



# Leigh-on-Sea Town Council

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Chairman: Cllr Richard Herbert  
Vice Chairman: Cllr Syrie Cox  
Town Clerk: Paul Beckerson



MINUTES OF THE MEETING OF THE LEISURE, FORESHORE & ENVIRONMENT COMMITTEE  
HELD AT 7.30PM ON THURSDAY 18<sup>th</sup> DECEMBER 2014 AT THE LEIGH COMMUNITY CENTRE,  
71-73 ELM ROAD, LEIGH-ON-SEA

Present Cllrs: Pat Holden, Geoff Crawford, Donald Fraser, Paul Lawrence, Jane Ward, Syrie Cox, Caroline Parker and Valerie Morgan

Also in attendance: Vivien Choppen (Senior Administrator)

***The meeting opened at 7.32pm***

53. In the absence of the Committee Chairman and Vice Chairman, Cllr Pat Holden was nominated to chair the meeting.

54. CHAIRMAN'S OPENING REMARKS

Cllr Pat Holden welcomed members to the meeting.

55. APOLOGIES FOR ABSENCE

Cllrs Carole Mulroney (Chairman) and Richard Herbert (Vice Chairman).

56. DECLARATIONS OF MEMBERS' INTEREST

There were none.

57. TO APPROVE MINUTES OF THE MEETING HELD ON 20<sup>th</sup> NOVEMBER 2014

The minutes of 20<sup>th</sup> November 2014 were agreed as a correct record and signed by the chairman of the meeting.

57. PROPOSAL FOR LEIGH SKATEBOARD PARK

This item was withdrawn and deferred until the next meeting.

58. SEAFRONT SHELTER UPDATE

No formal response from Southend Borough Council has been received to date. They intend to conduct an in-depth look and report back in due course. Cllr Lawrence expressed dissatisfaction that there was no officer's report, updating on the state of disrepair and the continuing security arrangements, for the Committee to consider. Cllr Valerie Morgan undertook to visit the shelter, review the situation and report back.

59. REPORT ON LEIGH LIGHTS & CAROLS ON STRAND WHARF (Oral reports)

Generally the feedback on both events has been very complimentary. Formal reports will follow the debriefing meetings. Cllr Caroline Parker was thanked for arranging mince pies for Carols on Strand Wharf. A heated discussion followed regarding the extent to which councillors supported events and their active participation in setting up and dismantling gazebos, chairs tables, staging etc.

60. COMMUNITY ENGAGEMENT GRANT APPLICATION

The Council was not successful in the application for a grant to the Society of Local Council Clerks for the purpose of improving service delivery.

61. REPLACEMENT LIGHTS FOR LARGE TREE IN LEIGH ROAD BAPTIST CHURCH

Following an exchange of differing views regarding the appropriateness for the Council to meet the cost of replacement lights for Leigh Road Baptist Church, the Committee **RECOMMENDED** to F&GP to supply and install 10 sets of 10 metre long lights for the tall tree located at the Baptist Church in Leigh Road, with replacement transformers if necessary, to a maximum of £800.

62. LFE BUDGET 2015/16 (Appendix 1 to the agenda)

Following some debate on the annual cost of the lights; whether the lights should be set up in the different wards on a rotational basis; whether displays should be purchased for the primary shopping frontage in London Road as the Gateway to Leigh and whether the focus of the Lights should continue to be in the Leigh Road, the Broadway and Rectory Grove, the Committee **RECOMMENDED** to F&GP the purchase and installation of 10 LED wrap around light displays for London Road, 10 infrastructure columns, 10 rectifier/power leads plus storage to a maximum of £2,730.

Subject to matters in minutes 61 and 62 above the Committee considered the remainder of the draft budget and **RECOMMENDED** it for adoption to F&GPC. (Appendix 1)

63. BUDGET Report 2453/LFE – 9<sup>th</sup> November 2014 (Appendix 2 to the agenda)

The Committee **noted** the report, subject to clarification by the Town Clerk on the following items:

- a) Why there is no budget for Skate Park grass cutting and where funds will be found to meet the recently received invoice.
- b) Clarification of payment for flower baskets in 2013/14
- c) Clarification of the purpose of the £500 budget heading for Community Initiatives and Recreational Facilities

***The meeting closed at 8.25pm***

## Sheet 5

## LFE Budget 2nd Draft - 18-12-14

<b>Heading</b>	<b>Income</b>	<b>Expenditure</b>
Community Transport*	3800	8263
Flower baskets	0	6000
First Aid Provision	0	1000
Farmers' Market*	2040	1650
Skate Park		7172
Strand Wharf	0	2150
Leigh Lights*	2050	28260
Paddling Pool	0	0
Grants to outside organisations	0	2000
Maritime Festival	0	3700
May Day	0	600
Carols on Strand Wharf	0	200
Easter Event	0	1000
Other Events		500
Good for Leigh		500
Events Equipment		500
Events Van 2/5		£0
Community facilities		1000
Staff costs		8719.78
Totals	7890	73214.78
Nett cost		65324.78

\* see separate budgets below

<b>Community Transport</b>	<b>Income</b>	<b>Expenditure</b>
Staff costs		4203
Ticket sales	3800	
Trip costs		1500
Minibus hire		1300
CRB checks		200
Petrol		200
Refreshments		200
CTA membership		270
Midas Training		200
Misc		130
Driver Licence Verification		60
Totals	3800	8263
Nett cost		4463

<b>Farmers Market</b>	<b>Income</b>	<b>Expenditure</b>
Stall hire	2040	
Hall Hire		1000
Leaflet		450
Banners		200
Totals	2040	1650
Nett cost		-390

<b>Skate Park</b>	<b>Income</b>	<b>Expenditure</b>
Rent		50
Cleaning		2000
Electricity		450
Miscellaneous		200
Grass Cutting		700
Staff costs		2772
Skate Park Maintenance		1000
Totals		7172

<b>Strand Wharf</b>	<b>Income</b>	<b>Expenditure</b>
Cleaning Staff Costs		2000
Electricity		150
		2150

<b>Leigh Lights</b>	<b>Income</b>	<b>Expenditure</b>
Column testing 1/3		1450
Installation and removal		7100
Storage		2400
Power		300
Replacement bulbs / renewal		1100
Traders contributions	1000	
Switch-on security		3200
Entertainers		1000
Road closures, licences etc.		4500
Donations	700	700
First Aid		180
<b>Capital Renewals</b>		4730
Charges to stalls, fairs	350	
Support columns - erect and remove plus storage		1600
Totals	2050	28260
Nett cost		26210

**Planned New Expenditure**

2016/17

Skate Park Maintenance	£3,000.00
Van Lease 1/3	

£3,000.00

2017/18

Leigh Lights Refurb	£5,000.00
Van Lease 1/3	

£5,000.00