



Leigh-on-Sea Town Council

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Chairman: Cllr. Richard Herbert
Vice Chairman: Cllr. Syrie Cox
Town Clerk: Paul Beckerson



MINUTES OF THE ALLOTMENTS COMMITTEE HELD ON WEDNESDAY 19th NOVEMBER 2014 AT THE LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Paul Lawrence (Chairman), Margaret Cotgrove, Donald Fraser, Jerry Holden and Pat Holden

Allotment representatives: Alan Ashdown (LA), David Hammond (Orchard), Ashley Hitchcock (MDAS), Anne Scobie (MC)

In attendance: Cllr Mark Bromfield, Paul Beckerson (Town Clerk), Sheila Brazier, Tony Wilson and Carole Wilson.

The meeting opened at 7.30pm

44. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed all to the meeting and thanked Cllr Jane Ward for visiting the allotments as part of her membership of the Committee. There were still a number of plots that had no number displayed.

45. APOLOGIES FOR ABSENCE

Cllrs Syrie Cox, Richard Herbert and Jane Ward, Ron Bates

46. DECLARATION OF MEMBERS' INTERESTS

Cllrs Jerry Holden, Pat Holden and Paul Lawrence each declared a non-pecuniary interest as plot holders on the Manchester Drive site and ordinary members of MDAS and LOSALGA. Cllr Paul Lawrence declared a non-pecuniary interest as a plot holder at Marshall Close.

47. APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS

Minutes of the meetings of 17th September 2014 were agreed as a correct record and signed by the Chairman.

48. PONDS ON ALLOTMENT PLOTS – Officer's Report

The Committee discussed the issue of ponds and the recommendation.

It is **recommended** that all ponds must have permission from the Council and such requests include a full risk assessment by the tenant from the Health and Safety perspective. Existing tenants of plots with ponds will be written to advising of the new procedure. Posters will be put up on site to notify all tenants.

The Committee **RESOLVED** not to agree the recommendation.

A proposal was put: That ponds shall be no more than 10ft² in size, must be 1ft from the path and that a map be prepared showing where they are. Proposed Cllr Pat Holden; seconded David Hammond.

An amendment was put; that the depth of any pond shall not be greater than 18 inches. Proposed Cllr Paul Lawrence; seconded Cllr Pat Holden.

A further amendment was tabled; that the pond should be clearly visible. Proposed Cllr Margaret Cotgrove; seconded Cllr Donald Fraser.

The Committee **RESOLVED** to agree both amendments

That ponds shall be no more than 10ft² (0.92903m²) in size, must be 1ft (300mm) from the path and that a map be prepared showing where they are, that the depth of any pond shall not be greater than 18 inches (450mm) and that the pond should be clearly visible and that this is retrospective.

The Committee **RESOLVED** to agree the proposal as amended.

49. INSTALLATION OF LOCKABLE BOLLARD ON SERVICE ROAD (Randolph Close) – Officer's Report

The Committee **RESOLVED** to authorise the purchase and installation of one lockable and one fixed bollard up to a maximum of £450. Proposed Cllr Paul Lawrence; seconded Cllr Pat Holden.

The Committee further **RESOLVED** that the positioning of the bollards be delegated to the Town Clerk in consultation with the Chairman and that it be funded from the Waste Clearance Budget. Proposed Cllr Paul Lawrence; seconded Cllr Donald Fraser.

50. COST FOR 30m RUN OF CHAIN LINK FENCING – Officer's Report

This item was deferred pending receipt of a costing.

51. INSTALLATION OF WATER TANKS ON MDAS SITE – Proposal by MDAS (Appendices 1 to the agenda)

It was proposed that a contribution of £750 be made and that £258.37 is taken from the Capital Improvements Budget and that the remaining balance is vired from the Waste Clearance Budget. Proposed Cllr Jerry Holden; seconded Cllr Donald Fraser.

The Committee **RESOLVED** to agree the proposal.

Cllr Pat Holden would liaise with MDAS about the final positioning of the tanks.

52. INSTALLATION OF NEW 2m PALISADE GATE ON MARSHALL CLOSE – Officer's Report

The Committee **RESOLVED** to obtain two further estimates and authorise a spend of up to £985 from the Maintenance Budget.

53. WRITTEN REPORTS FROM SITE REPRESENTATIVES (Appendix 2 to the agenda)

The reports were **noted** and that the tracks had now been closed.

54. BUDGET – Report 2433/Allot 11th November 2014 (Appendix 3 to the agenda)

Members **noted** the report and agreed to vire money from Miscellaneous to Affiliations to cover the cost of the subscription to NSALG.

55. CORRESPONDENCE – LETTER FROM VICE CHAIRMAN OF MDAS REGARDING DRAINAGE DITCH ON EASTERN BOUNDARY – Officer's Report

The Committee **RESOLVED** to delegate to the Chairman of Allotments to demarcate the hedge boundary line with a maximum width of 8ft (2.4m)

The meeting closed at 9.03pm