



Leigh-on-Sea Town Council

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Chairman: Cllr Jane Ward
Vice Chairman: Cllr Valerie Morgan
Town Clerk: Helen Symmons

MINUTES OF A MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE
HELD AT 7.30PM ON TUESDAY 17TH OCTOBER 2017
AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Valerie Morgan (Chairman), Patrick Fox, Fr. Clive Hillman, Caroline Parker, Vivien Rosier and Jane Ward

Also in attendance: Cllrs: Donald Fraser and Richard Herbert and Helen Symmons (Town Clerk).

The meeting opened at 7.30 pm

31. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed all and made the necessary housekeeping announcements.

32. APOLOGIES FOR ABSENCE

Cllrs Jill Adair and Anita Forde.

33. DECLARATIONS OF MEMBERS' INTERESTS

There were none

34. TO APPROVE MINUTES OF THE MEETING ON 15TH AUGUST 2017

The minutes of 15th August 2017 were **AGREED** as a correct record and signed by the Chairman.

35. PUBLIC REPRESENTATIONS

The Committee reviewed the written representation and noted that the Charity status had been formalised. The item was of much interest and members wished to consider the idea further. Cllr Rosier volunteered to do this and the Committee **RESOLVED** that she make contact with the Charity to obtain further details and a proposition for the Committee to consider.

36. TOWN CLERK REPORT

The Committee **NOTED** the report.

EVENTS

37. EVENT REPORT

The Committee **NOTED** the reports on Strand Wharf and Leigh Lights events.

The Committee **NOTED** that Cllr Parker was assisting with request for mince pies at Carols on Strand Wharf. Cllr Fr. Hillman volunteered to assist with organising the distribution of any remaining mince pies after the event.

Signed by:

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The Committee were pleased with the success of the Celebratory tea and gave formal thanks to the staff that organised the event. The Chairman read out some thank you letters which it was agreed to publish in the LTC News in December (without the personal details of those that had written). It was **NOTED** that the banner is being displayed.

ALLOTMENTS

38. REPORT ON AALG

The Committee **NOTED** the report.

39. ALLOTMENT REPORT – Agenda item 9

The Committee **RESOLVED** to decline the request for an increase commission payment to MDAS.

The Committee **RESOLVED** to accept the quote of £900 + VAT for the hedge cutting at the Manchester Drive site but requested that it be brought to the attention of the contractors that for H&S reasons they should avoid undertaking the work at busy periods of the day i.e. when school children are passing. It was further **RESOLVED** that the cost of the work be taken from the Allotments (General) Earmarked Reserve.

The Town Clerk reported that the quote for the tree works was £900 + VAT. The Committee **RESOLVED** to accept the quotation and further **RESOLVED** that the cost of the work be taken from the Allotment (General) Earmarked Reserve.

FARMERS' MARKET

40. ADMINISTRATION REPORT

The Committee **NOTED** the report and members that had attended the September market remarked on the new improved look.

COMMUNITY TRANSPORT SCHEME

41. ADMINISTRATION REPORT

The Committee **NOTED** the report. Cllr Fraser provided the dates for the event at the Sarah Moore as Councillor help was likely to be requested.

OTHER E & L MATTERS

42. REPORT ON LITTER PDG

The Chairman stated there was nothing further to report at this time as awaiting to attend a Veolia Community meeting plus an additional meeting with Veolia and the interested local party. A few issues were raised which Cllr Morgan will refer to the Veolia Community Meeting. It was **NOTED** that the British Legion are keen to work further with the Council in undertaking litter picks and the Chairman had contacted Make Southend Sparkle with a view to undertaking a joint litter pick on Belton Hills.

43. IMPROVEMENTS TO PUBLIC ACCESS ALONG THE ESSEX COAST – TILBURY TO SOUTHEND

The Committee **NOTED** the report and recognised that for Leigh most of the footpath is already in existence.

FINANCIAL

44. ENVIRONMENT & LEISURE BUDGET 2017/18

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The Committee **NOTED** the reports.

45. ENVIRONMENT & LEISURE BUDGET 2018/19 - **Agenda item 15**

The Town Clerk answered questions raised.

The Committee **RESOLVED** the budget to P&R for adoption and recommendation to Council.

The meeting closed at 8.20 pm