



Leigh-on-Sea Town Council

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Chairman: Cllr Richard Herbert
Vice Chairman: Cllr Syrie Cox
Town Clerk: Paul Beckerson



MINUTES OF THE MEETING OF THE LEISURE, FORESHORE & ENVIRONMENT COMMITTEE
HELD AT 7.30PM ON THURSDAY 25th SEPTEMBER 2014 AT THE LEIGH COMMUNITY CENTRE,
71-73 ELM ROAD, LEIGH-ON-SEA

Present Cllrs: Carole Mulroney (Chairman), Donald Fraser, Pat Holden, Valerie Morgan, Caroline Parker and Jane Ward

Also in attendance: Paul Beckerson (Town Clerk), Paul Nizinskyj reporter from the Echo (Until Minute 22)

The meeting opened at 7.30pm

16. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed members to the meeting especially Cllrs Valerie Morgan and Jane Ward who were attending their first meeting. The Council had received a letter of thanks from Help for Heroes for the donation of £303.38 raised at the Great War Commemoration Concert on Sunday 3rd August.

17. APOLOGIES FOR ABSENCE

Cllrs Syrie Cox, Geoff Crawford, Richard Herbert and Paul Lawrence,

18. DECLARATIONS OF MEMBERS' INTEREST

Cllr Carole Mulroney declared a non-pecuniary interest in minute 23 because of her position as a Southend Borough Councillor and minute 21 as a member of the Leigh Maritime Steering Committee.

19. TO APPROVE MINUTES OF THE MEETINGS HELD ON 17th JULY 2014

The minutes of 17th July 2014 were agreed as a correct record and signed by the Chairman.

20. EVENT REVIEW AND PROPOSALS FOR THE FIRST HALF OF 2015 – Report 2407/HS Officer's Report (Appendix 1 to the agenda)

The Committee wished to express their thanks to the Events Officer for the dedication, efficiency and imagination with which she carries out the role. The LCC Centenary would be taking place on 8th November in collaboration with Elsie's Place, a poetry event, concert and quiz. Small Business Saturday would be taking place on 6th December.

The Committee **RESOLVED** to agree the £1,000 budget for the Easter Event in 2015.

The Committee **RESOLVED** to agree a budget of £500 for a rejuvenated May Day Event.

The Committee **RESOLVED** to defer a decision on staging the Leigh Maritime Event pending discussions with the Lions regarding a possible combined event in 2015 on 20th September.

21. LEIGH REGATTA REPORT – Cllr Pat Holden

The Event had been a success with positive feedback from the community.

22. TRANSFER OF GRANT FUNDING TO LEIGH LIONS FOR LEIGH REGATTA

A letter of thanks had been received from Leigh Lions for the grant funding which had been used to arrange a variety of children's activities and entertainment. Leigh Lions also thanked Cllr Pat Holden for her input and enthusiasm as a member of the organising committee.

23. CINDER PATH SHELTER DAMAGE UPDATE – Officer's Report

The Council was still awaiting a response from SBC regarding the structural repairs. The fencing was still in place and the current contract was due to finish this weekend.

The Committee **RESOLVED** to keep the fencing in place pending a response from SBC and that the cost of £18.08 per week be funded from the Community Initiatives and Recreational Facilities Budget.

24. AGENDA CHANGE

The Committee **RESOLVED** to move the Green Gym Project to the end of the agenda under exempt business.

25. RAILWAY STATION AREA LITTER CLEARANCE – Officer's Report

The Committee **noted** the action and all members would be asked to report areas needing attention to the Senior Administrator.

26. COMMITTEE CHAIRMANSHIP

The Chairman stepped down for the next two items because of her non-pecuniary interest.

Cllr Pat Holden was elected to chair the meeting for items 21 to 23.

27. REQUEST FROM LEIGH MARITIME CIC FOR SUPPORT AND A GRANT – Officer's Report (Appendix 2 to the agenda)

The Committee **RESOLVED** to send a letter of support, but deferred consideration of a grant.

28. TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

That in view of the confidential nature of the business to be transacted in item 23 and 24 the public and press be temporarily excluded and they are instructed to withdraw (SO.3(d)) – (Contractual)

Start of confidential business

29. STRAND WHARF APPOINTMENT OF QUANTITY SURVEYOR AND CONTRACT ADMINISTRATOR – Officer's Report – Report 2408/PB (Confidential Appendix 1 to the agenda)

It is **RECOMMENDED** to Council that the company be appointed to undertake the work as outlined in the proposal for a fee of 2.60% and 2.30% of the construction cost respectively.

It was **RESOLVED** to authorise the QS to prepare the Phase 1 cost budget, to be submitted to F&GPC and Council for final approval of the project and that the Town Clerk be delegated to proceed with the implementation of the project in consultation with the Strand Wharf Working Party.

30. COMMITTEE CHAIRMANSHIP

The Chairman resumed the chair.

31. GREEN GYM PROJECT SELECTION OF SUPPLIER – Officer's Report

The Committee **RESOLVED** to select HAGS-SMP as the preferred supplier and accept the Quotation No. Q-07667-N4G4 in the sum of £14,994.01 and agree an application to 'Awards For All' for the balance, and **RECOMMENDED** the scheme to Council for approval. Once the funding is finalised and the scheme approved that implementation of the project be delegated to the Town Clerk.

End of confidential business

32. BUDGET Report 2408/LFE – 16th September 2014 (Appendix 3 to the agenda)

The Committee **noted** the report.

The meeting closed at 8.35 pm