



Leigh-on-Sea Town Council

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Chairman: Cllr Valerie Morgan
Vice Chairmain: Jill Healey
Town Clerk: Helen Symmons

MINUTES OF A MEETING ENVIRONMENT AND LEISURE COMMITTEE
TUESDAY 21ST AUGUST 2018
LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Valerie Morgan (Chairman), Anita Forde, Jill Healey, Carole Mulroney, Declan Mulroney and Caroline Parker

Also in attendance: Cllr Vivien Rosier and Emily French (Events & Projects Officer)

The meeting opened at 7.30 pm

21. CHAIRMAN'S OPENING REMARKS AND HOUSEKEEPING ANNOUNCEMENTS

The Chairman welcomed members and made the appropriate housekeeping announcements.

The Chairman discussed her attendance at various environmental events and volunteer initiatives to encourage litter picking in the community.

22. APOLOGIES FOR ABSENCE

Cllrs: Father Clive Hillman and Keith Evans

23. DECLARATIONS OF MEMBERS' INTERESTS

None.

24. TO APPROVE MINUTES OF THE MEETING ON 19TH JUNE 2018.

The minutes of 19th June 2018 were **AGREED** as a correct record and signed by the Chairman.

25. PUBLIC REPRESENTATIONS

None.

26. TOWN CLERK'S REPORT

The Committee **NOTED** the report.

EVENTS

27. YOUTH MARKET REPORT BY ASSISTANT PROPER OFFICER

The Committee **NOTED** the report.

The Committee agreed that the event was generally well organised and if we were to hold the event again we would likely see footfall improve through better advertising and word of mouth. The Committee discussed the difficulties with the timing of the event which conflicted with school holidays and suggested it may do better at a later time of year.

28. SUMMER SEASON ON STRAND WHARF REPORT BY EVENTS & PROJECTS OFFICER

The Committee **NOTED** the report and agreed with the observations made.

29. BRENT GEESE BIRD WATCH

The Committee **NOTED** the report.

30. LEIGH LIGHTS

The Committee **RESOLVED** to move the under spent event budgets of £1,500 from Summer Season and £500 from Community Day to the Leigh Lights Entertainment Budget to support the cost of new features.

ALLOTMENTS

31. ALLOTMENT ASSOCIATIONS LIAISON GROUP REPORT

The Committee **NOTED** the report.

COMMUNITY TRANSPORT TRIPS SCHEME

32. ADMINISTRATION REPORT BY MARKETING AND PROFILE OFFICER

The Committee **RESOLVED** to authorise the monthly social club for community transport members at the Community Centre.

FARMERS' MARKET

33. ADMINISTRATION REPORT BY ASSISTANT PROPER OFFICER

The Committee **NOTED** the report and congratulated staff on the growing success of the market and variety of stall holders.

REFERENCES FROM OTHER COMMITTEES

34. POLICY & RESOURCES – TO RECEIVE MINUTE 14. YOUTH GROUP

The Committee **RESOLVED** that £500 is allocated from E&L Community Initiative budget for the youth group project.

OTHER E & L MATTERS

35. LITTER LESS LEIGH

The Committee **NOTED** the dates and Cllr Morgan will continue to share any future dates.

36. FRIENDS OF LIBRARY GARDENS

The Committee **NOTED** the dates and Cllr Morgan will continue to share any future dates.

37. LEIGH REGATTA

The Committee **NOTED** their attendance at Leigh Regatta on Sunday 9th September.

38. MERCHANT NAVY DAY

The Committee **NOTED** the report.

FINANCIAL

39. ENVIRONMENT & LEISURE BUDGET 2017/18

The Committee **NOTED** the report.

The meeting closed 8.30 p.m.