



Leigh-on-Sea Town Council

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Chairman: Cllr Richard Herbert
Vice Chairman: Cllr Syrie Cox
Town Clerk: Paul Beckerson



MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE HELD ON TUESDAY 30th SEPTEMBER 2014 AT THE LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present Cllrs: Patsy Ryan (Chairman), Donald Fraser and Caroline Parker

In Attendance: Paul Beckerson (Town Clerk)

The meeting opened at 7.35pm

65. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members to the meeting.

66. APOLOGIES FOR ABSENCE

Cllrs Syrie Cox, Richard Herbert, Pat Holden, Paul Lawrence and Carole Mulroney

67. DECLARATION OF MEMBERS' INTERESTS

There were none.

68. APPROVAL OF THE MINUTES OF THE MEETING OF 2nd SEPTEMBER 2014

The minutes of the meeting of 2nd September 2014 were agreed as a correct record and signed by the Chairman.

69. PLANNING & LICENSING COMMITTEE – LICENSING APPLICATION BECAUSE OF URGENCY (Deadline 9th October 2014)

Application to Vary Premises Licence – Peggy Sues Piano Bar, 1063 London Road, Leigh-on-Sea, SS9 3JP

The Committee had **no objection** subject to the Standard Conditions being applied relating to the egress of noise from the premises after 22.00.

70. STANDING ORDERS; CHANGE OF WORDING TO SO 3 (I) Officer's Report

Existing:

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior written consent

Amended Wording:

Filming, photographing or audio recording of proceedings, and/ or commentary on proceedings, for the purposes of reporting is allowed at any public meeting of the council and its committees by any person attending. Any communication methods, including the internet, may be used to broadcast, transmit, publish, post or otherwise share this reporting with persons not present, either during the meeting or later.

As a courtesy, those persons planning to make a visual or audio recording of proceedings and/or commentary for broadcast, transmission or otherwise sharing, either during a meeting or later, are requested to liaise with the Town Clerk (or council officer acting in that capacity) before the meeting begins. Officers will notify the meeting's chairman, in order that all attendees can be informed before the recording, broadcast or transmission begins.

The chairman of the meeting will ask for any recording, broadcasting or transmitting to be undertaken in such a way that it is not disruptive or distracting to the good order and conduct of the meeting. In the case of disorderly conduct, persons may be excluded from public meetings, or public proceedings may be suspended in accordance with the relevant Standing Order/s.

Recording for broadcast, transmission or otherwise sharing with persons not present, either during the meeting or later, must cease if the meeting resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. In these cases, the proceedings of the confidential session will be recorded and reported as per the Public Bodies (Admission to Meetings) Act 1960.

An amendment to the revised wording was proposed Cllr Patsy Ryan; seconded Cllr Caroline Parker.

In last sentence delete '**recorded and**'

The Committee **RESOLVED** to agree the amendment.

The Committee **RECOMMENDED** the revised SO 3(l) for adoption by Council.

71. GENERAL PURPOSES BUDGET Report 2410/GP as at 25th September 2014 (Information Report for **noting**) (Appendix 1 to the agenda)

The report was **noted**.

72. REFERENCES FROM OTHER COMMITTEES

Allotments Committee 16th July 2014 –

Minute 24

The Committee **RESOLVED** not to agree the recommendation that the £950 rebate for water charges this year 2014/15 be funded from reserves. They felt the deficit could be accommodated by any underspends and if not, later in the year the Allotments Committee could come back to the committee with a further request.

Minute 28

The Committee **RESOLVED** to agree that £1,500 be vired from the Waste Clearance Budget to supplement the predicted shortfall in income.

73. OFFICE AND COMMITTEE BUDGETS (information Reports for **noting**)

- Office Budget Report 2411/FGP as at 25th September 2014 (Appendix 2 to the agenda)

The report was **noted**.

- Committee Income and Expenditure Report 2412/FGP as at 25th September 2014 (Appendix 3 to the agenda)

The report was **noted**.

74. ALLOTMENTS BUDGET 2015/16 (Appendix 4 to the agenda)

The Committee **RECOMMENDED** the budget to Council for adoption; the budget was subject to agreement by Council of the rent rise in 2015/16.

75. TO NOTE INCOME AND APPROVE EXPENDITURE SINCE THE LAST MEETING

See report 2400/I&E (Appendix 5 to the agenda)

The Committee noted the income and **RECOMMENDED** the expenditure to Council.

76. BANK ACCOUNT BALANCES as at 24th September 2014 were **noted**.

77. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

That in view of the confidential nature of the business to be transacted in item 78 the public and press be temporarily excluded and they are instructed to withdraw (SO.3(d)) - (contractual)

78. LEIGH COMMUNITY CENTRE DEBT WRITE OFF (Officer's Report)

Start of confidential business

The Committee **RESOLVED** to write off the debt of £23.02 on invoice 2706.

End of confidential business

The meeting closed at 8.37pm