



Leigh-on-Sea Town Council

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Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson (Helen Symmons – acting)

MINUTES OF A MEETING OF PERSONNEL SUB-COMMITTEE
HELD ON FRIDAY 10TH MARCH 2017
AT THE LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs Ron Owen (Chairman), Jill Healey, Richard Herbert, Carole Mulroney and Caroline Parker.

Also Present: Helen Symmons (Town Clerk – acting)

The meeting commenced at 6.05pm.

36. APOLOGIES FOR ABSENCE

Cllrs Karen Bowden and Jane Ward

37. DECLARATION OF MEMBERS' INTERESTS

None

38. MINUTES OF PREVIOUS MEETING 20TH FEBRUARY 2017

The minutes of the meeting of 20th February were agreed and signed by the Chairman

39. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

RESOLVED: That in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw (SOs. 3(d) and 24(a) - (staffing)

40. STAFFING STRUCTURE

The Acting Town Clerk presented a confidential report to the Sub-Committee. Members' comments were invited and questions raised which were answered in full.

Following a proposal (Cllr Mulroney, seconded Cllr Parker) the Committee **RESOLVED the structure which will be RECOMMENDED to the P&R Committee.**

The meeting ended at 7.07pm