



# Leigh-on-Sea Town Council

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Chairman: Cllr Caroline Parker  
Vice Chairman: Cllr Paul Lawrence  
Town Clerk: Paul Beckerson



MINUTES OF THE MEETING OF THE LEISURE, FORESHORE & ENVIRONMENT COMMITTEE  
HELD AT 7.30PM ON THURSDAY 17<sup>th</sup> OCTOBER 2013 AT THE LEIGH COMMUNITY CENTRE, 71-  
73 ELM ROAD, LEIGH-ON-SEA

Present Cllrs: Carole Mulroney (Chairman), Geoff Crawford, Donald Fraser, Pat Holden, Paul Lawrence, Caroline Parker (from min 44), Cliff Passmore and David Stanley,

In attendance: Cllr Richard Herbert and Vivien Choppen (Senior Administrator)

***The meeting opened at 7.35pm***

38. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members to the meeting.

39. APOLOGIES FOR ABSENCE

None

40. DECLARATIONS OF MEMBERS' INTEREST

***Cllrs Mulroney and Fraser declared a non-pecuniary interest in item 6a (Heritage Centre External Electricity Point) Min 43a as Trustees of the Heritage Centre***

41. TO APPROVE MINUTES OF THE MEETING HELD ON 19<sup>TH</sup> SEPTEMBER 2013

The minutes of 19<sup>th</sup> September 2013 were agreed as a correct record and signed by the Chairman.

42. MINUTES OF THE COMMUNITY TRANSPORT SUB-COMMITTEE 8<sup>th</sup> Oct 2013 (Appendix 1 to the Agenda)

The minutes were **noted**

43. ITEMS FOR DISCUSSION

a) Heritage Centre

***Cllrs Carole Mulroney and Donald Fraser left the meeting.***

Responding to a request from the Heritage Centre, the Committee **RESOLVED to contribute £200 towards the installation of an external electricity point.** The Committee agreed to vire £150 from May Day budget and £50 from Easter Event budget to meet this cost.

***Cllrs Carole Mulroney and Donald Fraser returned to the meeting.***

b) Events Working Party – 19<sup>th</sup> September 2013

Leigh Lights - Cllr Pat Holden gave a verbal report to the effect that there had been a good response this year from stall holders, arrangements for entertainment were progressing, but more offers to help on the night were needed.

c) Small Business Saturday – 7<sup>th</sup> December

The Chairman reported that she had delivered letters about this Government Initiative to most roads, although help with Leigh Road would be welcome. To date ten businesses had responded with ideas of planned discounts and special offers on the day. The Chairman confirmed that the event is to be included in the Borough's advertising and she would prepare a leaflet listing contributors in Leigh.

The Committee **RESOLVED to provide £200 from its Good for Leigh budget to meet the cost of four banners and leaflets to advertise the event.**

d) CCTV in the Old Town

The Chairman reported that the Town Clerk had obtained a guideline quote of £30,000 for the replacement of CCTV in the Old Town. Discussion ensued relating to a proposal received from the Borough Council about the use of a mobile camera. The Chairman undertook to take up the offer of a meeting to discuss such a camera's capabilities, the cost of installation, maintenance and power source. Further she undertook to raise with the police whether the number of incidents in the Old Town merited the investment and if so where a camera would be best sited.

e) Strand Wharf Working Party

*Item (e) Deferred to end of meeting to be considered under Confidential Business*

f) Town Guide

The Chairman reported that she had made all the alterations that had been requested, and subject to confirmation of authority to proceed from the Town Clerk, the draft was ready for submission for printing.

g) Accident at the Skate Park

The Senior Administrator reported that a claim has been received as a result of a parent having had an accident at the Skate Park. The office has referred the case to the Council's insurance company and an investigation in to the circumstances is likely to ensue.

h) Dog Fouling

The Chairman reported that this was a significant problem in Leigh. She had researched the solutions identified by others to address the failure of dog owners to clear up dog faeces.

Liaison with the Borough Council (Street Scene Officer) has established that the Borough no longer employs Dog Wardens, although they were willing to cooperate with any initiatives Leigh Council may wish to pursue.

It was **RESOLVED that further liaison be undertaken with SBC and the possible advice of a local dog training operation.**

44. LF&EC BUDGET 2014/15 (Appendix 3 to the Agenda)

***Cllr Caroline Parker joined the meeting***

The Committee **RESOLVED to increase the Lights Capital Renewals Budget from £1000 to £2000 and to increase the May Day budget from £400 to £450.**

45. BUDGET Report 2269 – 9<sup>th</sup> October 2013 (Appendix 4 to the Agenda)

The report was **noted.**

46. EXCLUDE PUBLIC – The Public Bodies (Admission to Meeting) Act 1960

It was **RESOLVED** that in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw (SO.1(c)) – (contracts)

***Start of Confidential Business***

Strand Wharf Working Party

Final costings had been received from the architect, based on a compass design in different shaded paving stones forming a central square orientated round a north/south line.

Although general discussion ensued covering the durability of the proposed pavements for the hard landscaping and the benefits of levelling and treating the existing concrete surface, the Committee **RESOLVED** that the project be forwarded to S&TPSC for comment.

***End of Confidential Business***

***The meeting closed at 9.15pm***