



Leigh-on-Sea Town Council

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Chairman: Cllr Carole Mulroney
Vice Chairman: Cllr Helen Robertson
Town Clerk: Paul Beckerson

MINUTES OF THE MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE
HELD AT 7.30PM ON TUESDAY 16TH AUGUST 2016
AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Jill Adair, Karen Bowden, Fr. Clive Hillman, Carole Mulroney, Caroline Parker (until minute 28), Helen Robertson and Vivien Rosier

Also in attendance: Cllrs Richard Herbert plus Helen Symmons (Acting Town Clerk) and 1 member of the public (until minute 26)

The meeting opened at 7.30 pm

17. CHAIRMAN'S OPENING REMARKS

In the absence of the Chairman, Vice-Chairman of the Committee, Cllr Rosier chaired the meeting and welcomed all.

18. APOLOGIES FOR ABSENCE

Apologies from Cllr Mulroney were rescinded as she was able to be in attendance. Therefore only apologies were recorded for Cllrs Morgan and Fox

19. DECLARATIONS OF MEMBERS' INTERESTS

There were none

20. TO APPROVE MINUTES OF THE MEETING ON 21ST JUNE 2016

The minutes of 21st June 2016 were **AGREED** as a correct record and signed by the Chairman.

21. MINUTES OF COMMUNITY TRANSPORT TASK & FINISH GROUP MEETING 12TH JULY 2016

The Committee **NOTED** the minutes and Cllr Adair reported that a membership campaign had been discussed.

22. PUBLIC REPRESENTATIONS

- a. It was asked how many members of the committee had visited the Manchester Drive allotments. Six members responded they had visited.
- b. It was asked if there was an update on the extension of the yellow lines at the entrance to Manchester Drive allotments. The Acting Town Clerk advised nothing had been heard from SBC.

EVENTS

23. EVENT REPORT

The Committee **NOTED** the report.

ALLOTMENTS

24. REPORT OF ALLOTMENTS ASSOCIATION LIAISON GROUP 6TH JULY 2016

The Committee **NOTED** the report.

25. ANNUAL SERVICE AGREEMENT REVIEW – **Agenda Item 9**

The Committee **RESOLVED** to next review the ASA in July 2018.

REFERRALS FROM OTHER COMMITTEES

The member of public left the meeting

26. E&L ACTION PLAN – **Agenda item 10**

The Committee discussed the plan at length with the following points highlighted:

- a. To work with the Community Transport Officer on a few items to assist more with respect to volunteers and including articles in the LTC news.
- b. To consider disability issues more at events, perhaps to undertake a disability audit although this was believed that the issues it may highlight would not be able to be fully resolved because of the many levels and types of disability.
- c. To combine the Heritage and Tourism group as many of the objectives overlap and could be addressed by one group rather than two in order to achieve a more coherent approach/outcome.
- d. To **RECOMMEND TO P&R** that following the complete overview of all Committee plans the overall Council action plan be included in the LTC news.

The Committee **RESOLVED** that the E&L action plan be presented to Council.

OTHER E & L MATTERS

27. ENVIRONMENT & LEISURE BUDGET 2016/17

The Committee **NOTED** the financial information, although disappointment was expressed in the standard of the hanging baskets provided this year. The Acting Town Clerk will pass this on and will investigate other provider options.

Cllr Parker left the meeting

28. OTCG REVIEW – **Agenda item 12**

The Committee discussed the results of the review and the information provided in the report.

An amended proposal was made (Cllr Mulroney, seconded Cllr Robertson) to change the name of the group to Old Town Liaison Group and that it would meet only when needed at the discretion of the Town Clerk.

The Committee **RESOLVED** the amended proposal.

The meeting closed at 8.29 pm