



Leigh-on-Sea Town Council

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Chairman: Cllr Jane Ward
 Vice Chairman: Valerie Morgan
 Town Clerk: Helen Symmons

Payments List 1st April – 23rd June 2017 Report 2648/ Expenditure incurred under the General Power of Competence

Cheque	Expenditure	Payee	Purpose
		Expenditure - Cheques	
102103	£50.00	Leanne Salmon	Face painter at Easter event
102104	£100.00	Petty cash	Top up petty cash
102105	£37.00	Southend BC	Fee for personal licence
102106	£50.00	Claire Chiddicks	Face painter at Easter event
102107	£78.62	DOTS	Photocopying costs
102108	£135.67	Essex Supplies(UK) Ltd	Cleaning materials
102109	£55.00	EALC	Code of Conduct training
102110	£51.18	Recognition Express Essex	Name badges
102111	£68.09	Viking Direct	Stationery
102112	£54.60	Acumen Wages Service	April payroll processing
102113	£71.50	Norman Sutcliffe	Strand Wharf gardening
102114	£14.98	SSE	Strand Wharf electricity
102115	£16.50	Miskos Ltd	New user setup
102116	£147.00	TV Licensing	TV Licence CC
102117	£746.10	Picture Hanging Systems Ltd	Picture hanging for Art Wall
102118	£49.31	SSE	Skate Park electricity
102119	£180.00	Phoenix Water Coolers Ltd	Water cooler service contract
102120	£18.00	E Carr	Room hire refund
102121	£21.00	J Butler-King	Room hire refund
102122	£60.00	Phoenix Water Coolers Ltd	Cups
102123	£49.43	Viking Direct	Stationery
102124	£126.00	Miskos Ltd	Server monitoring & spam filtering
102125	£168.85	Neopost Ltd	Annual postage rate change protection
102126	£500.00	Lions Club of Leigh	Grant award
102127	£41.40	Helen Symmons	To reimburse for SLCC seminar
102128	£500.00	Leigh Art Trail	Grant award
102129	£22.97	Hilary Le Marie	Travel expenses re notice boards

102130	£475.20	Kieran Lucas Contractors Ltd	Install Notice Boards
102131	£90.00	EALC	Risk assessment training
102132	£344.40	The Party Belles Ltd	Entertainment Kidzone event at Strand Wharf
102133	£1776.16	EALC	EALC & NALC affiliation fee
102134	£1248.00	Miskos Ltd	Anti virus
102135	£15.57	SSE	Strand Wharf Electricity
102136	£25.00	EALC	Police conference V Morgan
102137	£1400.40	Earth Anchors	Replacement notice boards
102138	£325.00	Deckchairs UK	Deckchair hire Music on Strand Wharf
102139	£160.00	EALC	Councillor training – Jill Healey
102140	£2827.35	Southend BC	Annual commercial insurance CC
102141	£16.50	Miskos Ltd	Server updates
102142	£45.60	K Shead	Refund room hire paid in error
102143	£900.00	Trade Windows Services Ltd	New window in Café kitchen
102144	£54.60	Acumen Wages Service	Payroll processing May 17
102145	£90.00	EALC	Councillor training A Forde & K Bowden
102146	£144.00	Phuse Media	Website hosting LCC
102147	£163.37	Essex Supplies (UK) Ltd	Cleaning materials
102148	£27.76	Viking	Office stationery
102149	£18.45	Essex Supplies (UK) Ltd	Window squeegee & mop
102150	£84.60	Fulton Paper	Copier paper
102151	£79.87	PPL	Background music licence
102152	£504.00	Auditing Solutions Ltd	Internal audit
102153	£126.00	Miskos Ltd	Spam filtering & server monitoring
102154	£10.92	Recognition Express Essex	Name badge
102155	£473.67	The Fisherman's Mission	Chairman's Charity
102156	£75.00	Find A Performer	Deposit for Italian Accordionist
102157	£4590.00	Icicle Graphic Design	Newsletter publication and posters
102158	£135.00	Cash	Petty cash top up
102159	£1500.00	ATS Services	Gas fitting of new cooker in kitchen
102160	£320.00	Jolly Kids Castles	Soft play hire for kids event
102161	£198.98	DOTS	Photocopying costs
102162	£16.50	Miskos Ltd	IT support
102163	£504.00	Leigh Times Series Ltd	Distribution of LTC magazine
102164	£35.40	Allen Bros Electrical (Factors) Ltd	Light bulbs for Comm Centre
102165	£750.11	Lemon Fencing Ltd	External fencing allotments

102166	£11.28	Recognition Express Essex	Name badge
102167	£220.00	Find a Performer Ltd	Accordionist performance Italian event Strand Wharf
102168	£153.47	Helen Symmons	Travel expenses Leadership in Action Conference
102169	£2500.00	Wren Electrical Ltd	Electrical condition report Comm Centre
102170	£34.61	Francesca Smith	Travel expenses re Marketing course
102171	£10.92	Recognition Express Essex	Name badge
102172	£43.93	Abbie Cotterell	Travel expenses re code of conduct course
102173	£74.40	Cancelled	Incorrect payee
102174	£15.57	SSE	Electricity Strand Wharf
102175	£35.50	Helen Symmons	Travel exps re Marks Tey Council Forum
102176	£37.43	Valerie Morgan	Travel exps re Dunmow Police Conference
102177	£37.22	Karen Bowden	Travel exps to Great Dunmow
102178	£390.00	Quantum Services	Annual lift maintenance contract
102179	£74.40	G Cudlipp	Refund room hire paid in error
Bk Trs	£55000.00	Payroll	Payroll April
Bk Trs	£750.00	MDAS	ASA agreement
Bk Trs	£400.00	LOSALGA	ASA agreement
Bk Trs	£125.00	Marshall Close Allotments	ASA agreement
BK Trs	£250.00	CLR Law Ltd	Professional advice
Bk Trs	£25000.00	Payroll	Payroll May
Bk Trs	£1270.80	RG Distributors Ltd	Commercial oven for Cafe
Bk Trs	£16000.00	Payroll	Payroll June
		Expenditure – Imprest Items	
	£81.60	Urban Design & Print	Banners for Annual Town Meeting
	£25.00	Disclosure Scotland	Disclosure check re Personal Licence
	£68.90	DJ Superstore	Leads for PA system
	£25.00	Southend BC	Event licence Italian Festival
	£15.64	Adobe	Renewal of licence
	£67.09	Crown Decorating Centre	Paint for Art wall
	£11.96	B & Q	Warning sign for CC

	£25.00	Southend BC	Event licence Music-on-Sea Strand Wharf
	£58.74	Brunel Engraving	Strand Wharf memorial plaque
	£36.00	Solopress Ltd	Leaflets for children's events CC
	£57.76	Direct Heating	Cooker fitting Café in CC
	£131.97	B&Q	Cooker fitting Café in CC
	£62.40	Ironmongery Direct	Signs for Comm Centre
	£14.40	Deli Supplies Ltd	Tap for hot water machine
	£474.73	Safelincs Ltd	Firedoors x2
	£58.74	Brunel Engraving	Strand Wharf planter plaque
	£25.00	Southend B.C.	Music-on-Sea event permit
	£11.96	B&Q	Warning sign
	£67.09	Crown Decorating Centre	Paint for the Art wall
	£10.20	B&Q	Putty etc window repair
	£25.00	Southend B.C.	Kids Zone event permit
	£9.70	B&Q	Back gate padlock
	£21.00	Southend B.C.	Kids Zone licence
		Expenditure – Direct Debits	
	£768.00	Southend BC	Business rates
	£138.53	Wessex Leasing	Hand drier contract
	£58.14	GO CARDLESS (Verde Coffee Ltd)	Coffee order (costs recovered by LTC)
	£142.38	Biffa	Waste collection LCC
	£68.83	Biffa	Waste collection Skate Park
	£87.52	Biffa	Waste collection LCC & Skate Park
	£283.54	SSE	Electricity LCC
	£70.88	The Calls Warehouse	Call chgs 477248
	£432.91	British Telecom	Line rental & broadband LCC
	£101.07	British Telecom	Council broadband
	£241.99	British Telecom	716288 line rental & calls
	£62.10	Global Payments	Card processing charges
	£61.82	Global Payments	Card processing chgs

	£65.94	GO CARDLESS (Verde Coffee Ltd)	Coffee order. Costs recovered by LTC
	£769.00	Southend BC	Business rates CC
	£206.60	Southern Electric	Electricity CC
	£65.99	The Calls Warehouse	Call chgs 477248
	£65.93	Biffa	Recycling bin at CC
	£69.19	Biffa	General waste at CC
	£85.67	Biffa	Waste at Skate Park
	£186.60	British Telecom	Council broadband
	£378.53	BNP Paribas Lease Group	Photocopier rental
	£769.00	Southend BC	Business rates CC
	£402.85	NWG Business	Water rates Leigh Site allotments
	£61.84	Global Payments	Card processing fees
	£32.53	NWG Business	Marshall Close water rates
	£55.44	GO CARDLESS (Verde Coffee Ltd)	Coffee order. Costs recovered by LTC