



# Leigh-on-Sea Town Council

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Chairman: Cllr Richard Herbert  
Vice Chairman: Cllr Carole Mulroney  
Town Clerk: Paul Beckerson

## MINUTES OF THE MEETING OF THE COMMUNITY FACILITIES COMMITTEE HELD ON 2<sup>nd</sup> JUNE 2015 AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Richard Herbert (Chairman), Jill Adair, Alistair Hanman, Val Morgan, Carole Mulroney, Caroline Parker (from Min 20), Helen Robertson and Vivien Rosier

In attendance: Cllrs Declan Mulroney, Ron Owen, Paul Beckerson (Town Clerk), Francesca Smith (Community Centre Administrator)

### ***The meeting opened 7.30pm***

#### 20. CHAIRMAN'S OPENING REMARKS

The Chairman opened the meeting and gave a brief explanation regarding delegated actions and how PDGs were designed to operate. The Committee was advised that Agenda Item 9 (Acoustic Panels) is withdrawn from the agenda; the meeting consented to the withdrawal.

#### ***Cllr Caroline Parker joined the meeting***

#### 21. APOLOGIES FOR ABSENCE

Cllr Madelaine Hanman-Murphy

#### 22. APPROVAL OF MINUTES OF THE MEETING OF 2<sup>nd</sup> JUNE 2015

The minutes of the meeting of 2<sup>nd</sup> June 2015 were agreed and signed by the Chairman.

#### 23. DECLARATION OF MEMBERS' INTERESTS

***The following non-pecuniary interests were declared, Cllr Alistair Hanman (Strand Wharf) as he is was undertaking works for Baines Partners, Cllr Caroline Parker whose daughter works in the Skate Park, Cllr Carole Mulroney as SBC Councillor (SBC are the Free holder of Strand Wharf) and Declan Mulroney (Strand Wharf Leigh Society)***

### **HIGHWAY INFRASTRUCTURE**

#### 24. CINDER PATH SHELTER REFURBISHMENT – Report 2542/PB (Appendix 1 to the agenda)

The Committee **RESOLVED** to agree to carry out the re-painting in the sum of up to £1,500 and to defer consideration of replacement of the panels and possible incorporation of art work to a future meeting. Implementation delegated to the Town Clerk in consultation with the Chairman.

### **COUNCIL ASSETS**

#### 25. SKATE PARK REPORT

No report to this meeting.

#### 26. STRAND WHARF REPORT – Officer Information Report

The Committee **RESOLVED** to delegate any action required regarding the tender process to the Town Clerk in consultation with the Chairman.

### **LEIGH COMMUNITY CENTRE**

#### 27. PURCHASE OF CONFERENCE MICROPHONE SYSTEM

It was generally agreed that a wired system would be preferable due to interference issues.

The Committee **RESOLVED** to approve the purchase of a suitable system up to £1,500 (LCC Infrastructure Budget) and that the final choice be delegated to the Town Clerk in consultation with the Chairman.

#### 28. COMMUNITY CENTRE ACTION REPORT – Officer Update Report – (Appendix 4 to the agenda)

The Committee **noted** the report.

#### 29. ELSIE'S PLACE CIC FINAL FINANCIAL STATEMENT – 23<sup>rd</sup> July 2015 - Report 2543/PB (Appendix 2 to the agenda)

The Committee **noted** the report.

#### 30. BUDGET REPORT – Report 2544/CFC – 23<sup>rd</sup> July 2015 – (Appendix 3 to the agenda)

The Committee **noted** the report.

***The meeting closed at 8.13pm***