



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[council@leighonseatowncouncil.gov.uk](mailto:council@leighonseatowncouncil.gov.uk) [www.leighonseatowncouncil.gov.uk](http://www.leighonseatowncouncil.gov.uk)

Chairman: Cllr Caroline Parker  
Vice Chairman: Cllr Paul Lawrence  
Town Clerk: Paul Beckerson



MINUTES OF THE MEETING OF THE LEISURE, FORESHORE & ENVIRONMENT COMMITTEE  
HELD AT 7.30PM ON THURSDAY 20<sup>th</sup> JUNE 2013 AT THE LEIGH COMMUNITY CENTRE, 71-73  
ELM ROAD, LEIGH-ON-SEA

Present Cllrs: Carole Mulroney (Chairman), Geoff Crawford, Donald Fraser, Pat Holden, Paul Lawrence, Caroline Parker (until Min 19c), Cliff Passmore, David Stanley and John Wren.

In attendance: Paul Beckerson (Town Clerk), Brian Powell (Undercliff Gardens) and Kris Radley (Sustrans) for Minute 14 only.

***The meeting opened at 7.35pm***

13. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members to the meeting.

14. PRESENTATION BY SUSTRANS AREA MANAGER FOR GREATER ESSEX, KRIS RADLEY

The presentation related to improvements to National Cycle Route 16 which included the Cinder Path along the shoreline of Leigh that Sustrans and SBC would like to see improved. The intention was to look at ways of possibly widening the path to allow shared use for cycling and pedestrians. This consultation was at a very early stage and was only in the initial stages.

The representative of Undercliff Gardens presented their concerns over the proposals; it was made clear that the earlier proposals were no longer on the table and that this was a new consultation and that all views would be considered. Southend BC was the main point of contact.

15. APOLOGIES

Cllr Patsy Ryan

16. DECLARATIONS OF MEMBERS' INTEREST

There were none.

17. MINUTES OF THE MEETING HELD ON 16<sup>th</sup> MAY 2013

The minutes of 16<sup>th</sup> May 2013 were agreed as a correct record and signed by the Chairman with the addition of the minutes of the 8<sup>th</sup> May 2013.

18. ORDER OF ITEMS

Members agreed to alter the order of items as follows for the benefit of Cllr Caroline Parker. Order to be j), d), h), f), then the remaining in the set order.

19. ITEMS FOR DISCUSSION

- j) Event Protocol – Report 2229/LFE (Appendix 8 to the agenda)

Cllr Jerry Holden had submitted some suggestions for revisions to the report. A member felt that such a protocol was unnecessary and voiced this opinion robustly. The issue of indicating who had written the report was raised; normal practice had been that reports issued by officers were denoted by the Committee initials whereas reports from Councillors were suffixed by their initials. Members requested that in future the member of staff's designation be suffixed to any report and that where extracts from other documents were used these be referenced.

After some discussion it was **agreed** to revise the report and bring it back to the next meeting of the Committee.

- d) Sleeping Beauty Project – London Road Cemetery (Appendix 4 to the agenda)

The Committee has been requested to support the project based around. The Committee **RESOLVED** to send a letter of support.

- e) Library Gardens Play Equipment (Appendix 6 to the agenda)

Members discussed the communication from a member of the public. The maintenance of the equipment was the responsibility of SBC. SBC inspected and repaired as necessary but if an item could not be repaired there was no funding for replacement. Total replacement would be in the region of £50k for which they had no budget.

It was **RESOLVED** to inform the correspondent that regretfully no further action was possible.

- f) Invitation by Leigh Horticultural Society for the Chairman of Council to become patron of the Society in 2014.

The Committee was pleased to accept the honour bestowed upon the Chairman for 2014/15.

- g) Strand Wharf Working Party – Report 2227/SWWP – 13<sup>th</sup> May 2013 (Appendix 1 to the agenda)

Members were updated on the progress made on the project so far and **RESOLVED** to require the architect to provide a costed scheme by 14<sup>th</sup> July 2013.

- h) Events Working Party – Report 2223/EWP – 23<sup>rd</sup> May 2013 (Appendix 2 to the agenda)

It was **RESOLVED** to increase the payment to the Venture Scouts to £75 for assistance at May Day and that the minutes of the meetings held prior to this meeting would be presented to the next meeting.

- i) Town Guide Working Party – Report 2224/TGWP – 4<sup>th</sup> June 2013 (Appendix 3 to the agenda)

The Committee **noted** the progress to date, with suggestions that the performing arts and the allotments could possibly be included in the guide.

***Cllr Caroline Parker left the meeting***

- j) Coronation Event – Update

All arrangements for the event were in hand and there were no unexpected problems or issues.

- k) Use of Walkways between Rectory Grove and Broadway West (Appendix 5 to the agenda)

An enquiry had been made about the use of the alleys between Rectory Grove and Broadway West for market stalls. SBC had been consulted and had advised this would not

be possible because they were designated public footpaths, any stall would cause an obstruction to the occasional vehicular access that was required to the garages.

It was **RESOLVED** to write to the correspondent accordingly.

- l) Play Southend (Appendix 7 to the agenda)

It was **agreed** to invite the organisers to explain the project at the next meeting.

20. REFERENCE BACK OF MINUTE 9a – Increase of £300 in the Equipment Budget

It was **RESOLVED** to decrease the rise to £200 and to vire £100 from the Good for Leigh Budget and £100 from the Community Initiative's Budget.

21. BUDGETS 2012/13 – Report 2226 (Appendix 9 to the agenda)

The report was **noted**

***The meeting closed at 9.14pm***