



# Leigh-on-Sea Town Council

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Chairman: Cllr Richard Herbert  
Vice Chairman: Cllr Syrie Cox  
Town Clerk: Paul Beckerson



## MINUTES OF A MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE HELD AT 7.30PM ON TUESDAY 21<sup>st</sup> APRIL 2015 AT THE LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present Cllrs: Carole Mulrone (Chairman), Donald Fraser, Pat Holden, Paul Lawrence, Valerie Morgan, Caroline Parker and Jane Ward,

Also in attendance: Paul Beckerson (Town Clerk), Helen Robertson (Councillor Elect)

### ***The meeting opened at 7.30pm***

#### 93. CHAIRMAN'S OPENING REMARKS

The Chairman thanked all the members for their contribution over the last four years and for those standing down wished them well for the future.

#### 94. APOLOGIES FOR ABSENCE

Cllr Richard Herbert

#### 95. DECLARATIONS OF MEMBERS' INTEREST

There were none

#### 96. TO APPROVE MINUTES OF THE MEETING HELD ON 19<sup>th</sup> FEBRUARY 2015

The minutes of 19<sup>th</sup> February 2015 were agreed as a correct record and signed by the Chairman.

#### 97. MINUTES OF THE ALLOTMENTS SUB-COMMITTEE MEETING 1<sup>st</sup> APRIL 2015 (Appendix 1 to the agenda)

The Chairman of the Sub-Committee had produced some proposed amendments to the minutes; the Committee **requested** that these be added.

There were three recommendations included in the minutes:

##### Minute 72: **Revised Terms of Reference**

The Sub-Committee RECOMMENDED the revised Terms of Reference to E&LC

The Committee **RESOLVED** to agree the recommendation.

##### Minute 74: **Criteria for permission to install structures in excess of 2m by 1.2m**

A proposal was put that, when permission is applied for, the Allotments Officer should consult with the appropriate Allotment Society and adjacent Plot Holders and that no opaque structure should be more than 2m by 3m by 2m. It was further proposed that the height limit should be 2m.

Proposed Cllr Paul Lawrence; Seconded Cllr Donald Fraser.

The Sub-Committee **RECOMMENDED** the proposed procedure to E&LC for adoption.

A proposal was put that the recommendation be **referred** to the Allotment Review PDG meeting.

Proposed Cllr Carole Mulroney; seconded Cllr Valerie Morgan

The amended proposal was tabled:

A recorded vote was requested:

For the proposal: Cllrs Donald Fraser, Valerie Morgan, Carole Mulroney, Caroline Parker and Jane Ward **5**

Against the proposal: Cllrs Pat Holden and Paul Lawrence **2**

The Committee therefore **RESOLVED** to agree that the recommendation be referred to the Allotments review PDG.

Minute 77: **Budget Carry Forward**

The Sub-Committee **RECOMMENDED** to E&LC that any underspend (approx. £2,159), with the exception of salaries, be carried forward as a Capital Improvements earmarked reserve.

The Committee **RECOMMENDED** the carry forward to P&R and Council.

The Committee **noted** the minutes.

98. EMERGENCY CONTACT NUMBER; OUT OF HOURS FOR ALLOTMENTS – Officer's Report

At the Allotments Sub-committee mention was made about who should be contacted in the event of an emergency. Any emergency should be dealt with by direct contact with the emergency services via 999; any other matters could be dealt with through the normal Council contact numbers during normal hours or attending the LCC and speaking to the duty Janitor on 07902 078123.

The Committee considered that the Allotment Societies should be part of the contact regime; this would be discussed at the forthcoming Allotment Review PDG when the Site Representatives are present.

The Committee **noted** the report.

99. MINUTES OF OLD TOWN COMMUNITY GROUP 23<sup>rd</sup> March 2015 (Appendix 2 to the agenda)

The Committee **noted** the minutes and the intended action regarding the Cinder Path Shelter (a further appraisal by a carpentry contractor).

100. SEAFRONT SHELTER UPDATE.

Already discussed under Minute 100

101. SPONSORSHIP OF OLD TOWN TELEPHONE BOX

The Committee **noted** the new sponsorship.

102. PADDLING POOL

It was **RESOLVED** that a brushed stainless steel sign be purchased and installed at a cost of £130.00 and that implementation be delegated to the Town Clerk in consultation with the Chairman.

103. DOG FOULING POLICY

The Committee **RESOLVED** to refer this to an E&L PDG meeting and to extend the remit to include litter.

104. ALLOTMENTS REVIEW PDG MEETING

The Committee **RESOLVED** that the review PDG meeting would take place on 11<sup>th</sup> May 2015 at 2.30pm.

105. LIBRARY GARDENS CONSULTATION Report 2506 (Appendix 3 to the agenda)

The Committee **RESOLVED** to submit the following responses to the consultation:

- Question 3 – Top things liked about the park – Trees, Peace and Quiet, Bio-diversity and the sensory garden.
- Question 4 – Things to be improved or introduced
  - Ensure the bye law on dog leads is enforced and that signage is consistent
  - Improvements to paths
  - Biodiversity and wildlife projects

106. LEIGH'S HERITAGE ASSETS

The Committee **noted** that this properly came under its remit.

107. CLIFF PATHS – Update from SBC

The Committee **noted** that a groundwork investigation was to take place and that broken fencing was to be restored.

108. ENVIRONMENT & LEISURE BUDGET 2014/15 as at 15<sup>th</sup> April 2015 – Report 2505 (Appendix 4 to the agenda)

The Committee **noted** the report

***The meeting closed at 8.25pm***