



# Leigh-on-Sea Town Council



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Chairman: Cllr Valerie Morgan  
Vice Chairman: Cllr Jill Healey  
Town Clerk: Helen Symmons

MINUTES OF A MEETING COMMUNITY FACILITIES COMMITTEE  
7<sup>th</sup> AUGUST 2018  
LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Keith Evans, Anita Forde, Valerie Morgan, Carole Mulroney (Chairman), Declan Mulroney and Vivien Rosier.

In attendance: Helen Symmons (Town Clerk) Hannah Mumford (Bookings/Administration Assistant)

***The meeting opened 7.30pm***

16. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed all to the meeting and made the appropriate housekeeping announcements.

17. APOLOGIES FOR ABSENCE

Cllrs: Ron Owen (Vice Chairman) and Gerry Glover

18. DECLARATION OF MEMBERS' INTERESTS

***Cllr Carole Mulroney declared a non-pecuniary interest in Agenda items that related to Leigh Town Council facilities where SBC are landlords in her capacity as a Southend Borough Councillor.***

19. APPROVAL OF MINUTES OF THE MEETING OF 13<sup>TH</sup> JUNE 2018

The minutes of the meeting of 13<sup>th</sup> June 2018 were **AGREED** and signed by the Chairman as a true and accurate record of the meeting.

20. PUBLIC REPRESENTATIONS

There were none.

21. TOWN CLERK'S REPORT

The Committee **NOTED** the report.

**COMMUNITY FACILITIES**

22. SKATE PARK

The Committee **NOTED** the report.

**COMMUNITY CENTRE**

23. ARTS GROUP REPORT

The Committee **NOTED** the report. Cllr Vivien Rosier stated the Art Wall within Leigh Community Centre is fully booked until July 2019.

24. REPORT FROM BOOKINGS/ ADMINISTRATION/ ASSISTANT

The Committee **NOTED** the report.

25. FACILITIES REPORT

The Committee **NOTED** the report.

26. LORNA AND LOTTIE'S REPORT

The Committee **NOTED** the report. The chairman **NOTED** the café's support of the refurbishment of the Community Centre.

<b>FINANCIAL</b>
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27. COMMITTEE BUDGET REPORT

The Committee **NOTED** the reports.

<b>CONFIDENTIAL</b>
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28. MOTION TO EXCLUDE THE PUBLIC

The Committee agreed that in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw – SO 3(d) – contractual.

29. RECOMMENDATIONS FROM LCC SUB-COMMITTEE

The Committee **RESOLVED** the recommendation of the LCC Sub-Committee with regard to the replacement of the Community Centre lift. In accordance with Regulation 112 of the Public Contracts Regulation 2015 the details will be published on the Contracts Finder website as soon as possible.

The Committee **RESOLVED** the recommendation of the LCC Sub-Committee with regard to the roof repairs of the Community Centre. This is subject to satisfactory references being received. Johnson & Gillies will manage the project. In accordance with Regulation 112 of the Public Contracts Regulation 2015 the details will be published on the Contracts Finder website as soon as possible.

***The meeting closed at 7.48 p.m.***