance Budget, faulty lighting had also been replaced.

Website, Members felt that recent modifications to the site spoiled its clean look, the site would be reviewed and modifications made to address this issue.

108. ELSIE'S PLACE FINANCIAL REPORT (Appendix 1 to the agenda)

Members **noted** the report and that the income levels and expenditure levels were on break even, if one off costs were discounted.

The Committee were pleased with the service and the commitment of its staff.

109. BUDGET REPORT – Report 2332/LCC – (Appendix 2 to the agenda)

The Committee noted the overspends on the utility budgets and would review the 2014/15 budget figures once the 2013/14 outturn was known; the Committee agreed to vire £2,000 from the Contingency budget to the Internal Maintenance Budget to cover additional expenditure.

The reports were **noted**.

The meeting closed at 8.26pm