



Leigh-on-Sea Town Council

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Chairman: Cllr Richard Herbert
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson

MINUTES OF AN EXTRAORDINARY MEETING OF THE LEIGH-ON-SEA TOWN COUNCIL HELD AT 7.15PM ON TUESDAY 2nd JUNE 2015 AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Carole Mulroney (Vice Chairman), Jill Adair, Mark Bromfield, Patrick Fox, Donald Fraser, Alistair Hanman, Madelaine Hanman-Murphy, Fr. Clive Hillman, Valerie Morgan, Dec Mulroney, Caroline Parker (From Minute 35), Helen Robertson, Vivien Rosier and Jane Ward.

Also in attendance: Paul Beckerson (Town Clerk)

The meeting opened at 7.15pm

32. CHAIRMAN'S OPENING REMARKS

The Vice Chairman welcomed members to the meeting and gave a brief explanation of the proceedings.

33. APOLOGIES FOR ABSENCE

Cllrs Richard Herbert and Ron Owen

34. DECLARATIONS OF MEMBERS' INTERESTS

There were none

35. APPROVAL OF MINUTES OF THE MEETING OF 13th MAY 2015

The minutes of the meeting of 13th May 2015 were agreed and signed by the Vice Chairman.

Cllr Caroline Parker joined the meeting

36. ANNUAL ACCOUNTS (Appendix 1 to the agenda)

Council **RESOLVED** to approve the Income and Expenditure Account, Balance Sheet and supporting notes to the accounts.

37. ANNUAL RETURN (Appendix 2 to the agenda)

Council **RESOLVED** to approve Section 1 Accounting Statements together with an explanation of variation of 15% and above, Bank Reconciliation and a statement of income and expenditure relating to Box 7 and 8 of the return.

38. ANNUAL GOVERNANCE STATEMENT (Appendix 3 to the agenda)

Council **RESOLVED** to approve the discharge of the Council's responsibilities regarding a sound system of internal control measures and Statement reviewed at Council 11th March 2015.

39. SLCC 'LEADERSHIP IN ACTION' CONFERENCE 18th – 19th JUNE 2015 (Appendix 4 to the agenda)

Extraordinary Council 2nd June 2015

Council **RESOLVED** to approve the attendance of the Town Clerk to the conference at a cost of £496.00 including travel from the Staff Training Budget of £2,000.

The meeting closed at 7.32pm