



Leigh-on-Sea Town Council

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QUALITY
TOWN
COUNCIL

Chairman: Cllr Richard Herbert
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson

MINUTES OF A MEETING OF THE COMMUNITY TRANSPORT TASK AND FINISH GROUP
HELD AT 10.30 AM ON TUESDAY 27th OCTOBER 2015 AT THE LEIGH COMMUNITY CENTRE,
71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs Donald Fraser and Jill Adair

Also in attendance Vivien Choppen (CTO), Pat Holden, Margaret Cotgrove, Jan Andrews, Pat Greig, Paul Lawrence, Brian Houssart MBE

Meeting started 10.31am

11. APOLOGIES FOR ABSENCE

None

12. DECLARATION OF MEMBERS' INTERESTS

None

13. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting on 14th July were agreed by the group and signed by the chairman.

14. MEMBERSHIP UPDATE

The membership of the Community Transport Scheme is currently 151 members.

15. REPORT ON TRIPS TAKEN SINCE LAST MEETING

a. 13th August – Barge Cruise on the Chelmer from Paper Mill Lock, including lunch. Although a very wet day which limited views there was great camaraderie between members on the barge and the refreshments provided were excellent. 31 members attended and 3 minibuses used.

b. 25th September – The visit to Maldon to see the Maldon Embroidery in St Peter's Church, and to visit the Maldon Museum in Promenade Park was a great success. The weather was good and staff at both places provided informative explanations and excellent assistance to members with limited mobility. 22 members attended and 2 minibuses used.

c. 9th October – Social Afternoon at the Community Centre. This included a talk on the Women in the First World War by Cllr Carole Mulroney, afternoon tea, a picture quiz and music by Amie. 24 members 6 helpers attended. This event provided an opportunity for members to mix and chat and was generally successful, although the music choice was not was not ideal for the war theme.

16. MEMBERS RESPONSE TO REQUEST FOR MOBILE NUMBERS AND EMAIL ADDRESSES

Out of the 151 members, 15 have provided mobile numbers and 13 have provided email addresses. We will continue to collect mobile numbers as these will be useful for helpers to have when on trips, although members said they did not always turn them on! Insufficient

members provided email addresses to merit a change in the postage method of providing our letters and booking forms.

17. PROGRESS ON ARRANGEMENTS FOR FUTURE EVENTS

- a. Christmas Lunch at the Sarah Moore Public House has been booked for Tuesday 8th and Wednesday 9th December. A maximum of 24 covers at each sitting are reserved.
- b. 24 tickets for the Xmas Mencap concert have been obtained for Friday 11th December.

18. FUTURE PROGRAMME OF EVENTS

The Community Transport Officer was asked to organise:

- a. A Christmas shopping trip to Alton Garden Centre on Thursday 26th November.

Pat Holden and Cllr Jill Adair undertook:

- b. To find out the IT links to the Silver Screen programme of Southend's Odeon cinema, to find out the film choices in January 2016 and to work out the best way of securing tickets for our members, without incurring unnecessary costs.

Cllr Jill Adair undertook:

- c. To design a flyer to market the Community Transport Scheme and help increase membership.

Other matters raised for the benefit of trips were:

- d. To ask members to bring own bags on shopping trip.
- e. To provide High Viz jackets to helpers and drivers, now that the dark nights have drawn in.
- f. Where trips give members freedom to go off on their own, to provide them with a card, showing the Leigh-on-sea Town Council logo and recording the names and telephone numbers of the driver and helper, the name of the minibus and if possible where it is parked.

Meeting ended 11.20am

Vivien Choppen
Community Transport Officer
30th October 2015

Next meeting Tuesday 12th January 2015 at 10.30 am