



# Leigh-on-Sea Town Council

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QUALITY  
TOWN  
COUNCIL

Chairman: Cllr Richard Herbert  
Vice Chairman: Cllr Carole Mulrone  
Town Clerk: Paul Beckerson

MINUTES OF A MEETING OF THE COMMUNITY TRANSPORT TASK AND FINISH GROUP  
HELD AT 2.00 PM ON TUESDAY 14<sup>th</sup> JULY 2015 AT THE LEIGH COMMUNITY CENTRE, 71-73  
ELM ROAD, LEIGH-ON-SEA

Present: Cllr Jill Adair

Also in attendance Vivien Choppen (CTO), Brian Houssart MBE and Pat Holden

*Meeting started 2.02pm*

## AGENDA

1. **APPOINTMENT OF CHAIRMAN**  
Cllr Donald Fraser was appointed Chairman.
2. **APPOINTMENT OF VICE CHAIRMAN**  
Pat Holden was appointed Vice Chairman.
3. **APOLOGIES FOR ABSENCE**  
Apologies were received from Cllr Donald Fraser, and members Jan Andrews and Pat Grieg.
4. **DECLARATION OF MEMBERS' INTERESTS**  
None
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING**  
The minutes of the previous meeting on 12<sup>th</sup> May 2015 were agreed by the group and in the absence of the chairman were signed by the Community Transport Officer.
6. **CO-OPTED MEMBERS**  
The appointment of co-opted members Pat Holden, Jan Andrews, Pat Grieg and Brian Houssart was ratified at the Council meeting on 21<sup>st</sup> July. Recommended that Paul Lawrence and Margaret Cotgrove are also invited to be co-opted members.
7. **MEMBERSHIP UPDATE**  
The membership of the Community Transport Scheme remains at 157 members.
8. **REPORT ON TRIPS TAKEN SINCE LAST MEETING**
  - a. 21<sup>st</sup> May – 25 members went to Wat Tyler Park Café for lunch and Summerhill Garden Centre. The trip proved a great success. Our members enjoyed the opportunity to visit a garden centre as it gives them an opportunity to purchase items and transport them home, which otherwise they cannot do without transport.
  - b. 2<sup>nd</sup> July – 18 members went to Tropical Wings. Again this was a great success. Being a very hot day the minibuses were stocked with bottles of water and these were given out as needed. Drivers and helpers to note that some of our members like to go round these type of places alone or in their own groups, but others like to be accompanied, so please be willing to befriend members and walk round with them.

- c. 10<sup>th</sup> July – 13 members attended the Mushroom Theatre Annual Show at Seevic College. Most members reported back that the show was first class. They were particularly impressed with the costumes and routines achieved by the disabled children. A couple of members said that the show was not for them. Feedback did point up that our transport arrangements did not work as smoothly as usual on this occasion.

9. **PROGRESS ON ARRANGEMENTS FOR FUTURE EVENTS:**

The suitability of trips suggested at the previous meeting were revisited; no firm arrangements having been made.

10. **FUTURE PROGRAMME OF EVENTS**

The Community Transport Officer was tasked with organising:

- a. A barge trip from Paper Mill Lock, Chelmsford in August.
- b. A trip to Maldon in September.

The following two ideas were retained in the programme:

- c. A social afternoon at the Community Centre, and including the Daisy Bowlers Group if they are available, for the Autumn.
- d. Film showing of the Royal Ballet performance of the Nutcracker at the Odeon Cinema – 15 December

The Community Transport Officer was also asked to:

- e. Seek mobile numbers (for contact during trips) and email addresses (as an alternative to incurring postage charges of letters and booking forms) in the next letter to members.

Cllr Jill Adair undertook to design a flyer to market the Community Transport Scheme and help increase membership.

***Meeting ended 3.20pm***

Vivien Choppen  
**Community Transport Officer**  
28<sup>th</sup> July 2015

Next meeting Tuesday 13<sup>th</sup> October 2015 at 10.30 am