



Leigh-on-Sea Town Council

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Chairman: Cllr Valerie Morgan
Vice Chairman: Cllr Jill Healey
Town Clerk: Helen Symmons

MINUTES OF A MEETING STAFFING COMMITTEE
THURSDAY 5TH JULY 2018
LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs Patrick Fox (Chairman), Jill Healey, Valerie Morgan, Carole Mulroney, Declan Mulroney, and Ron Owen

Also Present: Helen Symmons Town Clerk

The meeting commenced at 7.25pm.

1. CHAIRMAN'S OPENING REMARKS AND HOUSEKEEPING NOTICES

The Chairman thanked all for attending.

2. APOLOGIES FOR ABSENCE

Cllr: John Duprey

3. DECLARATION OF MEMBERS' INTERESTS

None

4. MINUTES OF PREVIOUS MEETINGS 8TH MAY 2018

The minutes of the meeting of 8th May were agreed and signed by the Chairman.

5. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

RESOLVED: That in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw (SOs. 3(d) and 24(a) - (staffing)

6. CONFIDENTIAL STAFFING MATTER

The Committee read the report contained within Confidential Appendix 1 to the agenda and the Town Clerk provided an overview to the newly formed Staffing Committee of the matter which had been under the delegated authority of the old Personnel Sub-Committee.

The Committee **RESOLVED** the matter as concluded.

7. CONFIDENTIAL MATTER IN RELATION TO MINUTE 24 PSC SUB-COMMITTEE 8TH MARCH 2018

The Committee read the report contained within Confidential Appendix 1 to the agenda and the Chairman of the Committee provided an overview to the newly formed Staffing Committee of the matter which had been under the delegated authority of the old Personnel Sub-Committee.

The Committee **RESOLVED** the matter as concluded.

The meeting ended at 7.35 pm