



# Leigh-on-Sea Town Council



71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[council@leighonseatowncouncil.gov.uk](mailto:council@leighonseatowncouncil.gov.uk) [www.leighonseatowncouncil.gov.uk](http://www.leighonseatowncouncil.gov.uk)

Chairman: Cllr Jill Healey  
Vice Chairman: Cllr Vivien Rosier  
Town Clerk: Helen Symmons *PSLCC*

MINUTES OF A MEETING COMMUNITY & CULTURE COMMITTEE  
TUESDAY 20<sup>th</sup> AUGUST 2019  
LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Keith Evans, Anita Forde, Alan Hart, Carole Mulroney (Chairman), Caroline Parker, Vivien Rosier and Andrew Wilkins

In attendance: Cllr Emma Smith, Abbie Cotterell (Assistant Proper Officer), Sophie Partridge (Apprentice Receptionist & Administration Assistant)

***The meeting opened at 7.30pm***

31. CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed all to the meeting and the appropriate housekeeping announcements were made.

32. APOLOGIES FOR ABSENCE

Cllr: Jill Healey

33. DECLARATION OF MEMBERS' INTERESTS

***Cllrs Evans and C Mulroney declared non-pecuniary interests as members of Southend Borough Council in any agenda item relating to Strand Wharf, the Skate Park and Leigh Community Centre where the Borough Council is Landlord***

34. APPROVAL OF MINUTES OF THE MEETING OF 18<sup>th</sup> JUNE 2019

The minutes of the Community & Culture Committee meeting on 18<sup>th</sup> June were **AGREED** and signed by the Chairman as a true and accurate record of the meeting.

35. PUBLIC REPRESENTATIONS

The Committee **NOTED** the Public representations.

36. TOWN CLERK'S REPORT

The Committee **NOTED** the report.

**LEIGH COMMUNITY CENTRE**

37. FACILITIES REPORT

The Committee **NOTED** the Facilities report on refurbishment, remodelling, kitchen refurbishment and dilapidations.

38. REPORT FROM BOOKINGS/ADMINISTRATIVE ASSISTANT

The Committee **NOTED** the report.

39. LORNA & LOTTIE'S REPORT

The Committee **NOTED** the report.

40. ARTS GROUP REPORT

The Committee **NOTED** the report. Cllr Rosier advised that advertising for the next Artist in Residence should begin in the next few weeks, as the current Artist is half way through her term. The community art wall is currently booked up until April 2020.

<b>ALLOTMENTS</b>
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41. MDAS SHOP AND CAFÉ

The Committee **NOTED** the report.

42. ALLOTMENT LIAISON GROUP REPORT

The Committee **NOTED** the report.

43. ALLOTMENTS DISPUTE PROCEDURE

The Committee **RESOLVED** to recommend the new procedure to Council via F&G Committee.

<b>COMMUNITY FACILITIES</b>
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44. SKATEPARK

The Committee **NOTED** the report.

45. STRAND WHARF

The Committee **NOTED** the report.

<b>HEALTH &amp; WELLBEING PROGRAMMES</b>
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46. COUNCIL EVENTS – REPORT BY ASSISTANT PROPER OFFICER AND ADMINISTRATIVE APPRENTICE

The Committee **NOTED** the report.

Youth Market, Strand Wharf, Old Leigh, Sunday 14<sup>th</sup> July

Cllr Rosier suggested we look at linking up with businesses in the old town and offering them food stalls as the first option if we were to run this event again.

Merchant Navy Day

The Committee **NOTED** the report.

Leigh Lights

The Committee **NOTED** the report. The Committee liked the idea of a small staging area set up in Elm Road but were concerned with the noise implications for surrounding residents. The Committee

suggested all residential properties should be notified by letter in advance of the event if this idea went ahead.

Pre Parade Fun

The Committee **NOTED** the report

Winter Fayre 2019

The Committee **NOTED** the report.

Carols on Strand Wharf

The Committee **NOTED** the report. Cllr Parker confirmed she was happy to contact local businesses for donations of mince pies as she has previously.

47. COUNCIL EVENTS AT LEIGH COMMUNITY CENTRE – REPORT BY MARKETING AND PROFILE OFFICER

The Committee **NOTED** the report. The Committee didn't think the central museum for Saxon King Exhibition would be suitable for the Community Transport members, as the museum is very small and very little space inside and would not take long. The Committee suggested a tour of the several museums in Southend would be suitable.

48. FARMERS MARKET – REPORT BY ASSISTANT PROPER OFFICER AND ADMINISTRATIVE APPRENTICE

The Committee **NOTED** the report.

49. COMMUNITY TRANSPORT – REPORT BY MARKETING AND PROFILE OFFICER

The Committee **NOTED** the report.

50. YOUTH GROUP REPORT

A verbal report was provided at the meeting, the Committee were pleased with the extended hours of the Youth Club.

The Youth page on the website has now been updated, and will be added to as and when more information is received.

The Youth Forum members were involved in the Youth Ballot run by the Youth Parliament to have their say on various topics, such as mental health and homelessness etc.

<b>ENVIRONMENT FACILITIES &amp; SERVICES</b>
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51. LITTER LESS LEIGH

The Committee **NOTED** the report.

52. LITTER DRIVE MEETING

The Committee **NOTED** the report. The Town Council currently promotes Litterless Leigh and local litter picks / beach cleans etc. The Committee felt that a meeting as suggested was not necessary. Cllr Mulrone advised members that she would be at Jubilee beach on Monday 26<sup>th</sup> August issuing rubbish bags to day trippers on the beach. All Cllrs are welcome to attend and assist.

53. FRIENDS OF LEIGH LIBRARY GARDENS GROUP REPORT

The Committee **NOTED** the report.

**COMMUNITY PARTNERSHIP PROGRAMMES**

54. SPECIAL CONSTABLES

The Committee **NOTED** the report.

**COMMUNITY SERVICES FUNDING**

55. FIRST AID POST

The Committee **NOTED** the report.

**FINANCE**

56. COMMITTEE BUDGET REPORT 2019/20

The Committee **NOTED** the report.

***The meeting closed at 8.45pm***